



**SASED Governing Board  
November 7, 2018  
SASED Administration Center, 2900 Ogden, Lisle, IL 60532  
MINUTES**

Chairperson Kathe Doremus called the meeting to order at 6:30 p.m. and welcomed those in attendance.

Roll call was taken with the following responding:

<b>Present:</b>	<b>District</b>	<b>Representative</b>
	Benjamin School District #25	Jack Buscemi
	West Chicago Elementary School District #33	Gilbert Wagner
	School District #45, DuPage County	Melissa Slinn
	Salt Creek School District #48	James Blair
	Maercker District #60	Mary Satchwell
	Center Cass School District #66	Liane Rasso
	Woodridge School District #68	Tom Ruggio
	DuPage High School District #88	Donna Craft Cain
	Community High School District #94	Katherine Doremus
	Westmont Community Unit School District #201	Joel Price
	Lisle Community Unit School District #202	Melissa Grant
<b>Absent:</b>	Keeneyville School District #20	April Dislers
	Winfield School District #34	Donna Bartlett
	Downers Grove School District #58	Doug Purcell
	Cass School District #63	Michael Ockrim
	Community High School District #99	Dr. Nancy Kupka
	Community Consolidated School District #180	Amanda Frankel
	Elmhurst Community Unit School District #205	Shannon Eber

**Present:** 12 Districts                      **Absent:** 7 Districts

Also in attendance:

- Dr. Michael Volpe, Executive Director, SASED
- Sam Cannata, Treasurer and Director for Business, SASED
- Nan Diamond, Director for Programs & Services, SASED
- Elliot May, Director of Technology, SASED
- Lynn Schroeder, Director for the Human Resource Department, SASED
- Anita Howard, Recording Secretary, SASED

- 2. Pledge of Allegiance**
- 3. Public Comment--none**
- 4. Discussion without Action**

- a. Director's Report—Dr. Volpe reminded members of the process for bringing Dr. Mindy McGuffin forward as the recommended candidate for executive director. Action will be taken later in the meeting. He provided an update regarding the IDEA distribution that there is an implementation delay for six months and the process will be discussed with District Administrators during the Friday meeting. The recommendation is to move forward as planned. Many cooperatives are not in the same position as SASSED as some hold 100% of funding. Dr. Volpe added that the Board of Control did approve establishing a maintenance fund which will be funded by an assessment on students attending Southeast School. This will assist in going forward with needed repairs to the building.
- b. Meeting Calendar Reminder—please put in calendar  
January 23, 2019--Joint Meeting: Budget Discussion  
May 29, 2020--Budget Review/Reorganization (Budget approval in August)

**5. Approval of Minutes**

*Motion made by Member Gilbert Wagner, seconded by Member Tom Ruggio to approve the open session minutes from the August 8, 2018 meeting and the open and closed minutes from the October 24, 2018 meeting.*

Upon Voice Vote, with abstention by District 202, motion carried.

**6. Recess to closed session for matters of personnel--none**

*Motion made by Member Jack Buscemi, seconded by Member Gilbert Wagner to remove the closed session from the agenda.*

Upon Voice Vote, motion carried.

**7. Discussion with Action--Approval of Executive Director Hiring/Contract**

*Motion made by Member Tom Ruggio, seconded by Member Gilbert Wagner to approve the contract and hiring of Dr. Melinda McGuffin as the new SASSED Executive Director commencing July 1, 2019 through June 30, 2022.*

Upon roll call vote:

**Ayes: District**

Benjamin School District #25  
West Chicago Elementary School District #33  
School District #45, DuPage County  
Salt Creek School District #48  
Maercker District #60  
Center Cass School District #66  
Woodridge School District #68  
DuPage High School District #88  
Community High School District #94  
Westmont Community Unit School District #201  
Lisle Community Unit School District #202

**Nays: none**

**Absent: Keeneyville School District #20**

Winfield School District #34  
Downers Grove School District #58  
Cass School District #63  
Community High School District #99

**Ayes: 11 districts      Nays: none      Absent: 7 districts**

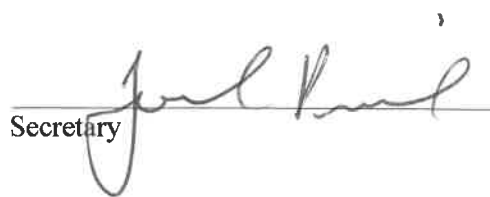
Dr. McGuffin shared that she is looking forward to getting busy with SASSED students, families and staff and carrying forward the mission and vision the organization has worked to develop. She added that she started her career at SASSED in ESY and that her passion is service to kids. She thanked the Board for its confidence in her and that she's excited about working with both Boards.

**8. Adjournment**

*Motion made by Member Liane Raso, seconded by Member Joel Price to adjourn the Governing Board meeting at 6:42 p.m.*

Upon Voice Vote, motion carried.

  
Chairperson

  
Secretary