

**School Association for Special
Education In DuPage
(SASED)
Board of Control Meeting #120
May 28, 2008
7:00 p.m.
Century Hill Education Center
6S331 Cornwall Road
Naperville, IL 60540**

Marshall Schmitt, Chairperson, called the meeting to order at 7:02 p.m. Roll call was taken as follows:

1. ROLL CALL, DETERMINATION OF QUORUM

<u>Present:</u>	<u>District</u>	<u>Representative</u>
	Keeneyville School District #20	Dr. Carol Auer
	Benjamin School District #25	Jack Buscemi
	Winfield School District #34	Dr. Diane Cody
	School District #45, DuPage County	Dr. William Schewe
	Downers Grove Grade School District #58	Marshall Schmitt
	Maercker District #60	Dr. Catherine Berning
	Center Cass School District #66	Dr. Jay Tiede
	Woodridge School District #68	Tom Ruggio (Arrived after start of meeting.)
	DuPage High School District #88	Dr. Steven Humphrey
	Community High School District #94	Katherine Doremus
	Community High School District #99	Julia Beckman
	Westmont Community Unit School District #201	Patrick Duffy
	Lisle Community Unit School District #202	Sam Russo

Absent:	West Chicago Elementary School District #33	Dr. Ed Leman
	Salt Creek School District #48	Dr. John Correll
	Cass School District #63	Dr. Kerry Foderaro
	Community Consolidated School District #180	Dr. Thomas Schneider
	Elmhurst Community Unit School District #205	Deborah O'Keefe Conroy

Present: Thirteen Districts Absent: Five Districts

Also in attendance:

Larry Solomon, Program Administrator, Southeast Alternative School, SASED
 Elizabeth Weninger, Teacher, Southeast Alternative School, SASED
 Natalie Gaona, Teacher, Southeast Alternative School, SASED
 Anne Burgoni, Program Administrator, Deaf/Hard of Hearing Programs, SASED
 Sue Wisniewski, Program Administrator, Multineeds Program, SASED
 Dr. Michael Volpe, Executive Director, SASED
 Sam Cannata, Assistant Director for Business, SASED
 Nan Diamond, Assistant Director for Programs & Services, SASED
 David Blatchley, Human Resource Manager, SASED
 Nancy Sallmann, Recording Secretary

The Chairperson welcomed the new member, Jack Buscemi, to the Board.

2. ADDITIONS TO THE AGENDA

There was an amendment to the bill list which was distributed to the members.

3. PUBLIC COMMENT

Larry Solomon announced that the fourth and fifth graders were recognized with an Earth Flag for their work in the recycling project. Also, he announced that the Southeast School won second place in a math competition. They were beaten by one of SASSED's member districts (DuPage High School 88), although, one of the Southeast students scored the highest. He also noted that the students will be in attendance for three more days prior to summer vacation.

4. ELECTION OF OFFICERS & APPOINTMENTS

Dr. Carol Auer nominated the current slate of officers for the 2008-2009 term. Dr. William Schewe seconded the nomination.

***Chairperson – Marshall Schmitt
Vice Chairperson – Dr. Jay Tiede
Secretary – Patrick Duffy***

Julia Beckman moved and her motion was seconded by Dr. William Schewe to accept the nominations by acclamation.

VOICE VOTE

MOTION CARRIED

Dr. William Schewe moved and his motion was seconded by Patrick Duffy to appoint Nancy Sallmann as Recording Secretary.

VOICE VOTE

MOTION CARRIED

Dr. William Schewe moved and his motion was seconded by Dr. Jay Tiede to appoint Sam Cannata as Treasurer.

VOICE VOTE

MOTION CARRIED

The above elections and appointments are all for one year terms.

Julia Beckman moved and her motion was seconded by Diane Cody to appoint Dr. Jay Tiede as the SASSED DuPage/West Cook representative.

Dr Jay Tiede noted that he has served as representative for the past 3 years and asked that another representative be appointed. He then proceeded in stating that the fourteen member Governing Board representing 92 districts in DuPage and Western Cook Counties meets quarterly. He also reported that there are no major issues the Board needs to address. Action will be deferred until the June 25th meeting.

5. APPROVAL OF MINUTES

Dr. William Schewe moved and his motion was seconded by Patrick Duffy to approve the regular meeting minutes of April 16, 2008, and the Closed Session Minutes of April 16, 2008, as corrected.

VOICE VOTE

MOTION CARRIED

6. PRESENTATION

Dr. William Schewe was recognized with a plaque for his service and dedication to the SASSED organization

and the students SASED serves. Dr. Schewe has served on the SASED Board of Control from 2003-2008. He will be retiring June 30, 2008. District 45 became a member of SASED in 2003 after EDSED was dissolved. Dr. Schewe complemented the organization and programs/services, specifically the K-5 Deaf and Hard of Hearing Program housed at District 45's North School.

In anticipation of celebrating SASED's 50th anniversary, a 50th Committee has been formed with the following participants: Heather Aimone (Multi-Needs Secretary), Julie Bay (IST), David Blatchley, Anne Burgoni (Deaf/Hard of Hearing Impaired Program Administrator), Carol Dahlquist (IST Coordinator), Larry Solomon (Southeast Alternative School Program Administrator), Nancy Sallmann, Dr. Michael Volpe, and Sue Wisniewski (Multi-Needs Program Administrator). The Committee presented a PowerPoint on how SASED will celebrate its history and future by planning different activities and recognitions during the 2008-2009 term. The new SASED motto "Teaching, Leading & Believing" will also be used as the benchmark for recognizing the contributions of staff and parents throughout the year.

7. Consent Agenda

Responding to the request for any items removed from the consent agenda, Tom Ruggio had a question of two people being on the Extended School Year Appointments as teachers and also aides. After discussion, the approval of this item was pulled from the consent agenda and considered separately after verification of the current listing.

Dr. Jay Tiede moved and his motion was seconded by Dr. Diane Cody to approve/adopt the following Consent Agenda:

- A. The Personnel Recommendations (Exhibit 1)***
 - a) Resignations/Terminations: 4 certificated & 1 educational support personnel***
 - b) Appointments: 2 certificated & 3 educational support personnel***
 - c) Re-employment: 1 certificated person***
- B. The Revenue/Expenditure Reports – April, 2008***
- C. The Treasurer's Report - April, 2008***
- D. The Gross Payroll - April, 2008 - \$1,691,742.77 & the Interim Checks - April, 2008 - \$736,614.35***
- E. The Bills Payable – May 28, 2008 - \$2,624,929.79 (as amended)***
- F. The Voided Checks – (\$8,942.72)***
- G. Designation of Depositories & Investments, Newspapers/Legal Notices, Architect & Board Meeting Dates (See Exhibit 2)***
- H. The Treasurer's Bond (See Exhibit 3)***
 - I. The Resolution for use of Mobile Classrooms at the Southeast Alternative School (See Exhibit 4)***
- J. The Calendars for 2008-2009 (See Exhibit 5)***
- K. The Prevailing Wage Ordinance (See Exhibit 6)***
- L. The Lombard District 44 Lease Agreements for Fairwood School & Highland School for 2008-2009***
- M. The Submission of IDEA Discretionary Grants for FY 09 for:***
 - Statewide Grants***
 - Positive Behavior Interventions and Supports***
 - Project Choices***
 - Autism Project***
 - Parent Technical Assistance***
 - Early Choices***
 - Surrogate Parent***

General State Funds

- **Positive Behavior Interventions and Supports**
- **Autism Project**
- **Illinois Department of Human Services**

N. The Bid to Purchase Two Buses from Midwest Transit at a cost of \$100,716.

Roll Call Vote:

Aye:

Center Cass School District #66
Winfield School District #34
Keeneyville School District #20
Benjamin School District #25
School District #45, DuPage County
Downers Grove Grade School District #58
Maercker District #60
Woodridge School District #68
DuPage High School District #88
Community High School District #94
Community High School District #99
Westmont Community Unit School District #201
Lisle Community Unit School District #202

Nay:

None

Absent:

West Chicago Elementary School District #33
Salt Creek School District #48
Cass School District #63
Community Consolidated School District #180
Elmhurst Community Unit School District #205

VOTE: Aye: 13 Nay: 0 Absent: 5 MOTION CARRIED

8. DISCUSSION WITHOUT ACTION

A. The following communications were presented as information:

- 1) Request from IEA for information under the FOIA - Letter from Tom Suhrbur requesting salary schedule, fringe benefit package and policies related to wages, hours and terms and conditions of employment for full-time and part-time non-certified SASSED support staff.
- 2) Letter from Tom Suhrbur, IEA/NEA & Dr. Michael Volpe's response - to arrange the first meeting with the newly formed SASSED Support Staff Association IEA-NEA in June.
- 3) News Article - Edward Hospital closes Edward Academy & Radio Interview - transcript with Dr. Volpe - - This education program served 38 students with several from SASSED member districts.
- 4) STARS new program introduction on May 29, 2008 - The new STARS Classroom will be located at Indian Trail School in Downers Grove Grade School District 58. In

attendance on the 29th will be families of students who are participating in the STARS program, the SASED Instructional Support Team (IST), Dr. Volpe and Nan Diamond, Assistant Director for Programs and Services.

- 5) Teacher Appreciation Week Email - A copy of Dr. Volpe's email sent to all SASED employees expressing appreciation of their dedication and commitment to students with disabilities.
- 6) Letter from ISBE regarding approval of SASED's Technology Plan - Dr. Volpe commended Debra Rasper from the Technology Department for her efforts in getting this plan approved.
- 7) Letter from IASN regarding Recognition of Excellence Award - Paula Reynolds received this award in recognition of her talent and dedication as a school nurse from the Illinois Association of School Nurses at the Spring DuPage Valley School Nurse Association meeting/dinner held on May 1, 2008, at Central DuPage Hospital.
- 8) District Administrator Meeting Agenda of May 16, 2008.
- 9) Memo from Sruga, Engler & Boyle, L.L.C. regarding a fee increase - the rate increased from \$185/hr. to \$195/hr.
- 10) Letter from Illinois Department of Healthcare & Family Services regarding Medicaid reimbursement for administrative expenditures - the federal government has promulgated a regulation that eliminates reimbursement for LEA administrative expenditures for services rendered after June 30, 2008. Legislation has been introduced in the U.S. Congress seeking to place moratorium on the regulation.

B. Renaming the Southeast Alternative School/SASED Central Office:

The possibility of honoring Paul Murphy by renaming the Alternative School or Administrative Center was discussed. The Board requested that the 50th Committee consider the issue of honoring Paul Murphy and present its recommendation at a future meeting.

C. Director's Report:

Presentation on SASED Rtl Initiatives to ROE: Dr. Volpe and Jennifer Volpe represented SASED at the DuPage County Curriculum Developers meeting on Rtl in April. Several SASED member districts were in attendance and presented to the group. The ROE has committed to engage in this all-education initiative and will form a steering committee.

PSAE: Under the direction of Nan Diamond and Larry Solomon, the Southeast Alternative School staff have completed its inaugural effort at administering the PSAE to 20 juniors which was 100% participation. The Administration looks forward to using the results of the assessment data to assist in evaluating the impact of the Southeast program.

DuPage/West Cook (DWC) Governing May 15th Meeting: Nan Diamond, DWC Coordinator, was congratulated for making the meetings more meaningful by her series of program presentations as well as timely and pertinent student information. Dr. Jay Tiede, DWC Chairperson, was also recognized for the organization he has brought to the proceedings.

Of particular discussion was the Governing Board's request for the 93 member districts to consider the recommended amendment to the DuPage/West Cook Low Incidence Service Agreement. The recommended amendment would put a minimum (5,000) enrollment of an independent district being seated on the Board. The amendment has no effect on the services students receive. A district with less than the minimum could partner with another district to reach the 5,000 students thereby allowing the two districts to seat one representative and one alternate on the Board. SASED member districts were encouraged to adopt the amendment.

PBIS State Leadership Team Meeting: PBIS continues to provide extremely strong evidence of its impact based on data gathered from almost 800 schools in Illinois. SASED happens to have the largest number of schools (20) from any single cooperative or district in the state. With the demand of PBIS staff increasing, it is developing an External Coaching supports to districts and cooperatives. Jennifer Nussbaum, SASED Psychologist, has begun the PBIS training process and will intern as an External Coach for Keeneyville District #20. The Administration will keep the Board informed of this exciting new project during the coming school year.

LEND: The subcommittee's work to create a PowerPoint presentation to be used for community outreach on the issue of using ISAT for ELL students and the new IAA for students with significant/severe disabilities has been completed. The PowerPoint will assist districts in interpreting the report card information based on the IAA test which ELL students must now take.

► **Activities Prior to the June 25, 2008, Board Meeting:**

- May 29 Parent Meeting for new STARS Autism Class
- May 29 Negotiations
- June 3 Administration/SASED IEA Meeting
- June 4 Program Administrators Meeting
- June 5, 17, 18, 23, 26 Negotiation Sessions
- June TBD Orientation for new SASED Board Members

9. ITEM PULLED FROM CONSENT AGENDA

Extended School Year

It was clarified by the Administration that the presented list was correct with two individuals working a half day each in two different positions (music therapists and teacher assistants).

Dr. William Schewe moved and his motions was seconded by Dr. Diane Cody to approve employing the Extended School Year staff as presented (See Exhibit 7).

*Roll Call Vote: Aye:
School District #45, DuPage County
Winfield School District #34
Keeneyville School District #20
Benjamin School District #25
Downers Grove Grade School District #58
Maercker District #60
Center Cass School District #66
Woodridge School District #68
DuPage High School District #88
Community High School District #94
Community High School District #99*

Westmont Community Unit School District #201
Lisle Community Unit School District #202

Nay:
None

Absent:
West Chicago Elementary School District #33
Salt Creek School District #48
Cass School District #63
Community Consolidated School District #180
Elmhurst Community Unit School District #205

VOTE: Aye: 13 Nay: 0 Absent: 5 MOTION CARRIED

10. **CLOSED SESSION**

Dr. William Schewe moved and his motion was seconded by Julia Beckman to convene in closed session for the purpose of discussing matters pertaining to the appointment, employment, compensation, discipline, performance or dismissal of specific employees and bargaining.

Roll Call Vote: Aye:
School District #45, DuPage County
Community High School District #99
Keeneyville School District #20
Benjamin School District #25
Winfield School District #34
Downers Grove Grade School District #58
Maercker District #60
Center Cass School District #66
Woodridge School District #68
DuPage High School District #88
Community High School District #94
Westmont Community Unit School District #201
Lisle Community Unit School District #202

Nay:
None

Absent:
West Chicago Elementary School District #33
Salt Creek School District #48
Cass School District #63
Community Consolidated School District #180
Elmhurst Community Unit School District #205

VOTE: Aye: 13 Nay: 0 Absent: 5 MOTION CARRIED

Dr. Carol Auer moved and her motion was seconded by Patrick Duffy to return to regular session.

VOICE VOTE

MOTION CARRIED

**Closed session convened at 8:08 p.m.
Regular session reconvened at 8:27 p.m.**

11. DISCUSSION WITH ACTION

A, Finance Committee's Recommendations

- Health Insurance Coverage:

Dr. William Schewe moved and his motion was seconded by Dr. Jay Tiede to ratify the Health Insurance Coverage for 2008-2009 as follows:

- Contract with the Horton Group as our broker of record***
- Withdraw from the EBC cooperative***
- Individually Self Insure the PPO & HMO with Blue Cross/Blue Shield***
- Purchase Term Life Insurance with MetLife***
- Not make any change in the plan design & maintain medical insurance rates at their current level without an increase***

Roll Call Vote Aye:

*School District #45, DuPage County
Community High School District #99
Keeneyville School District #20
Benjamin School District #25
Winfield School District #34
Downers Grove Grade School District #58
Maercker District #60
Center Cass School District #66
Woodridge School District #68
DuPage High School District #88
Community High School District #94
Westmont Community Unit School District #201
Lisle Community Unit School District #202*

Nay:
None

Absent:
*West Chicago Elementary School District #33
Salt Creek School District #48
Cass School District #63
Community Consolidated School District #180
Elmhurst Community Unit School District #205*

VOTE: Aye: 13 Nay: 0 Absent: 5 MOTION CARRIED

- 2008-2009 Annual Budget:

In answer to changes in costs for operating programs/services, Sam Cannata explained that SASSED always pre-bills tuition/user fees at the beginning of the school term and follows-up with a final bill

reflecting actual costs at the end of the year either in June or July.

Dr. Diane Cody moved and her motion was seconded by Julia Beckman to approve the 2008-2009 Budget as presented (See Exhibit 8).

Roll Call Vote Aye:

Winfield School District #34
Community High School District #99
Keeneyville School District #20
Benjamin School District #25
School District #45, DuPage County
Downers Grove Grade School District #58
Maercker District #60
Center Cass School District #66
Woodridge School District #68
DuPage High School District #88
Community High School District #94
Westmont Community Unit School District #201
Lisle Community Unit School District #202

Nay:
None

Absent:

West Chicago Elementary School District #33
Salt Creek School District #48
Cass School District #63
Community Consolidated School District #180
Elmhurst Community Unit School District #205

VOTE: Aye: 13 Nay: 0 Absent: 5 MOTION CARRIED

The Budget will be forwarded to Center Cass School District 66 (SASED's Fiscal Agent) for placing on public display and adoption prior to August 31, 2008.

- Salaries for Staff not Covered by the Bargaining Agreement:

No action was taken on individual salaries. This item will be submitted for consideration at a subsequent meeting

12. ADJOURNMENT

Patrick Duffy moved and his motion was seconded by Dr. Diane Cody to adjourn this meeting.

VOICE VOTE
(Meeting adjourned at 8:46 p.m.)

MOTION CARRIED

Marshall J. Schmitt, Chairperson

Patrick D. Duffy, Secretary