

**School Association for Special
Education In DuPage
(SASED)
Board of Control Meeting #139
March 24, 2010
7:00 p.m.
Century Hill Education Center
6S331 Cornwall Road
Naperville, IL 60540**

Dr. Jay Tiede, Chairperson, called the meeting to order at 7:02 p.m. and welcomed those in attendance. Roll call was taken with the following responding:

1. ROLL CALL, DETERMINATION OF QUORUM

<u>Present:</u>	<u>District</u>	<u>Representative</u>
	Keeneyville School District #20	Dr. Carol Auer
	Benjamin School District #25	Jack Buscemi
	West Chicago Elementary School District #33	Dr. Ed Leman
	Winfield School District #34	Dr. Gwynne Kell
	Salt Creek School District #48	Dr. John Correll
	Maercker District #60	Dr. Catherine Berning
	Center Cass School District #66	Dr. Jay Tiede
	Woodridge School District #68	Tom Ruggio
	DuPage High School District #88	Dr. Steven Humphrey
	Community High School District #94	Katherine Doremus
	Community High School District #99	Julia Beckman
	Community Consolidated School District #180	Dr. Thomas Schneider (Arrived @ 7:08 p.m.)
	Westmont Community Unit School District #201	Joel Price
	Lisle Community Unit School District #202	Patrick Sarb
<u>Absent:</u>	School District #45, DuPage County	Dr. Janice Rosales
	Downers Grove Grade School District #58	Stephen Funk
	Cass School District #63	Dr. Kerry Foderaro
	Elmhurst Community Unit School District #205	Deborah O'Keefe Conroy

Present: Fourteen Districts

Absent: Four District

Also in attendance:

- Joan Allison, Program Administrator for the Vision Program
- Marta Kohne, Program Administrator for the Vision Program
- Larry Solomon, Program Administrator, Southeast Alternative School
- Mary Pat McKie, Teacher, Southeast Alternative School
- Paul Edwards, Teacher Assistant, Southeast Alternative School & President of the IEA Support Staff Association
- Donna Rowan, Teacher Assistant, Multi-Needs Program & IEA Support Staff Association Representative

Dr. Michael Volpe, Executive Director, SASSED
Sam Cannata, Treasurer and Assistant Director for Business, SASSED
Nan Diamond, Assistant Director for Programs & Services, SASSED
Lynn Schroeder, Assistant Director of Human Resources, SASSED
Nancy Sallmann, Recording Secretary, SASSED

2. ADDITIONS TO THE AGENDA

There were no additions to the agenda but the following were additional information to agenda items:

- 1) Vision Program Reading Chart of Curriculum Process as part of the presentation.
- 2) Under Communication - a flier announcing the seminar *Bringing you Protected Tomorrows*.
- 3) Under Discussion with Action - an amended *Dismissal of Educational Support Employees for Reason Other than Reduction-In-Force*.

3. PUBLIC COMMENT

Larry Solomon announced this is the first time that the Southeast Program had help in cleaning up the students' mouths by taking on an extra level. The Smile Squad from the DuPage County Health Department came to the school with a Dentist and five oral hygienists. With the parents' approval, 49 students went through the process of having their teeth cleaned and checked for cavities. Thirty-six of the students had cavities which will be taken care of at a subsequent visit by the Smile Squad.

4. APPROVAL OF MINUTES

February 24, 2010, Meeting Minutes:

Julia Beckman moved and her motion was seconded by Dr. John Correll to approve the regular meeting minutes of February 24, 2010.

VOICE VOTE

MOTION CARRIED

5. CONSENT AGENDA

Dr. Gwynne Kell moved and her motion was seconded by Dr. Catherine Berning to approve the following consent agenda:

a. The Personnel Recommendations (Exhibit 1)

- Resignations: 6 certified (3 the end of this school term, 1 the end of the 2013-14 school term and 2 the end of the 2014-15 school term) and 1 educational support personnel***
- Appointments: 4 educational support personnel***
- Change in Employment Status: 1 part-time Behavior Management Specialist & part-time Program Administrator for the STARS Program to full-time Program Administrator for the STARS Program effective 8/2/10***

b. The Revenue/Expenditure Reports: February, 2010

c. The Treasurer's Report: February, 2010

d. The Gross Payroll: February, 2010 - \$1,968,596.03

e. The Interim Checks: February, 2010 - \$763,726.31 & March, 2010 - \$258,363.78

f. Voided Checks: March, 2010 (\$220.72)

g. The Bills Payable: March 24, 2010 - \$3,567,228.91

h. Destroying Tape Recordings of Closed Sessions of September 17, 2008

i. First Reading of Policies:

- 5:92 - Maintaining Student Discipline (Formerly 5:230)***
- 5:184 - Leaves, Holidays, and Vacations (Formerly 5:250 & 5:330)***
- 5:330 - Sick Days, Leaves, Holidays & Vacations - DELETE***
- 5:260 - Student Teachers, Interns & Practicum Students***
- 5:270 - Employment At-Will, Compensation, & Assignment***

- 5:280 – *Duties & Qualifications*
- 5:285 – *Drug & Alcohol Testing for Student Transportation & Commercial Vehicle Drivers*
- 5:290 – *Employment, Termination & Suspensions*
- 5:300 – *Schedules & Employment Year*

Roll Call Vote:

Aye:

*Winfield School District #34
 Maercker District #60
 Keeneyville School District #20
 Benjamin School District #25
 West Chicago Elementary School District #33
 Salt Creek School District #48
 Center Cass School District #66
 Woodridge School District #68
 DuPage High School District #88
 Community High School District #94
 Community High School District #99
 Westmont Community Unit School District #201
 Lisle Community Unit School District #202*

Nay:

None

Absent:

*School District #45, DuPage County
 Downers Grove Grade School District #58
 Cass School District #63
 Community Consolidated School District #180
 Elmhurst Community Unit School District #205*

VOTE: Aye: 13 Nay: 0 Absent: 5 MOTION CARRIED

(Dr. Thomas Schneider arrived at this time – 7:08 p.m.)

6. DISCUSSION WITHOUT ACTION

A. Presentation

Joan Allison and Marta Kohne gave a presentation on the new reading curriculum procedures used at different grade levels in the Vision Program. They also provided samples of their reading books and a Braille writer.

On behalf of the Board, the Chairperson thanked Joan Allison and Marta Kohne for their informative presentation.

B. Communications

- District Administrators' Meeting Agenda for March 19, 2010
- Flier announcing the presentation of Protected Tomorrows, Inc. by Mary Anne Ehlert, a family member of an individual with special needs. The presentation is Tuesday, April 20, 2010, from 10:00 – 12:00 noon at Highland Hills Facility, 1590 S. Fairfield, Lombard and sponsored by the SASSED Transition staff.

C. Amendments to the Joint Agreement by-Laws

Dr. Volpe shared the results of the ratification of the amendments to the Joint Agreement By-Laws which are effective February 23, 2010. Sixteen of the eighteen districts ratified the amendments and one districts made an additional amendment. One district to date has not taken any action.

D. Administrative Updates

Business Office: Sam Cannata gave the following updates

- Conversion of Administrative Software to Skyward.
- Menu of Services distributed to member districts for their selections on discretionary services for next year.
- Change in ARRA IDEA reporting requirements for “Jobs Created & Retained” and vendor reporting with copies of information sent to districts.
- ISBE Audit of SASSED’s procedures for ARRA IDEA reimbursements to districts. ISBE did require more detailed supporting documentation from SASSED’s member districts.
- Next year’s (FY11) ARRA Grant applications. A memo was sent to the member districts showing estimated unspent funds and a reminder of the rules that are required for the expenditure of these funds.

Program & Services Office: Nan Diamond reported that the ISATs have been taken by 160 students. Mrs. Diamond mentioned that Sandy Pampuch (teacher in the Multi-Needs Program) was given the responsibility of collecting and disseminating materials as well as communicating with the sending districts as a part of the SASSED Administrator Mentoring Program. Mrs. Pampuch did an excellent job and her efforts were very much appreciated.

E. Executive Director’s Report

Project Reach: Anne Parker, a teacher in SASSED’s Visually Impaired Program at Salt Creek School in District 48, has been chosen to participate in the Project Reach Model Classroom/ Teacher Mentor Program. As part of the Illinois Deaf-Blind Services, technical assistance is given to individuals and teams from across the state who are working with deaf-blind students. Part of that technical assistance is to observe effective teaching in model classrooms. Ms. Parker’s classroom work has been recognized as exemplary. We are pleased to highlight her accomplishments and contribution to the field. We are also very grateful to the district and building administrators in Salt Creek School District 48 for their cooperation and support of this initiative.

Spring Institute: The annual SASSED Spring Institute was again a great success with over 950 certified, registered and paraprofessional staff from SASSED and member districts in attendance. Participants could choose from 13 all day sessions held at three different locations. Dr. Volpe thanked the SASSED and district staff members who volunteered as room hosts and helpers and also expressed his appreciation to the Professional Development Coordinator, Jennifer Volpe, and the support of Lynne Mennel for the extraordinary organizational efforts that were required for such a successful event.

Administrative Procedures Regarding Access To Classrooms and Personnel By Parents and Their Evaluators/Experts: The completed procedures and forms to implement

Section 105 ILCS 5/14-8.02 (g-5) will be reviewed by the member districts' special education administrators. After their input the documents will be finalized, adopted and distributed to families before the end of this school year.

Special Education Task Force Report: Dr. Volpe has received and distributed a copy of the draft report on *Analysis of and Policy Alternatives for Special Education Funding in Illinois* at the beginning of this month. He had drafted a response to meet the short timeline but since this has been extended to April 2nd, he will be able to collect and include statements from SASED's member districts as well. A copy of this response will be shared at the next Board meeting.

Brown Bag Meeting: The SASED Rtl Coaches, Jennifer Volpe and Dr. Madi Phillips (Regional Coordinator for I-ASPIRE North) will facilitate a working session on implementing the recent guidance on special education eligibility procedures and criteria within a Rtl framework. The session is scheduled for April 9th at 1:00 p.m. at the ROE Professional Development Center in Lombard. District special education administrators are being encouraged to bring administrative teams (i.e., C & I Administrators, Principals) to this working session.

Next Governance Meeting: The next Governance Committee (policy) meeting will be held prior to the April 28th Board of Control meeting at 6:00 p.m. Materials/policies to be reviewed will be emailed earlier in April.

7. ACTIVITIES PRIOR TO THE April 28 2010, BOARD MEETING

- | | |
|-----------------|--|
| • April 1 | Northern Illinois Special Education Roundtable – LADSE |
| • April 6 | SASED IEA Certified Staff/Administration Meeting |
| • April 8 | SASED Program Administrators' Meeting |
| • April 9 | District Administrators/Teams Meeting on Rtl Guidance |
| • April 13 | SASED/DuPage ROE Sponsored Rtl Showcase Offices, |
| • April 14 | SASED Parent Advisory Council Meeting |
| • April 19 & 20 | Interviews for SEA Administrator |
| • April 21 | DuPage IASA Meeting - Bloomingdale |
| • April 26 | Finalist Interviews for SEA Administrator |

8. RESOLUTIONS FOR CERTIFIED STAFF

Dr. Carol Auer moved and her motion was seconded by Jack Buscemi to approve the Resolutions for:

- 1) Non-Renewal of Nine 1st Year, Three 2nd Year, and Five 3rd Year Probationary Employees (Exhibit 2)***
- 2) Non-Renewal of Two 4th Year Probationary Employees (Exhibit 3)***
- 3) Non-Renewal of Nineteen Part-Time Employees (Exhibit 4)***
- 4) Honorable Reduction in Force of One Tenured Employee (Exhibit 5)***

Roll Call Vote: Aye:

Keeneyville School District #20

Benjamin School District #25

West Chicago Elementary School District #33

Winfield School District #34

Salt Creek School District #48

Maercker District #60

Center Cass School District #66

Woodridge School District #68

DuPage High School District #88
Community High School District #94
Community High School District #99
Community Consolidated School District #180
Westmont Community Unit School District #201
Lisle Community Unit School District #202

Nay:
None

Absent:
School District #45, DuPage County
Downers Grove Grade School District #58
Cass School District #63
Elmhurst Community Unit School District #205

VOTE: Aye: 14 Nay: 0 Absent: 4 MOTION CARRIED

9. EDUCATIONAL SUPPORT PERSONNEL RESOLUTIONS

Julia Beckman moved and her motion was seconded by Dr. Gwynne Kell to approve the following Resolutions for:

- 1) Honorable Dismissal of Twenty-Eight Educational Support Staff (Exhibit 6)***
- 2) Honorable Dismissal of One Professional Full-Time Support Staff (Exhibit 7)***
- 3) Honorable Dismissal of One Professional Part-Time Support Staff (Exhibit 8)***
- 4) Dismissal of Two Educational Support Employees for Reason Other than Reduction-In-Force (Exhibit 9)***

Roll Call Vote: Aye:

Community High School District #99
Winfield School District #34
Keeneyville School District #20
Benjamin School District #25
West Chicago Elementary School District #33
Salt Creek School District #48
Maercker District #60
Center Cass School District #66
Woodridge School District #68
DuPage High School District #88
Community High School District #94
Community Consolidated School District #180
Westmont Community Unit School District #201
Lisle Community Unit School District #202

Nay:
None

Absent:
School District #45, DuPage County
Downers Grove Grade School District #58
Cass School District #63
Elmhurst Community Unit School District #205

VOTE: Aye: 14 Nay: 0 Absent: 4 MOTION CARRIED

The Chairperson expressed the Board's concern with the number of non-renewals, dismissals and reduction in force but with the lack of payment/funding from the ISBE there was no other choice. If the financial picture changes, some of these employees could be re-employed.

10. INTERGOVERNMENTAL AGREEMENT REGARDING THE JUVENILE DETENTION CENTER

Dr. Carol Auer moved and her motion was seconded by Dr. John Correll to approve the Intergovernmental Agreement between the Board of Education of Community High School District No. 94 and the School Association for Special Education in DuPage regarding the educational services to students incarcerated at the DuPage County Juvenile Detention Center. (Exhibit 10)

Roll Call Vote: Aye:

Keeneyville School District #20
Salt Creek School District #48
Benjamin School District #25
West Chicago Elementary School District #33
Winfield School District #34
Maercker District #60
Center Cass School District #66
Woodridge School District #68
DuPage High School District #88
Community High School District #94
Community High School District #99
Community Consolidated School District #180
Westmont Community Unit School District #201
Lisle Community Unit School District #202

Nay:

None

Absent:

School District #45, DuPage County
Downers Grove Grade School District #58
Cass School District #63
Elmhurst Community Unit School District #205

VOTE: Aye: 14 Nay: 0 Absent: 4 MOTION CARRIED

11. ADJOURNMENT

Dr. Carol Auer moved and her motion was seconded by Dr. Ed Leman to adjourn this meeting at 7:46 p.m.

Voice Vote

Motion Carried

Dr. Jay Tiede, Chairperson

Dr. Ed Leman, Secretary