

MEMORANDUM OF AGREEMENT

The parties to this Agreement, SASSED and the SASSED Support Staff Association, IEA-NEA, (“Association”) have discussed work to be performed by bargaining unit members (“employees”) during the Act of God days (March 17 through March 30, 2020) declared by the Illinois Governor, and the parties have agreed to the following terms and conditions for the specified time period:

1. Employees will complete at least one (1) professional development activity each weekday, during their normal hours of work. This may be in the form of GCN trainings that have not been completed previously. Employees may use professional development accessible from the Infinitec website. Online professional development or print material may be of the employee’s own choosing as long as it pertains to education, child development or other related topics.
2. Employees must log their professional development activities each day and write a short summary of what they learned and/or how they will use the information learned in the classrooms. SASSED has developed a log to be used for this purpose. Logs must be submitted to the employee’s program administrator either electronically or by mailing the log to Central Office no later than April 8th.
3. Employees who were on FMLA prior to March 17 shall remain on FMLA, in compliance with federal law. For employees who were not previously on FMLA, if an employee is unable to accomplish professional development activities during a workday, the employee is expected to report the day as a sick or personal day using SASSED’s normal reporting procedures.
4. Employees will be paid their regular pay and SASSED will continue to make benefit contributions for eligible employees during this time period. Regular pay does not include any extra-duty or overtime functions.
5. SASSED will follow all IMRF guidance regarding IMRF service credit.
6. This Agreement does not constitute and shall not be deemed an admission on the part of either of the parties of any wrongdoing, liability, error or violation of the parties’ collective bargaining agreement. Nor shall this Agreement be precedential, create a past practice by SASSED, alter the past practice established by the bargaining relationship between the parties, or be subject to or introduced in a grievance arbitration.

Representing:



SASED

Title Chairperson _____

Date 4/22/20 _____

Jenn Lattimore

SASED Support Staff Association, IEA-NEA

Title President

Date April 6, 2020