

**School Association for Special  
Education In DuPage  
(SASED)  
Board of Control Meeting #129  
March 25, 2009  
7:00 p.m.  
Century Hill Education Center  
6S331 Cornwall Road  
Naperville, IL 60540**

Marshall Schmitt, Chairperson, called the meeting to order at 7:03 p.m. Roll call was taken as follows:

**1. ROLL CALL, DETERMINATION OF QUORUM**

<u>Present:</u>	<u>District</u>	<u>Representative</u>
	Keeneyville School District #20	Dr. Carol Auer
	West Chicago Elementary School District #33	Dr. Ed Leman
	School District #45, DuPage County	Dr. Janice Rosales
	Salt Creek School District #48	Dr. John Correll
	Downers Grove Grade School District #58	Marshall Schmitt
	Maercker District #60	Dr. Catherine Berning
	Center Cass School District #66	Dr. Jay Tiede (Arrived @ 7:15 p.m.)
	Woodridge School District #68	Tom Ruggio
	Community Consolidated School District #180	Dr. Thomas Schneider
	Westmont Community Unit School District #201	Patrick Duffy

Absent:	Benjamin School District #25	Jack Buscemi
	Winfield School District #34	Dr. Diane Cody
	Cass School District #63	Dr. Kerry Foderaro
	DuPage High School District #88	Dr. Steven Humphrey
	Community High School District #94	Katherine Doremus
	Community High School District #99	Julia Beckman
	Lisle Community Unit School District #202	Sam Russo
	Elmhurst Community Unit School District #205	Deborah O'Keefe Conroy

Present: Ten Districts

Absent: Eight Districts

Also in attendance:

Larry Solomon, Program Administrator, SASED Southeast School  
Dawn Wagner, Parent of Student attending the Southeast Alternative School  
Dr. Michael Volpe, Executive Director, SASED  
Sam Cannata, Assistant Director for Business, SASED  
Nan Diamond, Assistant Director for Programs & Services, SASED  
David Blatchley, Assistant Director for Human Resources, SASED  
Nancy Sallmann, Recording Secretary

**Prior to the arrival of Dr. Jay Tiede, there was no quorum but items without action were discussed.**

## **2. ADDITIONS TO THE AGENDA**

There were no additions to the agenda.

## **3. PUBLIC COMMENT**

Larry Solomon reported that the "Public" is tired and looking forward to next week. He stated that one of the Southeast Alternative students came up to him during the week expressing his gratitude for the breakfasts and lunches. His mom recently lost her job and this has helped the family during this difficult time.

## **4. STAFF RECOGNITION**

The Chairperson presented Dawn Wagner with the certificate of recognition for "Believing." Mrs. Wagner is a parent of a student attending the Southeast Alternative School. The Chairperson stated that Mrs. Wagner has been the long time representative of that program to the SASSED Parent Advisory Council. Through her participation she has contributed to the greater effort for all parent stakeholders within the organization to have a voice in the development of the programs, services and supports. Despite her busy schedule, Mrs. Wagner has found it important enough to donate some of that precious time and energy to our Parent Council. This is a clear example of believing in the greater purpose of our organization and our work. Mrs. Wagner was nominated by the Southeast Program Administrator, Larry Solomon.

Mrs. Wagner thanked the Board and reported that the program at the Southeast School has done wonders for her boy. He now brings home A's on his report card.

## **5. PRESENTATION**

Dr. Michael Volpe announced that the Coaching Service presentation by Jennifer Volpe has been postponed until next month when a full contingent of Board members can be present.

## **6. DISCUSSION WITHOUT ACTION**

### **A. Communications:**

- Profile of Special Education Data - 2007-2008 School Year: Dr. Volpe stated that this information is for the entire cooperative. Individual district reports can be obtained on line. He noted that the coopwide composite shows 15.3% of the enrolled population, excluding preschool aged students, with some level of disabilities. This compares to 14.8% statewide, demonstrating that SASSED member districts are doing a good job of special education identification.
- A flier announcing the Response to Intervention/Problem-Solving Training Coaching Services 2009-2010. The response has been positive.
- A flier announcing the Illinois Experiential Practicum for Autism Training - Summer 2009 sponsored by the Illinois Autism Training and Technical Assistance Project and hosted by Elmhurst Community Unit School District 205 on July 27-31, 2009.

- SEA-PAC Report - January 21, 2009: Dr. Volpe provided this as information. It identifies the state legislators supported by the PAC of the Illinois Alliance Association for Special Education.

**(NOTE: Dr. Jay Tiede arrived at this time making a quorum at 7:15 p.m.)**

- A flier announcing a Principals' Breakfast on April 16, 2009, from 8:00 a.m. to 10:00 a.m. at Northern Illinois University. SASSED Administrators will host this appreciation breakfast for the principals of the schools that house our classes and programs.
- The District Administrators' meeting agenda of March 13, 2009.
- A flier announcing a special needs planning educational seminar presented by Mary Anne Ehler, Founder & President of Protected Tomorrows, Inc. This seminar was held on March 4<sup>th</sup> at 6:30 p.m. at the SASSED Transition Center, 825 N. Cass Avenue #117, Westmont and on March 10, 2009, at 10:00 a.m. at Highland Hills, 1590 S. Fairfield, Lombard. Christine DiRienzo, Program Administrator for the Transition Program, was responsible for obtaining this presentation which covered Special Needs Trusts, SSI and other financial information for the 32 parents in attendance.
- A copy of a letter sent to Randall Hultgren, Illinois Senator, with a copy going to Representative Michael Fortner from Dr. Lee Rieck, Superintendent of Community High School District 94, regarding the responsibility of serving the educational component of the DuPage County Juvenile Detention Center.

## **B. Director's Report**

- Spring Institute: The annual Spring Institute was a great success with over 1,200 certified, registered and paraprofessional staff attending. The evaluations of the event were very positive. Dr. Volpe expressed his appreciation to the Professional Development Committee, the Coordinator, Jennifer Volpe and her support staff of Lynne Mennel and Susan Newhard for the great effort that led to a great day.
- SASSED-DuPage/West Cook Visually Impaired Program: The Administration has recently been informed by the DuPage High School District 88 Administration that the district has found available space at Addison Trail High School in District 88 for the 2009-2010 school year and beyond. Dr. Volpe took this time to publicly thank Dr. Steven Humphrey and his staff for their effort in resolving this issue.
- Special Education Procedures: In November the Board adopted procedures as distributed by the Illinois Council of School Attorneys' Special Education Committee (ICSE), for the implementation of the ISBE Regulations for Special Education for SASSED and its member districts. On December 1, 2008, the U.S. Department of Education issued another round of "final" regulations for IDEA Part B. Changes to sections on Parental Consent, Hearing Rights and Monitoring and Enforcement were substantial and will conflict with the procedures adopted in November. In February the ICSE distributed its updated procedures for those sections. That document has been discussed with and distributed to all member district Special Education administrators. They will each be responsible for including these changes in their published procedures. SASSED has amended the procedures and will distribute the updated document.
- 9<sup>th</sup> Annual Conference on Disability Studies in Education: Shannon Cribaro, Program Coordinator for the Multi-Needs Program, will be presenting at the Disabilities Studies Conference in May

at the Syracuse University in Syracuse, New York. Mrs. Cribaro and her co-researchers will be presenting the findings from their study entitled: *Policy, Practice, and Challenges of Building Schools as Inclusive Communities*. Their study has also been presented as an article in the International Journal of Inclusive Education. Mrs. Cribaro was a member of the research team from National Lewis University where she is enrolled in a Doctoral program. She has been a wonderful addition to our administrative team and we congratulate her on this accomplishment.

- Dr. Volpe also reported that he is participating on a LEND Committee specifically opposing two bills:

HB 628 – Requires school districts to provide access for special education student parents, independent educational evaluators, or an expert for the purpose of observation of students in the school setting. A parent or guardian who is a prevailing party in a hearing may recover from an opposing party reasonable expert witness cost incurred.

HB 835 – Provides that the determination of eligibility for special education must be made and the IEP must be completed within 60 calendar days from the date of written parental consent.

## **7. ACTIVITIES PRIOR TO THE March 25 , 2009, BOARD MEETING:**

- March 26 Administration meets with SASSED IEA/NEA Support Staff Unit
- March 30 SASSED Spring Break begins & ends April 3<sup>rd</sup> – Central Offices open
- April 7 Administration meets with SASSED IEA/NEA Certified Staff Unit
- April 8 SASSED Program Administrators' Meeting
- April 10 SASSED Offices, Alternative School & Transition Centers closed – Good Friday
- April 14 DHH Program Evaluation – External Observers on site
- April 15 DuPage IASA Meeting
- April 15 SASSED Parent Advisory Council Meeting
- April 16 Presentation to ICEC Conference on Special Education Administration

## **8. APPROVAL OF MINUTES**

***Patrick Duffy moved and his motion was seconded by Dr. John Correll to approve the regular meeting minutes of February 25, 2009.***

**VOICE VOTE**

**MOTION CARRIED**

## **9. CONSENT AGENDA**

***Dr. Jay Tiede moved and his motion was seconded by Dr. Ed Lemman to approve the following Consent Agenda:***

***A. The Revenue/Expenditure Reports February, 2009***

***C. The Gross Payroll - February, 2009 - \$1,792,905.22 & the Interim Checks – February, 2009 - \$747,644.75***

***D. The Bills Payable – March 25, 2009 - \$1,712,478.70***

***E. The Voided Checks – (\$877.20)***

***F. Destroying the Tape Recording of the August 22, 2007, Closed Session***

***G. The Second Reading of the Following Policies:***

- ***7:10 – Equal Educational Opportunities (Revised)***
- ***7:20 – Harassment of Students Prohibited (Revised)***
- ***7:100 – Health, Eye & Dental Examinations, Immunizations, & Exclusion of Students (Revised)***
- ***7:190 – Student Discipline (Revised)***
- ***7:230 – Misconduct by Students with Disabilities (Revised)***
- ***8:30 – Visitors to and Conduct on SASSED Property (Revised) &***

- **Delete Policy 8:40 (Spectator Conduct of SASSED Events)**

(The above policies are considered to be adopted effective March 25, 2009.)

**H. The First Reading of the Following Policies:**

- **4:50 – Payment Procedures (Revised)**
- **4:55 – Use of Credit and Procurement Cards (New Policy)**
- **4:60 – Purchases and Contracts (Revised)**
- **4:70 – Resource Conservation (Revised)**
- **4:80 – Accounting and Audits (Completely Rewritten)**
- **4:110 – Transportation (Revised)**
- **4:170 – Safety (Revised)**

Roll Call Vote: Aye:

Center Cass School District #66  
 West Chicago Elementary School District #33  
 Keeneyville School District #20  
 School District #45, DuPage County  
 Salt Creek School District #48  
 Downers Grove Grade School District #58  
 Maercker District #60  
 Woodridge School District #68  
 Community Consolidated School District #180

Nay:

None

Abstain:

Westmont Community Unit School District #201

Absent:

Benjamin School District #25  
 Winfield School District #34  
 Cass School District #63  
 DuPage High School District #88  
 Community High School District #94  
 Community High School District #99  
 Lisle Community Unit School District #202  
 Elmhurst Community Unit School District #205

VOTE: Aye: 9    Nay: 0    Abstain: 1    Absent: 8    MOTION CARRIED

**10. CLOSED SESSION**

**Dr. Carol Auer moved and her motion was seconded by Patrick Duffy to convene in closed session for the purpose of discussing matters pertaining to the appointment, employment, compensation, discipline, performance or dismissal of specific employees.**

Roll Call Vote: Aye:

Keeneyville School District #20  
 Westmont Community Unit School District #201  
 West Chicago Elementary School District #33  
 School District #45, DuPage County  
 Salt Creek School District #48  
 Downers Grove Grade School District #58  
 Maercker District #60

Center Cass School District #66  
Woodridge School District #68  
Community Consolidated School District #180

Nay:  
None

Absent:  
Benjamin School District #25  
Winfield School District #34  
Cass School District #63  
DuPage High School District #88  
Community High School District #94  
Community High School District #99  
Lisle Community Unit School District #202  
Elmhurst Community Unit School District #205

VOTE: Aye: 10    Nay: 0    Absent: 8    MOTION CARRIED

**Dr. Jay Tiede moved and his motion was seconded by Dr. Tomas Schneider to return to regular session.**

Roll Call Vote: Aye:

Center Cass School District #66  
Community Consolidated School District #180  
Keeneyville School District #20  
West Chicago Elementary School District #33  
School District #45, DuPage County  
Salt Creek School District #48  
Downers Grove Grade School District #58  
Maercker District #60  
Woodridge School District #68  
Westmont Community Unit School District #201

Nay:  
None

Absent:  
Benjamin School District #25  
Winfield School District #34  
Cass School District #63  
DuPage High School District #88  
Community High School District #94  
Community High School District #99  
Lisle Community Unit School District #202  
Elmhurst Community Unit School District #205

VOTE: Aye: 10    Nay: 0    Absent: 8    MOTION CARRIED

Closed Session convened at 7:25 p.m.

The Board returned to open session at 7:51 p.m.

**11. DISCUSSION WITH ACTION**

**A. Personnel Recommendations:**

***Patrick Duffy moved and his motion was seconded by Tom Ruggio to approve the resignations of two educational support personnel and appointment of one educational support person (Exhibit 1).***

Roll Call Vote:     Aye:  
Westmont Community Unit School District #201  
Woodridge School District #68  
Keeneyville School District #20  
West Chicago Elementary School District #33  
School District #45, DuPage County  
Salt Creek School District #48  
Downers Grove Grade School District #58  
Maercker District #60  
Center Cass School District #66  
Community Consolidated School District #180

Nay:  
None

Absent:  
Benjamin School District #25  
Winfield School District #34  
Cass School District #63  
DuPage High School District #88  
Community High School District #94  
Community High School District #99  
Lisle Community Unit School District #202  
Elmhurst Community Unit School District #205

VOTE: Aye: 10   Nay: 0   Absent: 8   MOTION CARRIED

**B. Dismissal/Non-Reemployment of Probationary Certified Staff:**

***Dr. Carol Auer moved and her motion was seconded by Dr. John Correll to adopt the resolution for the Non-Reemployment of one first year and two second year probationary full-time teachers (See Exhibit 2).***

Roll Call Vote:     Aye:  
Keeneyville School District #20  
Salt Creek School District #48  
West Chicago Elementary School District #33  
School District #45, DuPage County  
Downers Grove Grade School District #58  
Maercker District #60  
Center Cass School District #66  
Woodridge School District #68  
Community Consolidated School District #180  
Westmont Community Unit School District #201

Nay:  
None

Absent:

Benjamin School District #25  
Winfield School District #34  
Cass School District #63  
DuPage High School District #88  
Community High School District #94  
Community High School District #99  
Lisle Community Unit School District #202

Elmhurst Community Unit School District #205

VOTE: Aye: 10 Nay: 0 Absent: 8 MOTION CARRIED

**C. Dismissal/Non-Reemployment of Part-Time Teachers:**

**Patrick Duffy moved and his motion was seconded by Dr. Carol Auer to adopt the resolution for the non-reemployment of four part-time teachers/psychologist (See Exhibit 3).**

Roll Call Vote:

Aye:

Westmont Community Unit School District #201  
Keeneyville School District #20  
West Chicago Elementary School District #33  
School District #45, DuPage County  
Salt Creek School District #48  
Downers Grove Grade School District #58  
Maercker District #60  
Center Cass School District #66  
Woodridge School District #68  
Community Consolidated School District #180

Nay:

None

Absent:

Benjamin School District #25  
Winfield School District #34  
Cass School District #63  
DuPage High School District #88  
Community High School District #94  
Community High School District #99  
Lisle Community Unit School District #202  
Elmhurst Community Unit School District #205

VOTE: Aye: 10 Nay: 0 Absent: 8 MOTION CARRIED

**12. ADJOURNMENT**

**Patrick Duffy moved and his motion was seconded by Tom Ruggio to adjourn this meeting.**

**VOICE VOTE**

**MOTION CARRIED**

**(Meeting adjourned at 7:58 p.m.)**

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Marshall J. Schmitt, Chairperson

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Patrick D. Duffy, Secretary