



## GOVERNANCE COMMITTEE MEETING

December 1, 2016

SASED Administration Center  
2900 Ogden Ave., Lisle, IL 60532

### Minutes

- I. The meeting was convened at 5:30 p.m. with the following in attendance:
- |  |                   |
|--|-------------------|
| Woodridge District 68                    | Tom Ruggio        |
| Lisle Community Unit School District 202 | Bob Tarasewicz    |
| SASED                                    | Dr. Michael Volpe |
| SASED                                    | Anita Howard      |
- II. **Committee members reviewed the following Section 1 Policies:**
- A. Non-Substantive Changes
    - i. 1:30 Philosophy—Discussion included not taking this to the board until completion of the self-evaluation workshop.
  - B. Substantive Changes
    - i. 1:10 SASED Legal Status
    - ii. 1:20 SASED Organization
- III. **Committee members reviewed the following Section 2 Policies**
- A. Delete
    - i. 2:190 Mailing Lists for Receiving Board Material
  - B. No Changes
    - i. 2:170 Procurement of Architectural, Engineering, etc.
  - C. Non-Substantive Changes
    - i. 2:80 Board Member Conduct
    - ii. 2:100 Board Member Conflict of Interest
    - iii. 2:150 Committees
  - D. Substantive Changes
    - i. 2:10 SASED Board of Control
    - ii. 2:20 Powers and Duties of the Boards
    - iii. 2:40 Board Member Qualifications
    - iv. 2:50 Board Member Term of Office
    - v. 2:105 Ethics and Gift Ban
    - vi. 2:110 Qualifications, Term and Duties—Discussion included making recording secretary language parallel with treasurer language. Dr. Volpe will consult with attorney.
    - vii. 2:125 Board Member Compensation; Expenses
    - viii. 2:140 Communications to and from the Board
    - ix. 2:160 Board Attorney
    - x. 2:200 Types of Board Meetings
    - xi. 2:210 Organizational Board Meeting
    - xii. 2:220 Board Meeting Procedure—Discussion included per policy the casting of votes shall be rotated and should be “yea” or “nay”. This will be shared with the full board and implemented immediately.



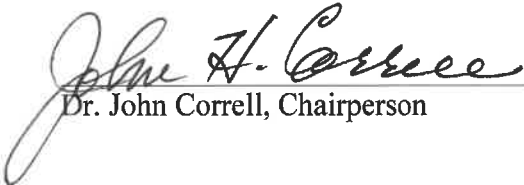
SCHOOL ASSOCIATION FOR SPECIAL EDUCATION IN DUPAGE

- xiii. 2:230 Public Participation at Board Meetings
- xiv. 2:240 Board Policy Development
- xv. 2:260 Uniform Grievance Procedure
- E. New Policies
  - i. 2:120 Board member Development
  - ii. 2:130 Board-Executive Director Relationship
  - iii. 2:250 Access to SASED Public Records

**IV. Committee members reviewed the following Section 3 Policies:**

- A. Non-Substantive Changes
  - i. 3:30 Chain of Command
  - ii. 3:62 Staff Supervision
  - iii. 3:70 Success of Authority
- B. Substantive Changes
  - i. 3:40 Executive Director
  - ii. 3:50 Administrative Personnel Other Than the Executive Director
  - iii. 3:60 Administrative Responsibility of the Building Principal/Program Administrator
- C. New Policies
  - i. 3:10 Goals and Objectives

**V. The meeting was adjourned at 7:02 p.m.**

  
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Dr. John Correll, Chairperson

  
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Doug Purcell, Secretary