

2. ADDITIONS TO THE AGENDA

There were no additions to the agenda, although the following information was distributed:

- 1) Flier for STARS Training on Autism: Autism Best Practice/Perspective
- 2) Flier for in-service on Culturally Responsive Teaching to be held May of 2011
- 3) 2010 Extended School Year Information
- 4) Copy of the Budget *PowerPoint* presentation

3. PUBLIC COMMENT

Mary Pat McKie announced that Larry Solomon was unable to represent the public and she is here in his place to report all is going well.

4. ELECTION OF OFFICERS & APPOINTMENTS

Julia Beckman moved and her motion was seconded by Katherine Doremus to elect/appoint the following by an acclamation vote:

Dr. Jay Tiede as Chairperson (1 year term)
Tom Ruggio as Vice Chairperson (1 year term)
Dr. Ed Leman as Secretary (1 year term)
Nancy Sallmann as Recording Secretary (1 year term)
Sam Cannata as Treasurer (1 year term)
The current Finance Committee for another one year term:

Dr. Carol Auer Dr. Kerry Foderaro
Dr. Jay Tiede Tom Ruggio
Dr. Steven Humphrey Julia Beckman
Patrick Sarb

The current Governance Committee for another one year term:

Dr. Ed Leman Dr. John Correll
Stephen Funk Dr. Catherine Berning
Dr. Jay Tiede Julia Beckman

By acclamation the motion carried.

5. APPROVAL OF MINUTES

April 28, 2010, Meeting:

Dr. Janice Rosales moved and her motion was seconded by Stephen Funk to approve the regular meeting minutes of April 8, 2010.

VOICE VOTE

MOTION CARRIED

6. CONSENT AGENDA

Dr. Michael Volpe announced that the presented meeting dates follow the 2009-2010 schedule pattern with no meetings in July and November and an early December meeting.

Dr. Catherine Berning moved and her motion was seconded by Jack Buscemi to approve the following consent agenda:

a. The Personnel Recommendations (Exhibit 1)

- Resignations: 1 registered (6/4/10) & 1 educational support personnel (5/14/10)

- Appointments: 4 certificated (for the 2010-11 year)

- **Change of Employment Status: 3 certified & 1 educational support staff** (for the 2010-11 year)
- **Re-Employment: 7 certified** (for the 2010-11 year)
- b. The Revenue/Expenditure Reports – April, 2010**
- c. The Treasurer’s Report - April, 2010**
- d. The Gross Payroll - April, 2010 - \$1,961,552.22**
- e. The Interim Checks – April, 2010 - \$760,056.80 & May, 2010 - \$23,896.71**
- f. The Bills Payable – May 26, 2010 - \$3,093,486.50**
- g. Destroying Tape Recording of the November 19, 2008, Closed Session**
- h. Designating 2010-2011**

Depositories:

- Harris Bank – Naperville, Chicago, Roselle Branches
- Illinois School District Liquid Asset Fund
- BBT Bank – Self funded dental plan
- MB Financial Bank

Investment Agents:

- Harris Bank-Naperville
- PMA Financial Services (Illinois School District Asset Fund)
- Matrix Capital Bank – 403(b) plan
- MB Financial Bank

Newspapers for Meetings & Legal Notices:

- Daily Herald
- Liberty Press
- West Chicago Press

Legal Counsel:

- Sraga Hauser, LLC

Architect:

- Arcon & Associates

i. Establish 2010-2011 Board Meeting Dates, Time & Place:

Unless otherwise noted, Board of Control meetings will be on the fourth Wednesday of the month beginning at 7:00 p.m. and will be held in the Administration Center of SASED, 6S331 Cornwall Road, Naperville, IL on the following dates:

June 23, 2010	December 8, 2010 (2 nd Wednesday-place to be determine)
July, 2009 – no meeting	January 26, 2011
August 25, 2100	February 23, 2011
September 22, 2010	March 23, 2011
October 27, 2010	April 27, 2011
November, 2010 no meeting	May 25, 2011

- j. Treasurer’s Bond in the amount of \$10,000,000 (Exhibit 2)**
- k. The Prevailing Wage Ordinance (Exhibit 3)**
- l. Serve as Administrative Agent for the FY 11 Grants (Exhibit 4)**
- m. Second Reading of the following policies:**
 - 2:110 – Qualifications, Term, and Duties of Board Officers
 - 2:200 – Types of Board of Control Meetings
 - 2:250 – Access to SASED Public Records
 - 4:30 – Revenue and Investments
 - 4:60 – Purchases and Contracts
 - 4:110 – Transportation
 - 4:160 – Environmental Quality of Buildings and Grounds
(Policies are effective 5/26/10.)

Roll Call Vote:

Aye:

- Maercker District #60
- Benjamin School District #25
- West Chicago Elementary School District #33
- Winfield School District #34
- School District #45, DuPage County
- Downers Grove Grade School District #58
- Center Cass School District #66
- Community High School District #94

*Community High School District #99
Community Consolidated School District #180
Westmont Community Unit School District #201
Lisle Community Unit School District #202*

Nay:
None

Absent:
*Keeneyville School District #20
Salt Creek School District #48
Cass School District #63
Woodridge School District #68
DuPage High School District 88
Elmhurst Community Unit School District #205*

VOTE: Aye: 12 Nay: 0 Absent: 6 MOTION CARRIED

7. DISCUSSION WITHOUT ACTION

A. Presentation of the Multi-Needs Action Plan, 1-1 Aide Assignments - The Independence Facilitator Project:

Sue Wisniewski and Carol Dahlquist presented a pilot project of the process to determine the need and purpose of assigning a one-to-one assistant. As noted, it may be determined that a one-to-one assistant may be needed to assist the student in obtaining a specific goal/s. Once the student has gained independence in the goal/s the aide may or may not be needed which will be determined by the IEP Team. The one-to-one assistant areas that are charted for this determination are behavior, academic, and personal independence. The process will also consist of monitoring progress and providing outcome accountability summaries.

B. Communications:

The following communications were presented:

- Districts Administrators' Meeting Agenda of May 21, 2010
- Flier of SASSED's Night at the Kane County Cougars Game
- Flier of STARS Training on Autism Reflecting Success Schedule
- Flier announcing an in-service on Culturally Responsive Teaching which will be offered as a weekend course for Masters Credit in May 2011
- 2010 Extended School Year Information:
 - Date: July 6 - July 30, 2010 (July 1 & 2 is orientation for the staff.)
 - Locations for Multi-Needs, Southeast Alternative Students, Transition & District Program Students:
 - Southeast School, 6S331 Cornwall Road, Naperville
 - Prairieview School, 699 Plainfield Road, Downers Grove
 - Westmont Transition Center, 825 N. Cass Avenue, Suite 117, Westmont
 - Location for VI/DHH Program: Swartz School, 17W160 16th Street, Oakbrook Terrace

C. Voluntary Salary Deductions:

A complete list of voluntary salary deductions by SASSED employees was provided. Following the requirements of Policy 4.50 (Operational Services-Payment Procedures), the Administration must provide this list to the Board once during a fiscal year.

D. Administrative Updates:

Sam Cannata stated that this past month his time has been spent preparing for the year end and finalizing the FY 10 grants and preparing for the FY 11 grants. In response to the Chairperson's question, Mr. Cannata stated that he will bring information regarding a Life Safety Resolution to the June Board meeting.

Nan Diamond reported that the Administration has completed the fourth program evaluation. This year the Vision Program was evaluated and all the data will be summarized and analyzed for a report to the Board in the fall.

Lynn Schroeder mentioned that much of her time has been spent in interviewing for the three administrative positions. Also, the Evaluation Committee has just finalized the Charlotte Danielson procedures and will present those for implementation in September. Next year the Administration will focus on an instrument to measure the performance of the Educational Support Personnel.

E. Executive Director's Report:

Staff Satisfaction Survey: For the fourth year in a row the SASED teaching and related service staffs have been asked to complete an anonymous Satisfaction Survey. This effort allows us to gather feedback from our employees on issues related to the culture and climate of our organization as well as specific topics like professional development opportunities, access to instructional materials and most importantly, supervision. This was an on-line process with response rates of 41% of related service personnel and 39% of the teaching staff who received the survey. After the close date the end of this month and the data collated, this information will be analyzed by the Leadership Team and they will prepare a report to the Board of Control in June.

Employee Appreciation Picnic: This year the annual picnic was at Madison Meadows Park in Lombard, giving staff housed at Highland Hills and those in further north and east sections of the cooperative a little less travel time to the event. Over 150 staff and administrators attended the event. Mrs. Julia Beckman stopped by to say hello and express her appreciation of the staff on behalf of the Board of Control. She also assisted Dr. Volpe in recognizing the following retiring staff members with a glass plaque:

- Joan Skinner - Teacher - Transition Program
- Maureen Clark - Teacher - Southeast Alternative School
- John Lagodney - Teacher - Southeast Alternative School
- Judy Quiroz - Teacher Assistant - Multi-Needs Program
- Christine Scherschel - Physical Therapy Assistant
- Gail Lopic - Secretary - IST

8. ACTIVITIES PRIOR TO THE JUNE 23, 2010, BOARD MEETING

- | | |
|--------------|---|
| • May 27 | Administration and SASED IEA/NEA Non Certified Staff Meeting |
| • June 1 | Administration and SASED Program Administrators' Meeting |
| • June 3 | Last Day of Student Attendance at Southeast |
| • June 7 & 8 | SASED Program Administrators' Retreat |
| • June 18 | SASED Summer Hours Begin * |
| • June TBD | Orientation for New Board of Control Representatives/Alternates |

* The Central Office & Highland Hills facility will be open from 7:30 until 4:30 Monday through Thursday and closed at 12:00 noon on Fridays starting June 18th through August 6th.

9. CLOSED SESSION

Dr. Ed Leman moved and his motion was seconded by Patrick Sarb to convene in closed session for the purpose of discussing matters pertaining to the appointment, employment, compensation, discipline, performance or dismissal of specific employees.

Roll Call Vote:

Aye:

West Chicago Elementary School District #33
Lisle Community Unit School District #202
Benjamin School District #25
Winfield School District #34
School District #45, DuPage County
Downers Grove Grade School District #58
Maercker District #60
Center Cass School District #66
Community High School District #94
Community High School District #99
Community Consolidated School District #180
Westmont Community Unit School District #201

Nay:

None

Absent:

Keeneyville School District #20
Salt Creek School District #48
Cass School District #63
Woodridge School District #68
DuPage High School District 88
Elmhurst Community Unit School District #205

VOTE: Aye: 12 Nay: 0 Absent: 6 MOTION CARRIED

Julia Beckman moved and her motion was seconded by Joel Price to reconvene in regular session.

Voice Vote

Motion Carried

(Closed session convened at 7:40 p.m. and commenced at 7:54 p.m.)

10. DISCUSSION WITH ACTION

A. Approve Employing the Program Administrator for the Southeast Alternative School:

Jack Buscemi moved and his motion was seconded by Julia Beckman to approve the employment of Karen Rebhan-Csuk as Program Administrator for the Southeast Alternative School effective the 2010-2011 year with term and conditions as presented in Closed Session.

Roll Call Vote:

Aye:

Benjamin School District #25
Community High School District #99
West Chicago Elementary School District #33
Winfield School District #34
School District #45, DuPage County
Downers Grove Grade School District #58
Maercker District #60
Center Cass School District #66
Community High School District #94

Westmont Community Unit School District #201
Lisle Community Unit School District #202

Nay:
None

Absent:
Keeneyville School District #20
Salt Creek School District #48
Cass School District #63
Woodridge School District #68
DuPage High School District #88
Elmhurst Community Unit School District #205

VOTE: Aye: 12 Nay: 0 Absent: 6 MOTION CARRIED

B. Approve Employing the Coordinator of Project CHOICES & Early CHOICES:

Julia Beckman moved and her motion was seconded by Stephen Funk to approve the employment of Tammie Henry as the Director of Project CHOICES/ Early CHOICES effective the 2010-2011 year with terms and conditions as presented in Closed Session.

Roll Call Vote: Aye:
Community High School District #99
Downers Grove Grade School District #58
Benjamin School District #25
West Chicago Elementary School District #33
Winfield School District #34
School District #45, DuPage County
Maercker District #60
Center Cass School District #66
Community High School District #94
Consolidated School District 180
Westmont Community Unit School District #201
Lisle Community Unit School District #202

Nay:
None

Absent:
Keeneyville School District #20
Salt Creek School District #48
Cass School District #63
Woodridge School District #68
DuPage High School District #88
Elmhurst Community Unit School District #205

VOTE: Aye: 12 Nay: 0 Absent: 6 MOTION CARRIED

C. Approve Employing the Professional Development & School Improvement Coordinator:

Dr. Catherine Berning moved and her motion was seconded by Julia Beckman to approve

employing Christine Martin as the Professional Development and School Improvement Coordinator effective for the 2010-2011 term with terms and conditions as discussed during the Closed Session.

Roll Call Vote:

Aye:

*Maercker District #60
Community High School District #99
Benjamin School District #25
West Chicago Elementary School District #33
Winfield School District #34
School District #45, DuPage County
Downers Grove Grade School District #58
Center Cass School District #66
Community High School District #94
Consolidated School District 180
Westmont Community Unit School District #201
Lisle Community Unit School District #202*

Nay:

None

Absent:

*Keeneyville School District #20
Salt Creek School District #48
Cass School District #63
Woodridge School District #68
DuPage High School District #88
Elmhurst Community Unit School District #205*

VOTE: Aye: 12 Nay: 0 Absent: 6 MOTION CARRIED

D. Finance Committee Recommendations:

a) Adopt the Resolution Authorizing SASSED to Establish a Line of Credit

Sam Cannata explained that with the State being late in the personnel and transportation reimbursements, he is certain that there will be a cash flow problem over the summer months. With the recent enactment of Public Act 096-0019, special education cooperatives can now establish a line of credit. Mr. Cannata stated that he has been working with MB Financial Bank to establish a line of credit. Although the details are still being negotiated with MB for a maximum of \$4,500,000, he is requesting the Board to approve the presented Resolution so the Administration can move forward.

Jack Buscemi moved and his motion was seconded by Patrick Sarb to adopt the Resolution authorizing the Administration to establish a line of credit with MB Financial Bank.

Roll Call Vote:

Aye:

*Benjamin School District #25
Lisle Community Unit School District #202
West Chicago Elementary School District #33
Winfield School District #34
School District #45, DuPage County
Downers Grove Grade School District #58
Maercker District #60
Center Cass School District #66
Community High School District #94*

Community High School District #99
Consolidated School District 180
Westmont Community Unit School District #201

Nay:
None

Absent:
Keeneyville School District #20
Salt Creek School District #48
Cass School District #63
Woodridge School District #68
DuPage High School District #88
Elmhurst Community Unit School District #205

VOTE: Aye: 12 Nay: 0 Absent: 6 MOTION CARRIED

b) Adopt the FY 11 Budget

Mr. Cannata presented a PowerPoint presentation giving an overview of the budget changes from FY 10.

Stephen Funk moved and his motion was seconded by Katherine Doremus to approve the FY 2011 Budget as presented.

Roll Call Vote:

Aye:
Downers Grove Grade School District #58
Community High School District #94
Benjamin School District #25
West Chicago Elementary School District #33
Winfield School District #34
School District #45, DuPage County
Maercker District #60
Center Cass School District #66
Community High School District #99
Community Consolidated School District #180
Westmont Community Unit School District #201
Lisle Community Unit School District #202

Nay:
None

Absent:
Keeneyville School District #20
Salt Creek School District #48
Cass School District #63
Woodridge School District #68
DuPage High School District #88
Elmhurst Community Unit School District #205

VOTE: Aye: 12 Nay: 0 Absent: 6 MOTION CARRIED

The budget will be forwarded to SASSED's fiscal agent (Center Cass School District 66). District 66 will approve the budget for placement on public display for 30 days prior to submission to ISBE by August 31, 2010.

11. 2008-2009 AUDIT REPORT

The 2008-2009 audit report was provided for Board review and will be presented at the June 23rd meeting for Board acceptance.

12. ADJOURNMENT

Julia Beckman moved and her motion was seconded by Katherine Doremus to adjourn this meeting.

VOICE VOTE
(Meeting adjourned at 8:31 p.m.)

MOTION CARRIED

Dr. Jay Tiede, Chairperson

Dr. Ed Leman, Secretary