



BOARD BRIEFS

March 24, 2010, Meeting

Action Items:

Board accepted/approved:

The Minutes:

*γ Minutes of:
- February 24, 2010, Meeting*

The Consent Agenda:

*γ Personnel Recommendations: a) Resignations - 6 certified (one on June 13, 2014 & two on June 12, 2015) and 1 educational support personnel
b) Appointments - 4 educational support personnel
c) Approved Change in Employment Status - from part time Behavior Management Specialist and part time Program Administrator to full time Program Administrator for the STARS Program*

*γ Fiscal: February, 2010- Revenue/Expenditure Reports
February, 2010 - Treasurer's Report
February, 2010 - Gross Payroll & Interim Checks
Approved the Bills Payable - March 24, 2010*

γ Approved destroying the tape recording of the September 17, 2008, Closed Session.

*γ Approved the First Reading of the following policies:
5:92 - Maintaining Student Discipline (General Personnel) (formerly 5:230 in Professional Section)
5:184 - Leaves, Holidays & Vacations (General Personnel) (formerly 5:250 in Professional Section)
5:330 - Sick Days, Leaves, Holidays & Vacation - recommended for deletion
5:260 - Student Teachers, Interns & Practicum Students
5:270 - Employment At-Will, Compensation, and Assignment
5:280 - Duties & Qualifications
5:285 - Drug & Alcohol Testing for Student Transportation & Commercial Vehicle Drivers
5:290 - Employment, Termination and Suspensions*

□ Discussion With Action

γ Other Personnel Action:

A. *Approved the following resolutions for certified staff:*

- 1) *Non-Renewal of nine 1st year, three 2nd year & five 3rd year probationary employees*
- 2) *Non-Renewal of two 4th year probationary employees*
- 3) *Non-Renewal of nineteen Part-Time employees*
- 4) *Honorable Reduction in Force of one Tenured Employee*

B. *Approved the following resolutions for educational support personnel:*

- 1) *Honorable Dismissal of twenty-eight Educational Support Staff*
- 2) *Honorable Dismissal of one Professional Full-Time Support Staff*
- 3) *Honorable Dismissal of one Professional Part-Time Support Staff*
- 4) *Dismissal of two Educational Support Employees for Reason Other than Reduction--In-Force*

γ Intergovernmental Agreement

Approved the Intergovernmental Agreement with Community High School District 94 for SASED to continue to operate the educational component at the Juvenile Detention Center on behalf of District 94. This agreement assures that if there should be a lack of funding, District 94 will be responsible for the difference.

□ Discussion Without Action

γ Presentation

Joan Allison (Program Administrator of the Vision Program) and Marta Kohne (Program Administrator of the Vision Program) gave a presentation on the new reading curriculum and procedures used at different grade levels in the Vision Program. They provided samples of their reading books and a braille writer.

γ Communications

- District Administrators' Meeting Agenda for March 19, 2010
- Flier announcing the presentation of Protected Tomorrows, Inc. By Mary Anne Ehlert, a family member of an individual with special needs. The presentation is Tuesday, April 20, 2010, from 10:00 - 12:00 noon at Highland Hills Facility, 1590 S. Fairfield, Lombard and sponsored by the SASED Transition staff.

γ Amendment to the Joint Agreement By-Laws

The Amended Joint Agreement By Laws was ratified effective February 23, 2010. Dr. Volpe thanked the member districts for their quick response to this request.

γ Administrative Updates

Business Office: Sam Cannata gave an update on the following:

- Conversion of Administrative Software to Skyward
- Menu of Services distributed to member districts for their selections on discretionary services for next year.
- Change in ARRA IDEA reporting requirements for "Jobs Created & Retained" & vendor reporting with copies of information sent to districts.
- ISBE Audit of SASED's Procedures for ARRA IDEA Reimbursements to Districts. ISBE did require more detailed supporting documentation from SASED's member districts.
- Next Year's (FY 11) ARRA grant applications. A memo was sent to the member districts showing estimated unspent funds and a reminder of the rules that are required for the expenditure of these funds.

Program & Services Office: Nan Diamond reported that the ISAT s have been taken by 160 students. Mrs. Diamond mentioned that as a part of the SASED Administrator Mentoring Program, Sandy Pampuch (Multi-Needs Teacher) was given the responsibility of collecting and disseminating materials as well as communicating with the sending districts. Mrs. Pampuch did an excellent job and her efforts were very much appreciated.

γ Executive Director's Report

Project Reach: Anne Parker, a teacher in SASSED's Visually Impaired Program at Salt Creek School in District 48, has been chosen to participate in the Project Reach Model classroom/Teacher Mentor Program. As part of the Illinois Deaf-Blind Services, technical assistance is given to individuals and teams from across the state who are working with deaf-blind students. Part of that technical assistance is to observe effective teaching in model classrooms. Ms. Parker's classroom work has been recognized as exemplary. We are pleased to highlight her accomplishments and contribution to the field. We are also very grateful to the district and building administrators in Salt Creek School District 48 for their cooperation and support of this initiative.

Spring Institute: The annual SASSED Spring Institute was again a great success with over 950 certified, registered and paraprofessional staff from SASSED and member districts in attendance. Participants could choose from 13 all day sessions held at three different locations. Dr. Volpe thanked the SASSED and district staff members who volunteered as room hosts and helpers and also expressed his appreciation to the Professional Development Coordinator, Jennifer Volpe, and the support of Lynne Mennel for the extraordinary organizational efforts that were required for such a successful event.

Administrative Procedures Regarding Access To Classrooms and Personnel By Parents and Their Evaluators/Experts: The completed procedures and forms to implement Section 105 ILCS 5/14-8.02 (g-5) will be reviewed by the member districts' special education administrators. After their input the documents will be finalized, adopted and distributed to families before the end of this school year.

Special Education Task Force Report: Dr. Volpe has received and distributed a copy of the draft report on *Analysis of and Policy Alternatives for Special Education Funding in Illinois* at the beginning of this month. He had drafted a response to meet the short timeline but since this has been extended to April 2nd, he will be able to collect and include statements from SASSED's member districts as well. A copy of this response will be shared at the next Board meeting.

Brown Bag Meeting: The SASSED RtI Coaches, Jennifer Volpe and Dr. Madi Phillips (Regional Coordinator for I-ASPIRE North) will facilitate a working session on implementing the recent guidance on special education eligibility procedures and criteria within a RtI framework. The session is scheduled for April 9th at 1:00 p.m. at the ROE Professional Development Center in Lombard. District special education administrators are being encouraged to bring administrative teams (i.e., C & I Administrators, Principals) to this working session.

Next Meeting - April 28, 2010.

If you have any questions, please do not hesitate to contact Dr. Michael Volpe at 630/778-4500.