

**School Association for Special
Education In DuPage
(SASED)
Board of Control Meeting #130
April 22, 2009
7:00 p.m.
Century Hill Education Center
6S331 Cornwall Road
Naperville, IL 60540**

Marshall Schmitt, Chairperson, called the meeting to order at 7:02 p.m. Roll call was taken as follows:

1. ROLL CALL, DETERMINATION OF QUORUM

<u>Present:</u> <u>District</u>	<u>Representative</u>
Keeneyville School District #20	Dr. Carol Auer
Benjamin School District #25	Jack Buscemi
West Chicago Elementary School District #33	Dr. Ed Lemam
Winfield School District #34	Dr. Diane Cody
Downers Grove Grade School District #58	Marshall Schmitt
Maercker District #60	Dr. Catherine Berning
Cass School District #63	William Carpenter (Alternate Rep.)
Center Cass School District #66	Kathleen Killian (Alternate Rep.)
Woodridge School District #68	Tom Ruggio
DuPage High School District #88	Dr. Steven Humphrey
Community High School District #94	Katherine Doremus
Community High School District #99	Julia Beckman
Westmont Community Unit School District #201	Patrick Duffy
Lisle Community Unit School District #202	Sam Russo
Absent: School District #45, DuPage County	Dr. Janice Rosales
Salt Creek School District #48	Dr. John Correll
Consolidated School District #180	Dr. Thomas Schneider
Elmhurst Community Unit School District #205	Deborah O'Keefe Conroy

Present: Fourteen Districts

Absent: Four Districts

Also in attendance:

Michael Payne, American Logistics
 John Buxton, First Student
 Dan Boyle, Attorney from Sraga Hauser, LLC
 Michael Salins, Teacher for the Deaf/Hard of Hearing Program, Westmont Jr. High
 Judith Hines, SASED Social Worker, Hard of Hearing Program
 Kay Jones, UNISERV Director, IEA/NEA
 Larry Solomon, Program Administrator, SASED Southeast Alternative School
 Dr. Michael Volpe, Executive Director, SASED
 Sam Cannata, Assistant Director for Business, SASED

Nan Diamond, Assistant Director for Programs & Services, SASED
David Blatchley, Assistant Director for Human Resources, SASED
Nancy Sallmann, Recording Secretary

2. ADDITIONS TO THE AGENDA

Michael Volpe requested that SASED orientation for new district board members be added to the Discussion Without Action portion of the agenda.

Also, he requested that we move Discussion With Action Item e (Recommendation to Member Districts Regarding Transportation Bid) immediately after the Consent Agenda in order to accommodate the guest from the transportation vendors. Hearing no objections, this item will be moved up on the agenda.

3. PUBLIC COMMENT

Michael Payne, representing American Logistics, stated although his company currently transports students who do not fit into the SASED model, they will give SASED the best equipment for transporting the students with disabilities. He asked that the Board consider awarding the bid to American Logistics.

John Buxton relayed he was from First Student (one of the bidders) and took this opportunity to congratulate Sam Cannata for the detailed specification bid and for his efforts to make sure all understood the requirements. He pointed out he felt that American Logistics was not the best bidder. First Student is ready, willing and able to provide that transportation by providing safety and good service. First Student has provided quality services and has been a long time provider. He requested that their bid be accepted.

4. APPROVAL OF MINUTES

Jack Buscemi moved and his motion was seconded by Carol Auer to approve the regular meeting minutes of March 25, 2009, and the minutes of March 25, 2009, closed session.

VOICE VOTE

MOTION CARRIED

5. CONSENT AGENDA

Julia Beckman moved and her motion was seconded by Dr. Diane Cody to approve the following Consent Agenda:

A. Personnel Recommendations (Exhibit 1)

a. Resignations: Retiring – 2 certified in June, 2013

b. Resignations: 3 educational support personnel

***c. Appointments: 2 registered (beginning of the 09-10 school year) and
4 educational support personnel***

d. Re-employment for 09-10 school year: 1 certified person

B. The Revenue/Expenditure Reports March, 2009

***C. The Gross Payroll - March, 2009 - \$2,177,799.47 & the Interim Checks –
March, 2009 - \$835,802.64***

D. The Bills Payable – April 22, 2009 - \$1,808,652.26

E. The Voided Checks – (\$1,698.09)

F. Destroying the Tape Recording of the September 26, 2007, Closed Session

G. The Second Reading of the Following Policies:

- 4:50 – Payment Procedures (Revised)

- 4:55 – Use of Credit and Procurement Cards (New Policy)

- 4:60 – Purchases and Contracts (Revised)

- 4:70 – Resource Conservation (Revised)

- 4:80 – Accounting and Audits (Revised)
- 4:110 – Transportation (Revised)
- 4:170 – Safety

(The above policies are considered to be adopted effective April 22, 2009.)

H. Approved the Membership Renewal-Infinitec Assistive Technology

Roll Call Vote: Aye:

- Community High School District #99
- Winfield School District #34
- Keeneyville School District #20
- Benjamin School District #25
- West Chicago Elementary School District #33
- Downers Grove Grade School District #58
- Maercker District #60
- Cass School District #63
- Center Cass School District #66
- Woodridge School District #68
- DuPage High School District #88
- Community High School District #94
- Lisle Community Unit School District #202

Nay:

None

Abstain:

Westmont Community Unit School District #201

Absent:

- School District #45, DuPage County
- Salt Creek School District #48
- Community Consolidated School District #180
- Elmhurst Community Unit School District #205

VOTE: Aye: 13 Nay: 0 Abstain: 1 Absent: 4 MOTION CARRIED

6. RECOMMENDATION TO MEMBER DISTRICTS REGARDING TRANSPORTION BID

Tom Ruggio moved and his motion was seconded by Dr. Carol Auer to reject all current bids for transportation and approve releasing a revised bid specification.

VOICE VOTE

MOTION CARRIED

Roll Call Vote: Aye:

- Woodridge School District #68
- Keeneyville School District #20
- Benjamin School District #25
- Winfield School District #34
- Downers Grove Grade School District #58
- Maercker District #60
- Cass School District #63
- Center Cass School District #66
- DuPage High School District #88
- Community High School District #94

Community High School District #99
Westmont Community Unit School District #201
Lisle Community Unit School District #202

Nay:
None

Abstain:
West Chicago Elementary School District #33

Absent:
School District #45, DuPage County
Salt Creek School District #48
Community Consolidated School District #180
Elmhurst Community Unit School District #205

VOTE: Aye: 13 Nay: 0 Abstain: 1 Absent: 4 MOTION CARRIED

7. CLOSED SESSION

Dr. Diane Cody moved and her motion was seconded by Sam Russo to convene in closed session for the purpose of discussing matters pertaining to the appointment, employment, compensation, discipline, performance or dismissal of specific employees.

Roll Call Vote: Aye:

Winfield School District #34
Lisle Community Unit School District #202
Keeneyville School District #20
Benjamin School District #25
West Chicago Elementary School District #33
Downers Grove Grade School District #58
Maercker District #60
Cass School District #63
Center Cass School District #66
Woodridge School District #68
Community High School District #94
Community High School District #99
Westmont Community Unit School District #201

Nay:
None

Absent:
School District #45, DuPage County
Salt Creek School District #48
* DuPage High School District #88
Community Consolidated School District #180
Elmhurst Community Unit School District #205

VOTE: Aye: 13 Nay: 0 Absent: 5 MOTION CARRIED

* Dr. Humphrey was out of the room for roll call but returned for the closed session.

Julia Beckman moved and her motion was seconded by Dr. Carol Auer to return to regular session.

Roll Call Vote: Aye:
Community High School District #99
Keeneyville School District #20
Benjamin School District #25
West Chicago Elementary School District #33
Winfield School District #34
Downers Grove Grade School District #58
Maercker District #60
Cass School District #63
Center Cass School District #66
Woodridge School District #68
DuPage High School District #88
Community High School District #94
Westmont Community Unit School District #201
Lisle Community Unit School District #202

Nay:
None

Absent:
School District #45, DuPage County
Salt Creek School District #48
Community Consolidated School District #180
Elmhurst Community Unit School District #205

VOTE: Aye: 14 Nay: 0 Absent: 4 MOTION CARRIED

Closed Session commenced at 7:26 p.m.

Returned to regular session @ 8:36 p.m.

8. DISCUSSION WITH ACTION

A. Honorable Dismissal of Educational Support Employees

Sam Russo moved and his motion was seconded by Patrick Duffy to adopt the Resolution for the Honorable Dismissal of Thirteen Educational Support Employees. (See Exhibit 2)

Roll Call Vote: Aye:
Lisle Community Unit School District #202
Westmont Community Unit School District #201
Keeneyville School District #20
Benjamin School District #25
West Chicago Elementary School District #33
Winfield School District #34
Downers Grove Grade School District #58
Maercker District #60
Cass School District #63
Center Cass School District #66
Woodridge School District #68
DuPage High School District #88
Community High School District #94
Community High School District #99

Nay:
None

Absent:
School District #45, DuPage County
Salt Creek School District #48
Community Consolidated School District #180
Elmhurst Community Unit School District #205

VOTE: Aye: 14 Nay: 0 Absent: 4 MOTION CARRIED

B. Dismissal of Educational Support Employee for Reasons Other Than Reduction In Force

Patrick Duffy moved and his motion was seconded by Julia Beckman to adopt the resolution for the Dismissal of One Educational Support Employee for Reasons Other Than Reduction-In-Force. (See Exhibit 3)

Roll Call Vote: Aye:
Westmont Community Unit School District #201
Community High School District #99
Keeneyville School District #20
Benjamin School District #25
West Chicago Elementary School District #33
Winfield School District #34
Downers Grove Grade School District #58
Maercker District #60
Cass School District #63
Center Cass School District #66
Woodridge School District #68
DuPage High School District #88
Community High School District #94
Lisle Community Unit School District #202

Nay:
None

Absent:
School District #45, DuPage County
Salt Creek School District #48
Community Consolidated School District #180
Elmhurst Community Unit School District #205

VOTE: Aye: 14 Nay: 0 Absent: 4 MOTION CARRIED

C. Non-Reemployment of Five Part-Time Educational Support Employees

Dr. Steven Humphrey moved and his motion was seconded by Dr. Ed Leman to adopt the resolution for Non-Reemployment of Five Part-Time Educational Support Employees. (See Exhibit 4)

Roll Call Vote: Aye:
DuPage High School District #88
West Chicago Elementary School District #33
Keeneyville School District #20
Benjamin School District #25

Winfield School District #34
Downers Grove Grade School District #58
Maercker District #60
Cass School District #63
Center Cass School District #66
Woodridge School District #68
Community High School District #94
Community High School District #99
Westmont Community Unit School District #201
Lisle Community Unit School District #202

Nay:
None

Absent:
School District #45, DuPage County
Salt Creek School District #48
Community Consolidated School District #180
Elmhurst Community Unit School District #205

VOTE: Aye: 14 Nay: 0 Absent: 4 MOTION CARRIED

D. Authorizing Notice of Reduction in Employment and Service for Two PBIS Grant Employees

Patrick Duffy moved and his motion was seconded by Dr. Carol Auer to adopt the resolution Authorizing Notice of Reduction in Employment and Service for Two Positive Behavior Interventions and Supports (PBIS) Grant Employees. (Sees Exhibit 5)

Roll Call Vote: Aye:
Westmont Community Unit School District #201
Keeneyville School District #20
Benjamin School District #25
West Chicago Elementary School District #33
Winfield School District #34
Downers Grove Grade School District #58
Maercker District #60
Cass School District #63
Center Cass School District #66
Woodridge School District #68
DuPage High School District #88
Community High School District #94
Community High School District #99
Lisle Community Unit School District #202

Nay:
None

Absent:
School District #45, DuPage County
Salt Creek School District #48
Community Consolidated School District #180
Elmhurst Community Unit School District #205

VOTE: Aye: 14 Nay: 0 Absent: 4 MOTION CARRIED

E. Notice to Remedy and Direction to Act

Dr. Steven Humphrey moved and his motion was seconded by Sam Russo to adopt the resolution for Approving Issuance of a Notice to Remedy and Direction to Act. (Exhibit 6)

Roll Call Vote: Aye:

DuPage High School District #88
Lisle Community Unit School District #202
Keeneyville School District #20
Benjamin School District #25
West Chicago Elementary School District #33
Winfield School District #34
Downers Grove Grade School District #58
Maercker District #60
Cass School District #63
Center Cass School District #66
Woodridge School District #68
Community High School District #94
Community High School District #99
Westmont Community Unit School District #201

Nay:

None

Absent:

School District #45, DuPage County
Salt Creek School District #48
Community Consolidated School District #180
Elmhurst Community Unit School District #205

VOTE: Aye: 14 Nay: 0 Absent: 4 MOTION CARRIED

F. Retirement Benefits- Other Certified

Dr. Ed Lemman moved and his motion was seconded by Dr. Steven Humphrey to approve the same retirement benefits to all certified staff not covered by the negotiated agreement as those who are as follows:

- **A 6% increase in salary for each of up to four (4) years of employment**
- **Contribution toward health insurance during retirement**
 - **4 Years Notice – Up to five (5) years' premiums paid at an amount not to exceed a total Board contribution of \$12,000**
 - **3 Years Notice – Up to three (3) years' premiums paid at an amount not to exceed a total Board contribution of \$7,200**
 - **2 Years Notice – Up to two (2) years' premiums paid at an amount not to exceed a total Board contribution of \$4,800**
 - **1 Year Notice – Up to one (1) year's premium paid at an amount not to exceed a total Board contribution of \$2,400**

Roll Call Vote: Aye:

West Chicago Elementary School District #33
DuPage High School District #88
Keeneyville School District #20
Benjamin School District #25
Winfield School District #34

Downers Grove Grade School District #58
Maercker District #60
Cass School District #63
Center Cass School District #66
Woodridge School District #68
Community High School District #94
Community High School District #99
Westmont Community Unit School District #201
Lisle Community Unit School District #202

Nay:
None

Absent:
School District #45, DuPage County
Salt Creek School District #48
Community Consolidated School District #180
Elmhurst Community Unit School District #205

VOTE: Aye: 14 Nay: 0 Absent: 4 MOTION CARRIED

G. FY 10 Wage & Salary Recommendations

Sam Russo moved and his motion was seconded by Julia Beckman to approve the FY 10 wage and salary recommendations as follows:

- 1. Increase salaries for occupational and physical therapists by an average of 4.32% (Individual increases will range from 6.0% to 12.5% in order to move toward placing individuals at the appropriate salary on the Salary Schedule)**
- 2. Increase salaries and wages for PBIS grant employees by an average of 2.26% (Individual increases will range from 0% to 4.0%)**
- 3. Increase Statewide Project CHOICES and Early CHOICES salaries and wages by 3.5% (All employees will receive a 3.5% increase)**
- 4. Increase salaries and wages for all other employees by 3.5%**

Roll Call Vote: Aye:

Lisle Community Unit School District #202
Community High School District #99
Keeneyville School District #20
Benjamin School District #25
West Chicago Elementary School District #33
Downers Grove Grade School District #58
Maercker District #60
Cass School District #63
Center Cass School District #66
Woodridge School District #68
Community High School District #94
Westmont Community Unit School District #201

Nay:
Winfield School District #34

Absent:
School District #45, DuPage County
Salt Creek School District #48

- * DuPage High School District #88
Community Consolidated School District #180
Elmhurst Community Unit School District #205

VOTE: Aye: 12 Nay: 1 Absent: 5 MOTION CARRIED

* Dr. Humphrey stepped out of the meeting for a short time and returned just before the next roll call of the following agenda item.

H. Request for Overnight Trip

Dr. Diane Cody moved and her motion was seconded by Dr. Ed Leman to approve the request for the overnight student trip as part of the Life Skills/Community curriculum for the 7th and 8th grade students attending the Deaf and Hard of Hearing Program.

Roll Call Vote: Aye:

- Winfield School District #34
- West Chicago Elementary School District #33
- Keeneyville School District #20
- Benjamin School District #25
- Downers Grove Grade School District #58
- Maercker District #60
- Cass School District #63
- Center Cass School District #66
- Woodridge School District #68
- Community High School District #94
- Community High School District #99
- Westmont Community Unit School District #201
- Lisle Community Unit School District #202

Abstain:

- DuPage High School District #88

Nay:

None

Absent:

- School District #45, DuPage County
- Salt Creek School District #48
- Community Consolidated School District #180
- Elmhurst Community Unit School District #205

VOTE: Aye: 13 Nay: 0 Abstain: 1 Absent: 4 MOTION CARRIED

9. DISCUSSION WITHOUT ACTION

A. SASED Orientation for new District Board Members:

Dr. Volpe referred to his communication regarding the proposed orientation meeting on an evening during the week of June 15, 2009, for new Board of Control representatives and also for other interested district board of education members. The Board supported having this meeting.

B. American Recovery & Reinvestment Act of 2009 (ARRA):

The ISBE's preliminary guidelines for the use of the American Recovery and Reinvestment Act of 2009 (ARRA) were outlined in an enclosed memo along with the amount of ARRA monies that will flow through to each SASED member district. More comprehensive guidelines are now being developed by ISBE and will be shared with member districts when received.

C. Strategic Plan - Quarterly Review

An update of the Strategic Plan was provided. Basically, all projects are on target.

D. Director's Report

- Juvenile Detention Center Funding of Educational Component: The DuPage County Detention Center lies within the boundaries of Community High School District 94 but for almost fifteen years SASED has acted as the operating agent and prepared all fiscal documents for the district. The enrollment has gradually been declining over the past few years. Based on the average daily attendance for this year, SASED expects a \$88,000 shortfall. Dr. Volpe and Dr. Lee Rieck, Superintendent for District 94, recently had a meeting with State Senator Hulgren and State Representative Fortner to discuss this concern. Although the legislators were not optimistic, they will pursue the matter with their colleagues. Dr. Volpe and Dr. Rieck have also discussed this matter with the Regional Superintendent of Schools, Dr. Ruscitti. Dr. Ruscitti has arranged to meet with the County Board, the Juvenile Justice System and Michael Volpe and Sam Cannata to discuss this issue on April 27th.
- Community Unit School District 201 Career Fair: Dr. Volpe represented SASED and careers in special education at a recent Westmont High School Career Day. This event was well organized with close to 50 stations. He mentioned that he was impressed with the conversations he had with the students and holds hope for the future if some of these students pursue careers in special education.
- Southeast Alternative School: Dr. Volpe expressed his appreciation of all the district administrators who offered their support and personnel when informed of the tragic loss of a student enrolled at the Southeast Alternative School. He also extended thanks to Larry Solomon, the Southeast counseling and support staff as well as the social workers, counselors and psychologists from other SASED programs who made their services available to the Southeast staff and students during this difficult time.
- Deaf and Hard of Hearing Program Evaluation: On April 14th four external observers were on site and spent a full day visiting the Deaf and Hard of Hearing (DHH) classrooms from Pre-K through Transition. This included the LADSE operated High School and Transition programs. Also, at the end of the day they spent time with classroom teachers and other personnel for focused questions and comments. Karen Bogden, Peg Singleton and Kathy Rueter are all administrators of DHH programs in different parts of the state. Christy Sivik is the Director of Curriculum in Community Unit School District 201. Their written reports will be shared with the Board when received
- Board Officers & Committee Seats: The Board was reminded that May is the annual organizational meeting. Board Officers will be elected and committee members appointed. Members were asked to consider continuing to serve and if not currently serving to consider doing so.
- Policy Updates: The Governance Committee has done a wonderful job of updating SASED Policies. We are now current with all PRESS releases by the Illinois Association of School Boards (IASB). The Committee will now work on policies that need to be amended due to the recent

negotiated agreements.

10. ACTIVITIES PRIOR TO THE May 27, 2009, BOARD MEETING:

- April 28 LEND Meeting
- April 29 IAASE Board Meeting - Collinsville
- April 30-31 IAASE Conference – Collinsville
- May 6 Administration meets with SASSED IEA/NEA Certified Staff Unit (Rescheduled)
- May 7 PBIS State Leadership Team Meeting - Springfield
- May 13 SASSED Program Administrators' Meeting
- May 14 DuPage/West Cook Board Meeting
- May 15 Project CHOICES State Leadership Team Meeting - Normal
- May 19 LEND Meeting
- May 20 DuPage IASA Meeting
- May 20 SASSED Annual Employee Picnic*
- May 22 District Administrators' Meeting
- May 25 SASSED Offices, Alternative School and Transition Centers will be closed

* Board members were invited.

11. PRESENTATION

Dr. Volpe presented plaques of appreciation to Marshall Schmidt and Patrick Duffy to recognize their service and dedication to the organization. Mr. Schmidt has served on the Board from 2002 to 2009 and as chairperson from 2007 to 2009. Patrick Duffy has served on the Board from 2000-2009 and as secretary from 2005-2009. Both individuals did not seek another term on their local boards of education. Therefore, they will be unable to represent their districts on the Board of Control.

Dr. Volpe praised both individuals: Mr. Duffy for his support, grace, thoughtfulness and point of view. Mr. Schmitt for stepping into big shoes as Chairperson and for his dedication, energy, thoughtfulness and maintaining a balance on the Board.

Mr. Schmitt thanked the Board. He stated that he has always enjoyed participating on the Board. Although at first everything regarding special education was foreign. He has learned a lot during his tenure. He especially thanked Sam Cannata for his help in explaining the school finances. He commented that he always looked forward to these meetings and will miss participating.

Mr. Duffy also expressed his thanks. During his tenure he saw Paul Murphy become Executive Director. It is probably a dream of every educator to realize their potential merit of work and talent. He reflected on the biggest challenge to this organization was the untimely passing of Paul Murphy. As a result everyone worked together. This proved SASSED is not an organization of one person. With the development of the Strategic Plan and the staff's dedication this organization has become stronger. He expressed how much he has enjoyed serving on the Board and how much he will miss the meetings.

12. ADJOURNMENT

Patrick Duffy moved and his motion was seconded by Dr. Steven Humphrey to adjourn this meeting.
VOICE VOTE **MOTION CARRIED**
(Meeting adjourned at 9:28 p.m.)

Marshall J. Schmitt, Chairperson

Patrick D. Duffy, Secretary