



DUPAGE/WEST COOK BOARD
MEETING NOTES – November 10, 2022
LOCATION: SASED Administrative Center
2900 Ogden Avenue
Lisle, IL 60532

Jim Nelson, acting Chairperson, called the meeting to order at 10:08 am. During roll call, the following members answered present:

NDSEC – Jim Nelson	Districts 86 & 181 – Tammy Prentiss
SASED – Dr. Mindy McGuffin	District 99/Cook – Elizabeth Dejewski
LASEC – Kevin Wolf	District 204 – Christina Sepiol
PAEC – Michael James	

The following members were absent:

AERO – Dr. Jimmy Gunnell
CASE – Dr. Mary Furbush
LADSE – Dr. Ellie Ambuehl
District 97 – Dr. Eboney Lofton
District 200/DuPage – Erica Ekstrom
District 200/Cook – Dr. Shalema Francois-Blue
District 201 – Timothy Truesdale
District 203 – Lisa Xagas

The following non-voting members were present:

There were none present

The following parent members were present:

DHH Parent – Rachel Heneghan

Also, present:

Matthew Layton, Coordinator, DuPage/West Cook
Tara Corral, DHH Administrator
Don Robinson, DWC Treasurer
Carrie Morfoot, LADSE DHH Program Coordinator
Jackie Bogan, LADSE Business Manager
Chris Miller, Recording Secretary

At the end of roll call it was determined that a quorum was not met. Jim Nelson announced we had not met a quorum and continued the meeting with the Introduction of Guests. Jim Nelson then moved on to the Coordinators Report, the DWC Summary of Budgets and Other Discussion. NO action items or motions were voted upon, and action items or motions were tabled until the February 9, 2023, Board Meeting.

INTRODUCTIONS/GUESTS

Jim Nelson requested the Board and guests to please introduce themselves.

Guests:

Natalie Heinrich – CASE Administrator

PUBLIC PARTICIPATION

None.

COORDINATOR'S REPORT

Enrollment & Referrals – 3-year Enrollment comparison chart with current year referrals

Deaf/Hard of Hearing Program

School	Students November 4, 2020	Students November 1, 2021	Students November 1, 2022	Referrals
North School	31	32	25	6*
Westmont JH	24	17	8	2*
LADSE - HS	42	40	49	20
Total DHH Enrollment	97	89	82	28

*Student referral accepted, student has not started as of Nov 1, 2022 (1 at Westmont/3 at North)

Visually Impaired Program

School	Students November 4, 2020	Students November 1, 2021	Students November 1, 2022	Referrals
Salt Creek Elementary	13	5	7	
Swartz Elementary	6	12	4	1
Albright MS	19	9	9	
Addison Trail HS	34	21	21	2*
Total VI Enrollment	72	47	41	3

*1 Student began Addison Trail and then placed back in resident District

Transition Program

School	Students November 4, 2020	Students November 1, 2021	Students November 1, 2022	Referrals
SASED Transition (Vision)	N/A	18	15	
LADSE Transition Center	16	22	13	4
Total Transition	16	40	28	4

**TOTAL: 187 185 151 35
Referrals**

SEMI ANNUAL REVIEW OF CLOSED SESSION MINUTES

Let it be noted that the DuPage West Cook Board has held no Closed Sessions.

SASED/LADSE/DWC Summary of Budgets for Fiscal Agent and Operating Entities

SASED is the fiscal agent for DuPage/West Cook Funds (DWC). This responsibility includes preparing annual budgets for DWC funds, accounting for expenditures (if any) & administering assessments (if any).

In addition to serving as the fiscal agent for DWC, SASED serves as the operating entity for the elementary Deaf/Hard of Hearing program, Vision Program, ESY program & Audiology services. The budget for DWC programs operated by SASED are integrated into SASED's budget. The responsibility as an operating entity for DWC programs is shared with LADSE. The budgets for programs operated by LADSE are integrated into LADSE's budget. LADSE operates the Hinsdale High School Deaf/Hard of Hearing self-contained program and the Deaf/Hard of Hearing Transition program.

Some of the responsibilities assumed by operating entities are:

- Human Resource – hiring, evaluating & supervising program staff; managing worker's compensation, health insurance & other employee benefits; negotiating contracts with bargaining units.
- Fiscal – program billing, cash collection, payroll & accounts payable; carrying the IMRF reserve for employees hired by the operating entity, but who work in DWC programs; obtaining & maintaining classroom space for programs; budget development & management.
- Programmatic – developing & maintaining the best educational practices for students with low incidence disabilities.

SASED - The budgeted tuition rate increases for the Vision classroom (VI) program and the Elementary Deaf/Hard of Hearing (DHH) program for FY23 was set at an increase of 3.5%, The Secondary and Transition Deaf/Hard of Hearing Program has an increase of 1.4% for FY23, however inflationary pressures and labor shortages will likely result in an increase in the final bill rate. In addition, when enrollment numbers decline it becomes more difficult to meet projected breakeven targets. The ESY program and Diagnostic Testing will remain the same as FY22, while the One-to-One Staff rates increased by 3.5% in FY23.

LADSE – A review of existing staffing patterns is completed by the Program Coordinator and reviewed by the LADSE Administration. Input is received from SASED and Districts outside of DuPage West Cook regarding the number of incoming freshmen. In addition, consultations with DHH elementary staff regarding incoming freshman assist in establishing staffing changes to meet student IEP needs. The LADSE Finance Committee reviews and approves the budget assumptions to allow for the development of the budget. Budget assumptions included the initial projected tuition and fee rate increases. The LADSE directing Board reviews and approves the Finance Committee's recommendations. LADSE's business office completes the development of the budgets for the tuition and fee programs. The DWC Board reviews the tuition and fee rates for the DWC Programs. LADSE budgeted tuition rate increases FY23 are: DHH/Transition – 1.4%. ESY will not increase; One-to-One Staff is decreased by -3.9%.

See below for a detailed explanation of the budgeted tuition and fee increases:

Deaf/Hard of Hearing Elementary Classroom Program - The enrollment and tuition in the DHH elementary program were budgeted with lower enrollments. However, there continues to be inquiries following the start of school.

Deaf/Hard of Hearing Secondary Classroom and Transition Program – At the beginning of the year when the budget was completed LADSE expected a significant drop in enrollment from FY22 to FY23 from 58 to 50 students. This decrease did not occur, and enrollment is greater than anticipated. As a result, LADSE has increased staffing accordingly to meet the needs of students in the program. The overall budget has decreased, and rates have also decreased slightly from last year as a result.

Visually Impaired Student Classroom Program - The tuition rate for the VI classroom program was budgeted to increase by 3.5%. This program has had stable enrollments and consistent needs for several years.

SASED Summer School Tuition - The budgeted tuition rate for the SASED summer school program is budgeted to remain unchanged from the past year.

LADSE Summer School Tuition - - There were no major changes to the ESY budget, however depending on the staff that works ESY and their individual rate, total costs/rates will vary year-to-year.

Diagnostic Testing – Assessments have recovered from the pandemic, and we believe the 350 estimate is conservative.

One to One Staff – SASED and LADSE one to one staff are included in a bargaining unit. One to one staff are employed based entirely on student enrollment and specific needs.

OTHER DISCUSSION

No other discussion.

ADJOURNMENT

The meeting was adjourned at 10:21 am.