



FACILITIES COMMITTEE

November 30, 2016

**SASED Administration Center
2900 Ogden Ave., Lisle, IL 60532**

MINUTES

1. The meeting was called to order at 1:30 p.m. with the following in attendance:

Salt Creek SD 48	Dr. John Correll
Center Cass SD 66	Dr. Tim Arnold
Woodridge SD 68	Tom Ruggio
DuPage District 88	Dr. Scott Helton
SASED	Dr. Michael Volpe
SASED	Sam Cannata
SASED	Melinda Mathews
SASED	Anita Howard

2. Review and discuss existing Facilities priority list

Dr. Volpe reviewed the history of facility discussions and the previously identified priorities. The pre-school priority was always a consideration based on potential partnerships in two member districts; one of which is no longer an option. He shared the discussion from the Finance Committee which identified facilities issues including Southeast School, at some point, needing a new roof and the history of quotes for different build outs. Based on the budget discussion, Dr. Volpe shared that at this point in time, projects at Southeast School are considered discretionary and therefore will be indefinitely postponed. Further discussion included the cost of the mobile with the clarification that SASED owns it and is only paying utilities. Programmatically it would be better for students to be in the main building and it is reaching the end of its purpose as classroom space. Administration will explore creating a five-year plan for the vacated Central Office space in two phases.

The Transition program facility was discussed in that it no longer meets the needs of students, given the number of students in wheelchairs. Shared space to combine Transition programming can be considered, specifically with District 99 and/or cooperatives.

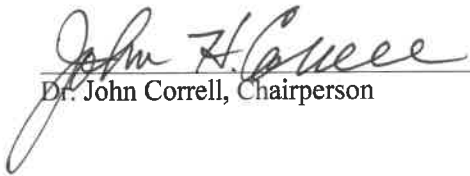
Dr. Arnold shared that District 66 may look at renovation of its K-2 building with an addition and a partnership can be discussed without a time crunch. Dr. Volpe added that the most viable financial structure for SASED is a long term lease agreement. Further discussion included that District 66 will be doing an enrollment projection study and it was suggested that the district check into possible limitations on the use of referendum funds for leasing. SASED is willing to pay District 66 architect fees assessing viability of classrooms for SASED. Another factor impacting availability of classroom space for SASED classrooms is the number of districts moving to full day kindergarten. Next steps include SASED's architect working with District 66 on costs for eight classrooms as a secure space. Dr. Arnold presented the potential floor plans and discussion was given the land the site has, SASED could use the existing eight classrooms and would have an administrator on site. Dr. Volpe reminded the committee of the last year's discussion about potential incentives for cluster

sites in SASED districts.

3. **Discuss and define long term facilities planning for SASED (discussed above)**
4. **Discuss and define the process and timelines for presenting facilities information to Board of Control**

Discussion included the need to create ground rules for committee work. To present information to the board, committees need to look at how the most critical members respond and create information based on that which answers all anticipated questions.

5. **Life-safety plan for Southeast/CHEC building (discussed above)**
6. **The committee adjourned at 2:45 p.m.**


Dr. John Correll, Chairperson


Doug Purcell, Secretary