

**School Association for Special
Education In DuPage
(SASED)
Board of Control Meeting #127
January 28, 2008
7:00 p.m.
Century Hill Education Center
6S331 Cornwall Road
Naperville, IL 60540**

Marshall Schmitt, Chairperson, called the meeting to order at 7:04 p.m. Roll call was taken as follows:

1. ROLL CALL, DETERMINATION OF QUORUM

<u>Present:</u> <u>District</u>	<u>Representative</u>
Keeneyville School District #20	Dr. Carol Auer
Benjamin School District #25	Jack Buscemi
West Chicago Elementary School District #33	Dr. Ed Leman
Winfield School District #34	Dr. Diane Cody
School District #45, DuPage County	Dr. Janice Rosales
Downers Grove Grade School District #58	Marshall Schmitt
Maercker District #60	Dr. Catherine Berning
Cass School District #63	Dr. Kerry Foderaro
Center Cass School District #66	Dr. Jay Tiede
Woodridge School District #68	Tom Ruggio
Community High School District #99	Julia Beckman
Community Consolidated School District #180	Dr. Thomas Schneider (Arrived at 7:18 p.m.)
Lisle Community Unit School District #202	Bob Tarasewicz (Alternate Representative)
Westmont Community Unit School District #201	Patrick Duffy
<u>Absent:</u> Salt Creek School District #48	Dr. John Correll
DuPage High School District #88	Dr. Steven Humphrey
Community High School District #94	Katherine Doremus
Elmhurst Community Unit School District #205	Deborah O'Keefe Conroy

Present: Fourteen Districts

Absent: Four Districts

Also in attendance:

Larry Solomon, Program Administrator, SASED Southeast School
 Mary Pat McKie, Teacher, SASED Southeast School
 Dr. Michael Volpe, Executive Director, SASED
 Sam Cannata, Assistant Director for Business, SASED
 Nan Diamond, Assistant Director for Programs & Services, SASED
 David Blatchley, Assistant Director for Human Resources, SASED
 Nancy Sallmann, Recording Secretary

2. ADDITIONS TO THE AGENDA

There were no additions to the agenda. The Chairperson noted that Agenda Item 5a - Personnel Recommendations, be moved to the first item under 9. Discussion with Action.

3. PUBLIC COMMENT

Larry Solomon welcomed the Board. He reported that as part of the goals was the development of a relationship with the College of DuPage (COD). Of the eight students who recently graduated, six are attending COD with one of the group joining the Navy and one girl will be attending next semester. He also reported that recently the Southeast had a mid-term recognition ceremony for the graduates. The boys attended wearing shirt and ties and the girls in dresses. Also, ten will graduate in June and will be encouraged to attend COD. Mr. Solomon stated that he is also working with COD to provide an Extended School Year program for students at Southeast.

Board members also mentioned that the ROE has arranged a meeting with the President of COD for Wednesday, February 4th at 7:30 to 9:00 a.m. at the Bloomingdale Golf Club and encouraged Michael Volpe to attend if he is available.

4. APPROVAL OF MINUTES

Dr. Diane Cody moved and her motion was seconded by Dr. Kerry Foderaro to approve the regular meeting minutes of December 17, 2008, and the Closed Session Minutes of December 17, 2008.

VOICE VOTE

MOTION CARRIED

5. CONSENT AGENDA

Dr. Carol Auer requested that Item 9 E – First Reading of Policies – be added to the Consent Agenda. There were no objections.

Dr. Jay Tiede moved and his motion was seconded by Julia Beckman to approve the following Consent Agenda:

- A. The Revenue/Expenditure Reports December, 2008*
- B. The Gross Payroll - December, 2008 - \$1,901,233.21 & the Interim Checks –
December, 2008 - \$737,976.59*
- C. The Bills Payable – January 28, 2009 - \$3,236,362.50*
- D. The Voided Checks – (\$318.50)*
- E. Semi-Annual Review of Closed Session Minutes
Maintain the confidentiality of closed session minutes from March 23, 2003, through
November 19, 2008, and to authorize the destruction of tape recordings of closed
sessions from January 2007 to July 2007. (See Exhibit 1 – Memo to the Board)*
- F. The following policies for First Reading:*
 - 2:105 Ethics and Gift Ban*
 - 2:220 Board of Control Meeting Procedure*
 - 5:90 Abused and Neglected Child Reporting*
 - 5:150 Personnel Records*
 - 5:240 Suspension*
 - 6:120 Education of Children with Disabilities*

Roll Call Vote: Aye:

Center Cass School District #66
Community High School District #99
Keeneyville School District #20
Benjamin School District #25
West Chicago Elementary School District #33
Winfield School District #34
School District #45, DuPage County
Downers Grove Grade School District #58
Maercker District #60
Cass School District #63
Woodridge School District #68
Lisle Community Unit School District #202

Nay:

None

Abstain:

Westmont Community Unit School District #201

Absent:

Salt Creek School District #48
DuPage High School District #88
Community High School District #94
Community Consolidated School District #180
Elmhurst Community Unit School District #205

VOTE: Aye: 12 Nay: 0 Abstain: 1 Absent: 5 MOTION CARRIED

6. DISCUSSION WITHOUT ACTION

A. Communications:

- A letter from Gary A. King, DuPage County Clerk, reminding employers to submit their list of individuals whom are required to file Statement of Economic Interest forms by May 1, 2009. This will include all Board and Alternate Board members.
- A copy of a flier announcing the SASSED Spring Institute on February 27, 2009. You may go to the SASSED website www.sased.org for more detailed information.
- The agenda for the District Administrators' meeting held on January 16, 2009.

B. Quarterly Update of Strategic Plan:

Dr. Volpe and staff were commended for their impressive progress in completing activities to meet timelines of the Strategic Plan. The Chairperson encouraged Dr. Volpe to discuss any issues with the Board.

C. Director's Report:

SASED/ROE Collaboration on Rtl Grant: As a follow-up of last month's report, Dr. Volpe reported that the grant has been awarded to the DuPage County ROE Consortium. SASED will receive the five requested slots for training staff to be coaches. Unfortunately, the grant was written allowing \$2,000.00 for each trainee but this amount has been cut in half. Fortunately, the SASED staff assigned to receive the training will not require employing substitutes.

SASED District Administrators' Meeting on January 16, 2009: Information highlighted this month was the 2008 IDEA Child Count and discussion of External Coaching needs (Rtl) within the member districts. The group also agreed to a February 13th meeting to review and receive input for programming needs and facilities issues across the cooperative which will eventually be shared with the Facilities Committee. A committee will also be formed to discuss the growing demands for current psychological/intellectual assessment data for students with disabilities by most adult service providers and post secondary education institutions.

IAASE Board Meeting/Winter Conference: Dr. Volpe attended the January 21st IAASE Board meeting in Springfield. This was followed by the Winter Conference on the 22nd and 23rd. He highlighted sessions on legal and procedural issues, particularly the 70/30 (70% General Ed, 30% Special Ed enrollment to be considered a General Education class) classroom rule. At this time the ISBE is interpreting the 30% special education population to include students with any type of IEP (ex., speech only) who are in that classroom.

(Dr. Schneider arrived during the discussion items @ 7:18 p.m.)

7. ACTIVITIES PRIOR TO THE February 25 , 2009, BOARD MEETING:

- | | |
|---------------|---|
| • February 3 | SASED/IEA Certified Unit Meeting |
| • February 4 | Program Administrators' Meeting |
| • February 10 | PBIS State Leadership Team Meeting – Springfield |
| • February 10 | Rescheduled – SASED Parent Advisory Council Meeting |
| • February 20 | IAASE Regional Meeting - Alsip |
| • February 24 | LEND Meeting |

8. CLOSED SESSION

Dr. Diane Cody moved and her motion was seconded by Dr. Catherine Berning to convene in closed session for the purpose of discussing matters pertaining to the appointment, employment, compensation, discipline, performance or dismissal of specific employees and bargaining.

Roll Call Vote:

Aye:

Winfield School District #34
Maercker District #60
Keeneyville School District #20
Benjamin School District #25
West Chicago Elementary School District #33
School District #45, DuPage County
Downers Grove Grade School District #58
Cass School District #63
Center Cass School District #66
Woodridge School District #68
Community High School District #99
Community Consolidated School District #180

Westmont Community Unit School District #201
Lisle Community Unit School District #202

Nay:
None

Absent:
Salt Creek School District #48
DuPage High School District #88
Community High School District #94
Elmhurst Community Unit School District #205

VOTE: Aye: 14 Nay: 0 Absent: 4 MOTION CARRIED

Julia Beckman moved and her motion was seconded by Patrick Duffy to return to open session.

Roll Call Vote: Aye:
Community High School District #99
Westmont Community Unit School District #201
Keeneyville School District #20
Benjamin School District #25
West Chicago Elementary School District #33
Winfield School District #34
School District #45, DuPage County
Downers Grove Grade School District #58
Maercker District #60
Cass School District #63
Center Cass School District #66
Woodridge School District #68
Community Consolidated School District #180
Lisle Community Unit School District #202

Nay:
None

Absent:
Salt Creek School District #48
DuPage High School District #88
Community High School District #94
Elmhurst Community Unit School District #205

VOTE: Aye: 14 Nay: 0 Absent: 4 MOTION CARRIED

**Closed session convened at 7:25 p.m.
Regular session reconvened at 7:44 p.m.**

9. DISSUSSION WITH ACTION

A. Personnel Recommendations:

Jack Buscemi moved and his motion was seconded by Patrick Duffy to approve the resignations of one certified and three educational support personnel, the retirement of one certified person

retiring June 15, 2010, and one certified person retiring June 15, 2012, and the appointments of one registered and three educational support personnel. (See Exhibit 2).

Roll Call Vote:

Aye:

Benjamin School District #25
Westmont Community Unit School District #201
Keeneyville School District #20
West Chicago Elementary School District #33
Winfield School District #34
School District #45, DuPage County
Downers Grove Grade School District #58
Maercker District #60
Cass School District #63
Center Cass School District #66
Woodridge School District #68
Community High School District #99
DuPage High School District #88
Community Consolidated School District #180
Lisle Community Unit School District #202

Nay:

None

Absent:

Salt Creek School District #48
DuPage High School District #88
Community High School District #94
Elmhurst Community Unit School District #205

VOTE: Aye: 14 Nay: 0 Absent: 4 MOTION CARRIED

B. Approve the SASSED Support Staff Association Contract:

Dr. Ed Leman moved and his motion was seconded by Julia Beckman to approve the SASSED Support Staff Association/ IEA/NEA Contract with the Board of Control effective the first employment date of the 2008-2009 school term and through the last day prior to the commencement of the 2011-2012 school term.

Roll Call Vote:

Aye:

West Chicago Elementary School District #33
Community High School District #99
Keeneyville School District #20
Benjamin School District #25
Winfield School District #34
School District #45, DuPage County
Downers Grove Grade School District #58
Maercker District #60
Cass School District #63
Center Cass School District #66
Woodridge School District #68
Community Consolidated School District #180
Westmont Community Unit School District #201
Lisle Community Unit School District #202

Absent:

Salt Creek School District #48
DuPage High School District #88
Community High School District #94
Elmhurst Community Unit School District #205

VOTE: Aye: 14 Nay: 0 Absent: 4 MOTION CARRIED

C. Approve Recommendations of Finance Committee:

Dr. Jay Tiede moved and his motion was seconded by Patrick Duffy approve the following:

- **The salaries of all staff not covered by a negotiated agreement or an individual contract for FY 09 with PBIS Grant staff overall increase of 3.42 %, the OT/PT staff moving toward appropriate step/place on their salary schedule (5.31%) and all other staff will receive a 4.00% increase.**
- **The FY10 Budget Calendar & Parameters.**
- **The Extended School Year (summer 2009) tuition increase of 3% to \$900.00 per student and a 3% increase in hourly rates.**

Roll Call Vote:

Aye:

Center Cass School District #66
Westmont Community Unit School District #201
Keeneyville School District #20
Benjamin School District #25
West Chicago Elementary School District #33
Winfield School District #34
School District #45, DuPage County
Downers Grove Grade School District #58
Maercker District #60
Cass School District #63
Woodridge School District #68
Community High School District #99
Community Consolidated School District #180
Lisle Community Unit School District #202

Nay:

None

Absent:

Salt Creek School District #48
DuPage High School District #88
Community High School District #94
Elmhurst Community Unit School District #205

VOTE: Aye: 14 Nay: 0 Absent: 4 MOTION CARRIED

Prior to the roll call Sam Cannata gave his overview of the recommendations. He reported that the 2008-2009 salary increases for staff not covered by a bargaining agreement or an individual contract are recommended for a 3.42% increase for the PBIS grant with one of these individual 's salary including a position change based on job responsibility. For record purposes, Mr. Cannata was

asked to write a letter showing the percentages of increase for the job responsibility change and the annual percentage. He further explained that the OT/PT's are gradually being placed on their appropriate step/lane of their salary schedule, which was initiated in the 2007-2008 school year. Approximately 50% are at their appropriate lane/step. The salary schedule was initiated to increase the base salaries for recruiting purposes. Their average overall increase is recommended at 5.31%. The remainder of the staff's increases are recommended at 4%. He stated that increases will be partially funded by Medicaid, Health Insurance Funds and IDEA Grant carryforward funds to cover any shortfall.

Mr. Cannata also reviewed the FY 10 budget parameters for the purpose of budget planning only. An average 4.7% salary increase for the certificated bargaining unit, an average 4.5% salary increase for the educational support staff bargaining unit, and no more than an overall 4% salary increase for all other staff. Although it is too early to know, an 8% increase was used for the health and dental coverage. Out of district tuition will increase by 4% to \$4,326. The rental fee will increase by 3% at each level. Again, these figures are for budget planning only.

It was reported that the enrollment for the educationally component at the DuPage County Juvenile Center is way down. Different options were discussed. Dr. Volpe was asked to come back with a recommendation for a subsequent meeting.

10. ADJOURNMENT

Dr. Diane Cody moved and her motion was seconded by Jack Buscemi to adjourn this meeting.
VOICE VOTE ***MOTION CARRIED***
(Meeting adjourned at 8:31 p.m.)

Marshall J. Schmitt, Chairperson

Patrick D. Duffy, Secretary