



**DUPAGE/WEST COOK GOVERNING BOARD**  
**MINUTES – September 15, 2016**  
**LOCATION: ILLINOIS BIS**  
**1100 EAST WARRENVILLE ROAD**  
**NAPERVILLE, IL 60563**

Dr. Jimmy Gunnell, Chairperson, called the meeting to order at 10:01 am. During roll call the following members answered present:

- |                            |  |
|----------------------------|--|
| AERO – Dr. Jimmy Gunnell   | Districts #86 & #181 – Tammy Prentiss        |
| CASE – Victoria Tabbert    | Districts #90 #91 #98 #100 – Maria McCarthy  |
| LADSE – Dr. Sheri Wernsing | District #99C – Allison Cirone               |
| LASEC – Melinda McGuffin   | District #200/DuPage – Dr. Joanne Panopoulos |
| NDSEC – Jim Nelson         | District #203 – Christine Igoe               |
| PAEC – Dr. Terry Smith     | District #204 – Jennifer Law                 |
| SASED – Dr. John Correll   |  |

The following members were absent:

- District #97 – Michael Padavic
- District #200C – Dr. Gwen Walker-Qualls
- District #201C – Dr. Michael Kuzniewski

The following non-voting members were absent:

- District #81 – Kathy Tomasiewicz
- SEPTA Rep. – Susan McMahon (Cook County)  
Maureen Schultz (DuPage County)

Also present:

- Dr. Michael Volpe, SASED Executive Director
- Pat Even, Department Chair, Deaf/Hard of Hearing Program, Hinsdale South HS
- Dr. Mary Furbush, CASE Executive Director
- Mindy Long, CASE Itinerant Administrator
- Dr. Roslyn Horn, SASED ESY Administrator
- Nan Diamond, Coordinator, DuPage/West Cook
- Sam Cannata, Treasurer, DuPage/West Cook
- Lynne Mennel, Recording Secretary

**ADDITION TO THE AGENDA**

Dr. Gunnell noted he wanted to make an announcement before we adjourned today.

**APPROVAL OF THE AGENDA WITH THE ADDITIONAL AGENDA ITEM**

*Jim Nelson moved and his motion was seconded by Melinda McGuffin to approve the addition to and the current agenda.*

**VOICE VOTE**

**MOTION CARRIED**

**APPROVAL OF BOARD MINUTES**

*Dr. Sheri Wernsing moved and her motion was seconded by Dr. John Correll to approve the February 11, 2016 meeting minutes.*

**VOICE VOTE**

**MOTION CARRIED**

The minutes from the May 19, 2016 Board meeting did not need approval as there was no quorum, and the minutes taken were informational only.

## **INTRODUCTIONS**

Dr. Gunnell requested the Board and guests to introduce themselves.

## **PUBLIC PARTICIPATION**

Dr. Gunnell, with the Board's approval, invited our guests to sit at the table. The way the room was set-up, the guests were far removed from the meeting and presentations.

Dr. Gunnell thanked Dr. Mary Furbush and Mindy Long from CASE for going to AERO and doing a great presentation on their services. It was a very worthwhile visit.

## **ELECTION OF OFFICERS (for one-year term for 2016-2017)**

The acting Chairperson, Dr. Gunnell, requested nominations from the floor.

### **Chairperson:**

*Dr. Joanne Panopoulos nominated and her nomination was seconded by Victoria Tabbert that Dr. Jimmy Gunnell be appointed Chairperson for the 2016-2017 term and declared the nominations be closed.*

**VOICE VOTE**

**MOTION CARRIED**

### **Vice Chairperson:**

*Dr. Jimmy Gunnell nominated and his nomination was seconded by Victoria Tabbert that Dr. Joanne Panopoulos serve as the Vice Chairperson for the 2016-2017 term and declared the nominations be closed.*

**VOICE VOTE**

**MOTION CARRIED**

### **Secretary:**

*Dr. Sheri Wernsing nominated and her nomination was seconded by Dr. John Correll that Dr. Sheri Wernsing serve as Secretary for the 2016-2017 term and declared the nominations be closed.*

**VOICE VOTE**

**MOTION CARRIED**

## **ESTABLISH MEETING DATES, TIME, PLACE & NOTICE OF MEETINGS for 2016-2017**

The following quarterly meeting dates, time, place and publication of notices of meetings were agreed upon and approved by the Board.

**DATES:** September 15, 2016  
November 17, 2016  
February 9, 2017  
May 18, 2017

**TIME:** 10:00 am

**PLACE:** SASSED Administrative Center  
2900 Ogden Avenue  
Lisle, IL 60532

**NOTICE OF MEETINGS:** Suburban Chicago Newspapers

*Jim Nelson moved and his motion was seconded by Allison Cirone to confirm and approve the 2016-2017 quarterly meetings.*

**VOICE VOTE**

**MOTION CARRIED**

## **COORDINATOR'S REPORT**

**Extended School Year** – SASSED – Dr. Roslyn Horn, ESY Administrator

108 students attended and participated in the SASSED Low-incidence ESY programs, which were housed at Salt Creek School; 62 students in the VI program and 46 students in the DHH program. Extended School Year (ESY) was for 20 days starting June 28<sup>th</sup> and ending July 27<sup>th</sup>. Students average

day's attendance for DHH was 18.70. For VI students, average day's attendance was 19.3. For districts using Power IEP, SASSED had the ability to upload the Goal Attainment information into the districts Power IEP.

Using the Goal Attainment Model, progress monitoring was used for measuring small increments of change; to provide continuity between settings; and to build on the current IEP goals. ESY goals that were targeted to take goal attainment data on included Social/emotional, critical functioning and communication. Other important academic goals were worked on, but they were not a part of this data collection for this year. Student progress monitoring occurred weekly.

To start, SASSED looked at a baseline equal to '0,' and then charts the goals electronically. The weekly average for the DHH students was .16 or 16% were at baseline or above in terms of maintaining or exceeding their targeted IEP goals. The average overall score for a DHH student was .2 or 2%. The VI student weekly average was .45 or 45% were at baseline or above in terms of maintaining or exceeding their targeted IEP goals. The average overall score for a VI student was .5 or 5%. The goal attainment growth scale is +.2 +.1 0 -.1 -.2.

Dr. Horn stated that the ESY program was making a difference, and it was an exciting year. Dr. Horn's goal is to increase parent input. The ESY action plan is to bridge the communication between the parents, home schools and ESY.

Hard copies of the District data/reports were distributed to the Board members to disburse to their respective Special Education administrators. The goal is to go all electronic transmission of information/data for next year.

**Extended School Year – LADSE/Hinsdale South High School** – Patricia Even, Department Chair  
ESY started immediately at the end of the school year; May 31<sup>st</sup> to June 23<sup>rd</sup>. Goal focus was on Math & Language with a social/vocational concentration.

**Class One** – had 10 students. 5 students achieved their language goals at or above 80% accuracy. 5 students achieved their math goals at or above 60% accuracy.

**Class Two** – had 10 students. 4 students achieved their language goals at or above 70% accuracy. 6 students achieved their math goals at or above 80% accuracy.

95% of students were in attendance 10 or more days. One student participated in transition to an adult day program.

**Transition Center** – 19 students; 5 staff; and 3 students with jobs.

<b><u>DWC Enrollment</u></b>	<b><u>9/2016</u></b>
Deaf/Hard of Hearing	129
Visually Impaired	74
Transition (Blended)	20
Project SEARCH	10

Concord School, District 63, hosts the DHH Early Childhood classrooms, and North School, District 45, hosts the DHH Primary classrooms.

Student enrollment by District/Coop was distributed to each Board member, and were asked to notify Lynne Mennel of any corrections. Nan also asked the Coop Board members to share/distribute this information with their Districts. Members not in attendance were mailed their enrollment.

### RCDTS Codes

SASED is now its own fiscal agent, and has new RCDTS codes. The Board was given the new RCDTS codes for the DuPage West Cook & SASED programs for 2016-2017. Nan Diamond reconfirmed that SASED is requesting the districts to use these codes for the Student Information System (SIS). These codes will assist/help the districts when SASED sends the coursework & assessment information to the districts to upload into their SIS systems.

### SASED's New Website

Nan Diamond did a brief overview of the new website, and a short tutorial on how to find referral forms, classroom information, program information, etc.

### SASED Facility Update

Dr. Volpe gave an update on the new Administrative Center located at 2900 Ogden Avenue, Lisle. The construction/reconstruction has moved slower than anticipated. The audiology booth is built into a totally sound proof room. The tentative move in will begin mid-October, starting with the staff at Highland Hills. Once all 150+ staff is moved, SASED will have a grand opening and ribbon cutting ceremony.

## **FINANCIALS**

### Treasurer's Report

*Victoria Tabbert moved and her motion was seconded by Allison Cirone to accept the Treasurer's Report ending March 31, 2016 with \$7.35 total interest earned for a balance of \$14,464.46.*

*VOICE VOTE*

*MOTION CARRIED*

*Victoria Tabbert moved and her motion was seconded by Allison Cirone to accept the Treasurer's Report ending June 30, 2016 with \$7.42 total interest earned for a balance of \$14,771.88.*

*VOICE VOTE*

*MOTION CARRIED*

### 2016-2017 GOVERNING BOARD REPRESENTATIVES

The newest Board members were given a Welcome Packet, which contained:

- Articles of Agreement & Updated Addendums
- DWC Retirement Policy
- SASED Diagnostics Services Overview
- Hinsdale South HS DHH Program Overview
- SASED Referral Forms

Everyone was given an updated list of Board and Alternate members.

## **DISCUSSION**

Hinsdale Township SD 86 will be attending an Options Fair hosted in Oak Park this year. Cost: \$650/high school.

Stacy Wentz, SASED DHH Program Administrator and her team received a grant from the University of Georgia and the U.S. Department of Education for the Foundations for Literacy curriculum to be used in one of the EC classrooms while the other EC classrooms will continue to use their SASED materials only. Data will be collected to determine if there was an improvement in student outcomes in reading readiness using the Foundations for Literacy. Only two grants were given in the state of Illinois. Letters are being drafted to be sent to parents for permission to video tape the teaching of the students in the classroom.

## **ADJOURNMENT**


*Victoria Tabbert moved and her motion was seconded by Dr. Joanne Panopoulos to adjourn the meeting.*

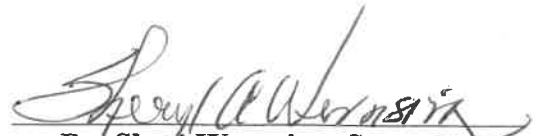
*VOICE VOTE*

*MOTION CARRIED*

The meeting was adjourned at 11:05 am.

  
Dr. James Gunnell, Chairperson

  
Lynne Mennel, Recording Secretary

  
Dr. Sheri Wernsing, Secretary

