

**School Association for Special
Education In DuPage
(SASED)
Board of Control Meeting #131
May 27, 2009
7:00 p.m.
Century Hill Education Center
6S331 Cornwall Road
Naperville, IL 60540**

Dr. Jay Tiede, Vice Chairperson for the 2008-2009 term, called the meeting to order at 7:01 p.m. Noticing the presence of new Board members, he requested that everyone introduce themselves as follows:

1. ROLL CALL, DETERMINATION OF QUORUM

<u>Present:</u>	<u>District</u>	<u>Representative</u>
*	Keeneyville School District #20	Dr. Carol Auer (arrived at 7:02 p.m.)
	West Chicago Elementary School District #33	Dr. Ed Leman
	Winfield School District #34	Dr. Diane Cody
**	School District #45, DuPage County	Dr. Janice Rosales (arrived @ 7:20 p.m.)
	Salt Creek School District #48	Dr. John Correll
	Downers Grove Grade School District #58	Stephen Funk
	Center Cass School District #66	Dr. Jay Tiede
	Woodridge School District #68	Tom Ruggio
	DuPage High School District #88	Dr. Steven Humphrey
	Community High School District #94	Katherine Doremus
	Community High School District #99	Julia Beckman
	Lisle Community Unit School District #202	Patrick Sarb
	Elmhurst Community Unit School District #205	Deborah O'Keefe Conroy

- * Arrived toward the end of self introductions.
- ** Arrived after action taken on the Consent Agenda.

Absent:	Benjamin School District #25	Jack Buscemi
	Maercker District #60	Dr. Catherine Berning
	Cass School District #63	Dr. Kerry Foderaro
	Community Consolidated School District #180	Dr. Thomas Schneider
	Westmont Community Unit School District #201	Joel Price

Present: Thirteen Districts Absent: Five Districts

Also in attendance:

- Larry Solomon, Program Administrator, Southeast Alternative School, SASED
- Bonnie Murman-Freer, Teacher Assistant, Southeast Alternative School, SASED
- Dr. Michael Volpe, Executive Director, SASED
- Sam Cannata, Assistant Director for Business, SASED
- Nan Diamond, Assistant Director for Programs & Services, SASED
- David Blatchley, Assistant Director for Human Resources, SASED
- Nancy Sallmann, Recording Secretary

2. ADDITIONS TO THE AGENDA

There were no additions to the agenda, although the following information was distributed:

- 1) Staff appreciation gifts
- 2) Transition Program brochure
- 3) Sam Cannata's Power Point presentation regarding the tentative FY 10 budget
- 4) Board of Control members' addresses, including email & phone numbers
- 5) SASSED's 2007-08 audit report which will be on the June agenda for acceptance

3. PUBLIC COMMENT

Larry Solomon welcomed the Board members. He announced that four of the Southeast students were tops along with DuPage High School 88 students in the regional math contest. The Southeast School was the only alternative school that participated.

4. ELECTION OF OFFICERS & APPOINTMENTS

a) Elect a Chairperson (1 year term):

Dr. Jay Tiede was nominated by Julia Beckman and seconded by Dr. Carol Auer.

Dr. Carol Auer moved and her motion was seconded by Dr. Ed Leman that the nominations be closed and Dr. Jay Tiede be elected as Chairperson.

VOICE VOTE

MOTION CARRIED

b) Elect a Vice Chairperson (1 year term):

Tom Ruggio was nominated by Dr. Ed Leman and seconded by Dr. Carol Auer.

Dr. Diane Cody moved and her motion was seconded by Julia Beckman that the nominations be closed and Tom Ruggio be elected as Vice Chairperson.

VOICE VOTE

MOTION CARRIED

c) Elect a Secretary (1 year term)

Dr. Ed Leman was nomination by Dr. Diane Cody and seconded by Dr. Carol Auer.

Dr. Carol Auer moved and her motion was seconded by Tom Ruggio that the nominations be closed and Dr. Ed Leman be elected the Secretary.

VOICE VOTE

MOTION CARRIED

d) Appoint a Recording Secretary (1 year term):

Nancy Sallmann was appointed Recording Secretary by Dr. Carol Auer and seconded by Dr. Ed Leman.

e) Appoint a Treasurer (1 year term):

Sam Cannata was appointed Treasurer by Dr. Carol Auer and seconded by Julia Beckman.

d) Appoint Members to Committees:

The following were appointed/volunteered to serve on the Finance Committee:

**Dr. Carol Auer
Julia Beckman
Dr. Kerry Foderaro
Dr. Steven Humphrey**

**Dr. Jay Tiede
Patrick Sarb
Tom Ruggio**

The following were appointed/volunteered to serve on the Governance Committee:

**Julia Beckman
Dr. Catherine Berning
Dr. John Correll**

**Stephen Funk
Dr. Ed Leman**

5. APPROVAL OF MINUTES

April 22, 2009, Meeting:

Dr. Steven Humphrey moved and his motion was seconded by Dr. Carol Auer to approve the regular meeting minutes of April 22, 2009.

VOICE VOTE

MOTION CARRIED

April 22, 2009, Closed Session:

Tom Ruggio moved and his motion was seconded by Dr. Carol Auer to approve the closed session minutes of April 22, 2009.

VOICE VOTE

MOTION CARRIED

6. CONSENT AGENDA

Dr. Ed Leman moved and his motion was seconded by Stephen Funk to approve the following consent agenda:

- a. The Personnel Recommendations (Exhibit 1)**
 - a) Resignations: 3 certified and 1 educational support personnel (at end of 2008-09 year)**
 - b) Appointments: 1 certificated (for the 2009-10 year)**
- b. The Revenue/Expenditure Reports – April, 2009**
- c. The Treasurer’s Report - April, 2009**
- d. The Gross Payroll - April, 2009 - \$1,841,244.70 & the Interim Checks – April, 2009 - \$891,928.91**
- e. The Bills Payable – May 27, 2009 - \$2,285,374.36**
- f. The Voided Checks – (\$644.95)**
- g. Destroying Tape Recording of the October 24, 2007, Closed Session**
- h. Designating 2009-2010**

Depositories:

- Harris Bank – Naperville, Chicago, Roselle Branches
- Illinois School District Liquid Asset Fund

Investment Agents:

- Harris Bank-Naperville
- PMA Financial Services (Illinois School District Asset Fund)
- BBT Bank – Self funded dental plan
- Matrix Capital Bank – 403(b) plan

Newspapers for Meetings & Legal Notices:

- Daily Herald
- Liberty Press
- West Chicago Press

Legal Counsel:

- Sraga Hauser, LLC

Architect:

Arcon & Associates

i. Establish 2009-2010 Board Meeting Dates, Time & Place:

Unless otherwise noted Board of Control meetings will be on the fourth Wednesday of the month beginning at 7:00 p.m. and will be held in the Administration Center of SASSED, 6S331 Cornwall Road, Naperville, IL on the following dates:

June 24, 2009	December 9, 2009 (2nd Wednesday)
July, 2009 – no meeting	January 27, 2010
August 26, 2009	February 24, 2010
September 23, 2009	March 24, 2010
October 28, 2009	April 28, 2010
November, 2009 no meeting	May 26, 2010

- j. Treasurer's Bond in the amount of \$10,000,000 (Exhibit 2)*
- k. Resolution and Documents for the continued use of two mobile classrooms*
- l. Calendars for 2009-2010*
- m. The Prevailing Wage Ordinance*
- n. The Lombard District 44 Lease Agreements for Fairwood School and Highland School reflecting a 4.1% increase in rental rates*
- o. Submission of the Discretionary Grants to ISBE for a grand total of \$8,483,999 (See Exhibit 3)*
- p. Awarding the special education transportation contract to Septran, Inc. for a three year period ending June 30, 2012 (See Exhibit 4)*
- q. Purchasing two buses from Midwest Transit (The only bidder) for a total of \$140,630.00 (See Exhibit 5)*

Roll Call Vote:

Aye:

*West Chicago Elementary School District #33
 Downers Grove Grade School District #58
 Keeneyville School District #20
 Winfield School District #34
 Salt Creek School District #48
 Center Cass School District #66
 Woodridge School District #68
 DuPage High School District #88
 Community High School District #94
 Community High School District #99
 Lisle Community Unit School District #202
 Elmhurst Community Unit School District #205*

Nay:

None

Absent:

*Benjamin School District #25
 School District #45, DuPage County
 Maercker District #60
 Cass School District #63
 Community Consolidated School District #180
 Westmont Community Unit School District #201*

VOTE: Aye: 12 Nay: 0 Absent: 6 MOTION CARRIED

7. DISCUSSION WITHOUT ACTION

Communications:

- 1) American Recovery and Reinvestment Act of 2009-Supplemental IDEA Funding - A memo giving member districts informal guidelines for budgeting the ARRA supplemental IDEA funding. Also, estimates of the non public proportionate share amounts for IDEA and IDEA ARRA funds were provided. Formal guidelines will be shared when completed by ISBE.

- 2) Notice of State legislature approval of the application for a waiver for the evaluation process for certified employees for the next five years. This waiver was requested by SASSED based on a recommendation of a committee comprised of representatives from the Administration and IEA/NEA Association.
- 3) Transition Brochure - The brochure *Transition Program - Building Blocks for Success* - demonstrates real life skills in age appropriate, natural environments in work experiences, recreation, shopping, transportation, domestic activities, personal care and self advocacy.
- 4) Sruga Hauser, LLC (SASSED's legal counsel) 2009-2010 fee rates.
- 5) Flier announcing the SASSED Overview on June 15, 2009, at 6:30 p.m. for new SASSED board members and other interested member districts' board of education members. The meeting will be held at the SASSED Central Office, 6S331 Cornwall Road, Naperville, IL.
- 6) District Administrators' agenda for the May 22nd meeting.
- 7) Flier announcing SASSED's professional development summer series 2009.
- 8) Memo outlining the vendors for voluntary salary deductions. SASSED Policy 4:50 – Operational Services - Payment Procedures requires that we inform the Board no later than November 1st of each year of the vendors.

(Dr. Janice Rosales arrived during this portion of the meeting. 7:20 p.m.)

Director's Report:

Staff Satisfaction Survey - This is the third year for teaching and related service staff to complete an anonymous Satisfaction Survey. This year an on-line version of the instrument was created with Survey Monkey. The response has increased by over 20% when compared to last year. The information collected is analyzed by the Leadership Team and shared with the program and service administrators as part of their annual evaluation and goal setting process.

Juvenile Detention Center Funding - The Superintendent of Community High School District 94 (Dr. Lee Rieck) and Dr. Volpe have met with the Superintendent of the Regional Office of Education (Dr. Darlene Ruscitti), representatives of the Juvenile Court System and the Juvenile Detention Center resulting in no solution in regard to the shortfall in funding the program (\$88,000 is the approximate shortfall this year.). There is recent word that the Juvenile Detention Center administration is looking at the current structure and cost efficiencies. In the meantime, SASSED will develop an intergovernmental agreement whereby the District will be ultimately responsible for any shortfall (Since the Detention Center is within District 94 boundaries). Since SASSED and District 94 have the same legal counsel, SASSED will work with a different law firms to develop the agreement.

PSAE at Southeast Alternative School - The Southeast staff administered the PSAE to the 16 juniors enrolled this year. There was 100% student participation for the two days of testing. Nan Diamond and Larry Solomon and several Southeast staff did an excellent job in coordinating all these efforts. This is an important part of SASSED's larger effort at increasing all post secondary transition options for students at Southeast.

8. ACTIVITIES PRIOR TO THE JUNE 24, 2009, BOARD MEETING:

- June 2 Administration Meeting with SASED IEA/NEA Non Certified Staff
- June 10 SASED Program Administrators' Meeting
- June 15 STARS ESY Begins (Autism Program)
- June 15 New Board Member Orientation Program
- June 15 SASED Summer Hours Begin *
- June 17-19 Executive Director – Vacation
- June 22 SASED ESY Begins (Multi-needs, ED, district students)

* The Central Office & Highland Hills facility will be open from 7:30 until 4:30 Monday through Thursday and closed at 12:00 noon on Fridays through August 7th.

9. CLOSED SESSION

It was determined that there was no need to hold a closed session since issues had been discussed during the April closed session.

10. DISCUSSION WITH ACTION

A. Resignation Agreement:

Dr. Steve Humphrey moved and his motion was seconded by Tom Ruggio to accept the direction taken by the Administration outlined in the Agreement allowing Brett Rowan to resign May 15, 2009.

Roll Call Vote:

Aye:

*DuPage High School District #88
Woodridge School District #68
Keeneyville School District #20
West Chicago Elementary School District #33
Winfield School District #34
School District #45, DuPage County
Salt Creek School District #48
Downers Grove Grade School District #58
Center Cass School District #66
Community High School District #94
Community High School District #99
Lisle Community Unit School District #202
Elmhurst Community Unit School District #205*

Nay:

None

Absent:

*Benjamin School District #25
Cass School District #63
Maercker District #60
Consolidated School District 180
Westmont Community Unit School District #201*

VOTE: Aye: 13 Nay: 0 Absent: 5 MOTION CARRIED

B. Finance Committee Recommendations:

a) FY 2010 Proposed Budget

Sam Cannata presented a *PowerPoint* which overviewed the proposed FY 2010 budget.

Dr. Steve Humphrey moved and his motion was seconded by Dr. Diane Cody to approve the FY 2010 budget as presented.

Roll Call Vote:

Aye:

*DuPage High School District #88
Winfield School District #34
Keeneyville School District #20
West Chicago Elementary School District #33
School District #45, DuPage County
Salt Creek School District #48
Downers Grove Grade School District #58
Center Cass School District #66
Woodridge School District #68
Community High School District #94
Community High School District #99
Lisle Community Unit School District #202
Elmhurst Community Unit School District #205*

Nay:

None

Absent:

*Benjamin School District #25
Maercker District #60
Cass School District #63
Community Consolidated School District #180
Westmont Community Unit School District #201*

VOTE: Aye: 13 Nay: 0 Absent: 5 MOTION CARRIED

The budget will be forwarded to SASSED's fiscal agent (Center Cass School District 66). District 66 will approve the budget for placement on public display for 30 days prior to submission to ISBE by August 31, 2009.

b) Health Insurance Coverage for 2009-2010

Dr. Ed Leman moved and his motion was seconded by Julia Beckman to approve the 2009-2010 health insurance coverage by:

- renewing self funding for medical insurance with Blue Cross/Blue Shield,*
- renewing self funding for dental insurance with Humana Dental,*
- increasing insurance funding by 12% for medical insurance and 6% for dental insurance,*
- extending the health insurance rates offered to the non certified bargaining unit staff to all non certified employees not included in the bargaining unit and extending the health insurance rates offered to the certified bargaining unit to all certified staff not included in the certified bargaining unit, and*
- offering a voluntary vision benefit to all SASSED employees.*

Roll Call Vote:

Aye:

*West Chicago Elementary School District #33
Community High School District #99*

Keeneyville School District #20
Winfield School District #34
School District #45, DuPage County
Salt Creek School District #48
Downers Grove Grade School District #58
Center Cass School District #66
Woodridge School District #68
DuPage High School District #88
Community High School District #94
Lisle Community Unit School District #202
Elmhurst Community Unit School District #205

Nay:
None

Absent:
Benjamin School District #25
Maercker District #60
Cass School District #63
Consolidated School District 180
Westmont Community Unit School District #201

VOTE: Aye: 13 Nay: 0 Absent: 5 MOTION CARRIED

c) Operating the Educational Component of the DuPage Juvenile Detention Center

Dr. Carol Auer moved and her motion was seconded by Tom Ruggio directing the Administration to work with a legal counsel in developing an agreement with Community High School District 94 whereby SASSED would not be responsible for any shortfall in funding.

Roll Call Vote: Aye:
Keeneyville School District #20
Woodridge School District #68
West Chicago Elementary School District #33
Winfield School District #34
School District #45, DuPage County
Salt Creek School District #48
Downers Grove Grade School District #58
Center Cass School District #66
DuPage High School District #88
Community High School District #99
Lisle Community Unit School District #202
Elmhurst Community Unit School District #205

Abstain:
Community High School District #94

Nay:
None

Absent:
Benjamin School District #25
Maercker District #60

Cass School District #63
Community Consolidated School District #180
Westmont Community Unit School District #201

VOTE: Aye: 12 Abstain: 1 Nay: 0 Absent: 5 MOTION CARRIED

11. ORIENTATION FOR NEW BOARD MEMBERS

A memo inviting new board members to an orientation session at 6:30 p.m. on June 15th at the SASSED Administration center was distributed. Dr. Volpe noted that this was for all interested board of education members not just the representatives to SASSED.

12. 2007-2008 AUDIT REPORT

The 2007-2008 audit report was provided for Board review and will be presented at the June 24th meeting for Board acceptance.

13. ADJOURNMENT

The Chairperson proclaimed the meeting adjourned by acclamation.

VOICE VOTE
(Meeting adjourned at 7:40 p.m.)

MOTION CARRIED

Dr. Jay Tiede, Chairperson

Dr. Ed Leman, Secretary