

**School Association for Special
Education In DuPage
(SASED)
Board of Control Meeting #140
April 28, 2010
7:00 p.m.
Century Hill Education Center
6S331 Cornwall Road
Naperville, IL 60540**

Dr. Jay Tiede, Chairperson, called the meeting to order at 7:02 p.m. and welcomed those in attendance. Roll call was taken with the following responding:

1. ROLL CALL, DETERMINATION OF QUORUM

<u>Present:</u>	<u>District</u>	<u>Representative</u>
	Benjamin School District #25	Jack Buscemi
	West Chicago Elementary School District #33	Dr. Ed Leman
	Winfield School District #34	Dr. Gwynne Kell
	School District #45, DuPage County	Dr. Janice Rosales
	Salt Creek School District #48	Dr. John Correll
	Downers Grove Grade School District #58	Stephen Funk
	Maercker District #60	Dr. Catherine Berning (Arrived @ 7:10 p.m.)
	Center Cass School District #66	Dr. Jay Tiede
	Woodridge School District #68	Tom Ruggio
	DuPage High School District #88	Dr. Steven Humphrey
	Community High School District #94	Katherine Doremus
	Community High School District #99	Julia Beckman
	Community Consolidated School District #180	Dr. Thomas Schneider (Arrived @ 7:13 p.m.)
	Westmont Community Unit School District #201	Joel Price
	Lisle Community Unit School District #202	Patrick Sarb
Absent:	Keeneyville School District #20	Dr. Carol Auer
	Cass School District #63	Dr. Kerry Foderaro
	Elmhurst Community Unit School District #205	Deborah O'Keefe Conroy

Present: Fifteen Districts

Absent: Three Districts

Also in attendance:

Julie Bay, Behavioral & Instructional Analyst for the Instructional Support Team (IST)
 Heidi Santucci, Behavioral & Instructional Analyst for the Instructional Support Team (IST)
 Sue Wisniewski, Program Administrator, Multineeds Program
 Mary Pat McKie, Teacher, Southeast Alternative School & IEA Certified Representative
 Paul Edwards, Teacher Assistant, Southeast Alternative School & President of the IEA Support Staff Association
 Dr. Michael Volpe, Executive Director, SASED
 Sam Cannata, Treasurer and Assistant Director for Business, SASED
 Nan Diamond, Assistant Director for Programs & Services, SASED

2. ADDITIONS TO THE AGENDA

There were no additions to the agenda. Dr. Michael Volpe requested that the Discussion with Action Item 8b (Approve employing the Program Administrator for the Southeast Alternative School) be pulled from the Agenda.

3. PUBLIC COMMENT

Mary Pat McKie announced that Larry Solomon was unable to attend this meeting. She relayed that things are going well.

4. APPROVAL OF MINUTES

March 24, 2010, Meeting Minutes:

Katherine Doremus moved and her motion was seconded by Julia Beckman to approve the regular meeting minutes of March 24, 2010.

VOICE VOTE

MOTION CARRIED

5. CONSENT AGENDA

Dr. Gwynne Kell moved and her motion was seconded by Jack Buscemi to approve the following consent agenda:

a. The Personnel Recommendations (Exhibit 1)

- Resignations: 2 certified (1 the end of this school term, 1 the end of the 2012-13 school term) and 6 educational support personnel

- Re-employ Staff for the 2010-2011 School Year Appointments: 16 certified Staff

b. The Revenue/Expenditure Reports: March, 2010

c. The Treasurer's Report: March, 2010

d. The Gross Payroll: March, 2010 - \$2,011,570.75

e. The Interim Checks: March, 2010 - \$757,923.98 & April, 2010 - \$35,549.53

f. Voided Checks: April, 2010 (\$45.00) Credit \$90.00

g. The Bills Payable: April 28, 2010 - \$2,121,705.68

h. Destroying Tape Recordings of Closed Sessions of October 22, 2008

i. Second Reading of Policies:

- 5:92 – Maintaining Student Discipline (Formerly 5:230)

- 5:184 – Leaves, Holidays, and Vacations (Formerly 5:250 & 5:330)

- 5:330 – Sick Days, Leaves, Holidays & Vacations – DELETE

- 5:260 – Student Teachers, Interns & Practicum Students

- 5:270 – Employment At-Will, Compensation, & Assignment

- 5:280 – Duties & Qualifications

- 5:285 – Drug & Alcohol Testing for Student Transportation & Commercial Vehicle Drivers

- 5:290 – Employment, Termination & Suspensions

- 5:300 – Schedules & Employment Year

(The above policies are effective April 28, 2010)

j. First Reading of Policies:

- 2:110 – Qualifications, Term, & Duties of Board Officers

- 2:200 – Types of Board of Control Meetings

- 2:250 – Access to SASSED Public Records

- 4:30 – Revenue & Investments

- 4.60 – Purchases & Contracts

- 4:110 – Transportation

- 4:160 – Environmental Quality of Building & Grounds

k. Classroom Five Year Lease for Salt Creek School District 48 for Vision Impaired classrooms effective the 2010-2011 School Year (Exhibit 2)

i. Submitting the Request to the ROE for Temporary Housing for the Mobile Unit at the Century Hill Education Center for classroom space for the Southeast Alternative Program (Exhibit 3)

m. 2010-2011 Health Insurance Renewals

- 1) Renew self funding program for medical insurance with Blue Cross/Blue Shield.
- 2) Renew self funding program for dental insurance with Humana Dental.
- 3) Increase insurance funding by 8% for medical insurance and 9% for dental insurance.
- 4) Extend the health insurance rates offered to the Non Certified Bargaining Unit staff to all non certified employees not included in the bargaining unit. Extend the health insurance rates offered to the Certified Bargaining Unit to all certified staff not included in the certified bargaining unit.
- 5) Contract with Dearborn National for the \$50,000 term life insurance coverage.
- 6) Contract with Lincoln National for voluntary supplemental term life insurance coverage.
- 7) Extend the contract with Spectera for voluntary vision insurance.

n. 2010-2011 Wages & Salaries

- 1) Increase salaries for occupational & physical therapists by an average of 3.5%.
- 2) Increase salaries & wages for all other employees by 2.0%.

o. The Overnight Student Trip on May 6, 2010

The local overnight trip is part of the Life Skills Community curriculum for the 7th and 8th grade students in the instructional level classes within the Deaf and Hard of Hearing Program.

Roll Call Vote:

Aye:

Winfield School District #34
Benjamin School District #25
Keeneyville School District #20
West Chicago Elementary School District #33
School District #45, DuPage County
Salt Creek School District #48
Downers Grove Grade School District #58
Center Cass School District #66
Woodridge School District #68
DuPage High School District #88
Community High School District #94
Community High School District #99
Westmont Community Unit School District #201
Lisle Community Unit School District #202

Nay:

None

Absent:

Maercker District #60
Cass School District #63
Community Consolidated School District #180
Elmhurst Community Unit School District #205

VOTE: Aye: 14 Nay: 0 Absent: 4 MOTION CARRIED

6. DISCUSSION WITHOUT ACTION

A. Presentation

Julie Bay and Hiedi Santucci (Behavioral & Instructional Analysts for the Instructional Support Team and newly trained as Rtl Coaches) reviewed the implementation of AIMsweb in SASED's programs. They presented data and charts of students' progress.

(Dr Catherine Bering (7:10 p.m.) and Dr. Thomas Schneider (7:13 p.m.) arrived during the presentation.)

B. Communications

- Flier announcing the SASSED picnic. Dr. Volpe invited the Board to attend the picnic if they are available.

C. Administrative Updates

Sam Cannata, Assistant Director for Business, relayed that he has been involved in 2010-2011 Budget preparations and Skyward software critiquing.

Nan Diamond, Assistant Director for Program and Services, stated that the Administrators will finalize the five day training of Rtl this week. This will be followed by a two day retreat.

Lynn Schroeder, Assistant Director for Human Resources, relayed that her main focus has been screening applications and interviewing candidates for the Program Administrator's position for the Southeast Alternative School.

D. Administrative Procedures for Parent/Expert Visitation

The Leadership Team and the SASSED Program Administrators have developed procedures for parent/evaluator visitation to a SASSED operated program. The procedures and the form were provided for parents/evaluators to complete when requesting to evaluate a student or a student in the classroom.

E. Executive Director's Report

Special Education Task Force Report: In response to the Task Force report of *Analysis of and Policy Alternatives for Special Education Funding in Illinois* and in collaboration with Dr. Rita Stevenson of NDSEC, a response was submitted to both ISBE and LEND. Both cooperatives agreed with the major findings of:

- 1) Merging the three funding structures/categories: Private Facility, Funding for Children Requiring Special Education Services (Extraordinary) and Students with Excess costs.
- 2) Reimburse school districts for students with the greatest needs and generating the highest costs equally after expending 2 times per capita.

In addition, the two cooperatives strongly supported the immediate correction of the funding inequity (i.e., the Block Grant) that favors the Chicago Public Schools at the expense of all others.

State Mandates: Dr. Volpe, along with several member district superintendents, participated in an IASA meeting on March 26th to develop the DuPage response to the Blue Ribbon Committee on Elementary and Secondary Education Mandates. IASA and LEND responded to the charge of reviewing state mandates as follows:

- 1) Are the mandates necessary for the health and safety of students in compliance with federal laws?
- 2) Are the mandates essential to the academic integrity of Illinois public school systems?
- 3) Do the mandates exceed federal requirements?
- 4) Are the mandates superfluous to the core academic programs of Illinois school districts?

Brown Bag Meeting: On April 9th Dr. Madi Phillips, (Regional Coordinator for I-ASPIRE) presented to ten SASED member district teams (45 staff members) on the recent guidance on special education eligibility procedures and criteria within an Rtl framework.

SASED/DuPage ROE Sponsored Rtl Showcase: SASED was one of several sponsors of the 1st Annual Rtl showcase for DuPage County. The event was held on April 13th at NIU and opened with a key note address by Dr. Mark Shinn of National Lewis University and the Northern Illinois ASPIRE grant. The afternoon activities included breakout sessions on a variety of Rtl implementation issues aimed at the different grade levels. A team from District 33 presented a split session on Rtl with EC and Rtl with Spanish speaking ELL students. The team from District 88 presented on a systemic approach to Rtl and PBIS implementation. Our member districts were also well represented as members of a panel presentation on leadership for change and the new eligibility and entitlement procedures.

SASED Parent Advisory Council Meeting: The final Parent Advisory Council meeting of this school year was held on April 14th. It was well attended and the group was given presentations by Jennifer Volpe (Rtl Liaison) on *Rtl in SASED and our Districts* and from Mary Brzezinsk of the Instructional Support Team on *Current Topics in Autism*. Dr. Volpe encouraged the Board to remind their district administrators to support this committee since this group functions as a support system and network and it ultimately serves to build community support for special education programming in our districts and within SASED.

Board Officers and Committee Seats: Dr. Volpe reminded the Board that the May 26th meeting will be the annual organizational meeting. At that time nominations and elections of Board of Control officers and appointment of committee members will take place. He urged the members to consider continuing availability of those currently serving and the potential to serve of those not serving as an officer or a committee member.

7. ACTIVITIES PRIOR TO THE MAY 26, 2010, BOARD MEETING

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|---------------|--|
| • April 29-30 | IAASE Conference - Collinsville |
| • April 30 | Rtl Workshop – SASED Administrators |
| • May 3-7 | Teacher Appreciation Week |
| • May 3 | Legal Workshop sponsored by Sraga Hauser - Oakbrook |
| • May 6 | Northern Illinois Special Education Roundtable - LADSE |
| • May 6 | SASED Program Administrators’ Meeting |
| • May 10-11 | Rtl IASPIRE Conference - NIU |
| • May 13 | PBIS State Leadership Team Meeting – Springfield |
| • May 13 | DuPage/West Cook Board Meeting |
| • May 15 | Project CHOICES State Leadership Team Meeting - Normal |
| • May 18 | Autism Project State Leadership Team Meeting - Normal |
| • May 19 | DuPage IASA Meeting – Bloomingdale |
| • May 19 | SASED Annual Employee Appreciation Picnic |
| • May 21 | SASED District Administrators’ Meeting |

8. CLOSED SESSION

After asking, the Board Chairperson determined there was no need to convene in Closed Session.

9. EDUCATIONAL SUPPORT PERSONNEL RESOLUTIONS

Dr. Ed Leman moved and his motion was seconded by Jack Buscemi to approve the following Resolutions for:

- 1) Honorable Dismissal of Three Full-Time and Three Part-Time Educational Support Staff (Exhibit 4)**
- 2) Non Renewal of Two PBIS Grant Personnel (Exhibit 5)**

Roll Call Vote: Aye:

- West Chicago Elementary School District #33*
- Benjamin School District #25*
- Keeneyville School District #20*
- Winfield School District #34*
- School District #45, DuPage County*
- Salt Creek School District #48*
- Downers Grove Grade School District #58*
- Maercker District #60*
- Center Cass School District #66*
- Woodridge School District #68*
- DuPage High School District #88*
- Community High School District #94*
- Community High School District #99*
- Community Consolidated School District #180*
- Westmont Community Unit School District #201*
- Lisle Community Unit School District #202*

Nay:

None

Absent:

- Cass School District #63*
- Elmhurst Community Unit School District #205*

VOTE: Aye: 16 Nay: 0 Absent: 2 MOTION CARRIED

10. OTHER

The Chairperson brought the Board’s attention to an envelope distributed today which is the performance evaluation instrument for the Executive Director with a suggested timeline for return.

11. ADJOURNMENT

Julia Beckman moved and her motion was seconded by Dr. Catherine Berning to adjourn this meeting at 7:35 p.m.

Voice Vote

Motion Carried

Dr. Jay Tiede, Chairperson

Dr. Ed Leman, Secretary