



POLICY COMMITTEE

February 3, 2020

**SASED Administration Center
2900 Ogden Ave., Lisle, IL 60532**

Minutes

I. Meeting convened at 5:40 p.m. with the following present:

Ray Kielminski, Salt Creek District 48
Dr. Scott Helton, DuPage High School District 88
Joanna Vazquez Drexler, Community High School District 99
Joel Price, Westmont Community Unit School District 201
Dr. Melinda McGuffin, SASED Executive Director
Anita Howard, SASED Exec. Asst./Recording Board Secretary

II. Review of Proposed PRESS Updates to SASED Policies

- A. 2:20 Powers and Duties of the Board—Indemnification—ok as presented
- B. 2:100 Board Member Conflict of Interest—ok as presented
- C. 2:105 Ethics and Gift Ban—ok as presented
- D. 2:110 Qualifications, Term and Duties—ok as presented
- E. 2:200 Types of Board Meetings—ok as presented
- F. 2:220 School Board Meeting Procedure—ok as presented
- G. 2:250 Access to District Public Records—ok as presented
- H. 2:260 Uniform Grievance Procedure—ok as presented
- I. 3:50 Administrative Personnel—ok as presented
- J. 4:15 Identity Protection—ok as presented
- K. 4:30 Revenue and Investments—ok with changes as discussed
- L. 4:40 Incurring Debt—hold for further review with finance committee
- M. 4:60 Purchases and Contracts—ok as presented
- N. 4:80 Accounting and Audits—ok as presented
- O. 4:110 Transportation—ok as presented
- P. 4:150 Facility Management and Building Programs—ok as presented
- Q. 4:170 Safety—ok with changes as discussed
- R. 4:175 Convicted Child Sex Offender—ok as presented
- S. 4:190 Targeted School Violence Prevention Program—ok as presented
- T. 5:10 Equal Employment Opportunity—ok as presented
- U. 5:20 Workplace Harassment Prohibited—ok as presented
- V. 5:30 Hiring Process and Criteria—okay with changes
- W. 5:50 Drug and Alcohol-Free Workplace—ok as presented
- X. 5:90 Abused and Neglected Child Reporting—ok as presented
- Y. 5:120 Employee Ethics; Conduct; and Conflict of Interest—ok as presented
- Z. 5:125 Personal Technology and Social Media—hold for further review
- AA. 5:150 Personnel Records—ok as presented
- BB. 5:184 Leaves, Holidays, and Vacations— to be reviewed with 5:330
- CC. 5:190 Teacher Qualifications—ok as presented
- DD. 5:200 Terms and Conditions of Employment and Dismissal—ok as presented(compare # of days to policy 6:20)
- EE. 5:220 Substitute Teachers—ok as presented
- FF. 5:250 Leaves of Absence—hold for further review
- GG. 5:260 Student Teachers—ok as presented
- HH. 5:285 Drug and Alcohol Testing for School Bus and Commercial Vehicle Drivers—ok as presented



SCHOOL ASSOCIATION FOR SPECIAL EDUCATION IN DUPAGE

- II. 5:290 Employment Termination and Suspensions—ok after review with attorney
- JJ. 5:330 Sick Days, Holidays, and Leaves—to be reviewed with 5:184
- KK. 6:20 School Year Calendar—ok as presented (compare # of days to policy 5:200)

- III. **Next Meeting Dates**—Due to the large number of policies that are and will be needing review, the committee agreed to meet at 5:30 p.m. prior to regular scheduled Board meetings.
- IV. **Adjournment**—the committee adjourned at 6:55 p.m.

Chairperson

Secretary