



BOARD BRIEFS

August 25, 2010, Meeting

Action Items:

Board accepted/approved:

The Minutes:

- A. *Minutes of:
- June 23, 2010, Meeting*

The Consent Agenda:

- A. *Personnel Recommendations:
Resignations - 2 certified, 1 registered, & 11 educational support personnel
Appointments - 5 certified, 3 registered, & 4 educational support personnel
Changes in Employment Status - 2 certified, 6 registered, & 1 educational support personnel
Re-Employment - 2 certified & 5 educational support personnel*
- B. *Fiscal: June & July, 2010- Revenue/Expenditure Reports
June & July, 2010 - Treasurer's Report
June & July, 2010 - Gross Payroll
June & July Interim Checks (Including July 23rd Bill List)
Approved the Bills Payable - August 25, 2010*
- C. *Approved Destroying the Tape Recording of the Closed Session of January 28, 2008 (Which is older than 18 month)*

Discussion With Action:

- A. *The Board approved the Executive Director's 2010-2011 compensation and directed the Chairperson to work with SASED's legal counsel to draft a contract extension for the Executive Director.*

Discussion Without Action:

- A. *The Board approved the Executive Director's 2010-2011 compensation and directed the Chairperson to work with SASED's legal counsel to draft a contract extension for the Executive Director.*

A. Presentation:

Slides were shown of some of the Orientation Day activities during the reception for the new Board Member, Maria Hirsch, and the SASED program administrators and coordinators. During the meeting, Dr. Volpe presented a PowerPoint presentation on "SASED in an RtI World." The Steering Committee meets on August 26th to outline the implementation process. The Committee, chaired by Christine Martin (Staff Development and School Improvement Coordinator), membership is as follows:

- Program Administrators: Christine DiRienzo, Physically Handicapped Transition
Sue Wisniewski, Multi-Needs
Shelley Rowland, Deaf/Hard of Hearing
- Service Administrators: Carol Dahlquist, IST
Ernie Cherullo, Assistive Technology
- Certified/Licensed Staff: Kevin Morton, Southeast Alternative School
Karen Loyer, School Psychologist
- RtI Coach: Hiedi Santucci
- Support Staff: To be Determined
- Member District: Jane Kubisak, Director of Student Services,
West Chicago Elementary School District 33
- SASED Leadership: Michael Volpe
Nan Diamond, Assistant Director, Program & Services
Lynn Schroeder, Assistant Director, Human Resources

B. Request Under the Freedom of Information Act: (FOIA):

A request under the FOIA has been received and has been responded to within the required timeline. The law firm of Whitted, Cleary & Takiff requested information concerning enrollment numbers, operating costs, grant funding, expenditures and revenue (budgets for the Southeast Alternative School and the Transition Program for both the Westmont and the Downers Grove locations).

Dr. Carol Auer expressed her concern with the recent legislation and the timeline for public entities to respond to such requests. LEND is currently working with legislators to extend the timeline for response. She requested if/when this is presented as a bill that Board members express their support to the state representatives.

C. Summer School News of the Extended School Year was presented as information.

D. The news article *Herrick Lake Hosts Outing for Special-Needs Students* in the *Triblocal-Voice of the Town* in the Thursday, July 29th edition was provided.

E. FY 11 Districts & SASED Membership to Infinitec:

Sixteen of our eighteen member districts and SASED belong to Infinitec to receive assistive technology. (Member districts Community Consolidated School District 180 and Elmhurst Community School District 205 are not Infinitec members.)

F. Program Administrators' agenda for the August 4, 2010, meeting was provided as information.

G. The August 17th Orientation Day Agenda was also provided as information.

H. Teacher/Staff Satisfaction Survey:

At the June meeting, the Administration shared the percentage of staff and ratings of those who responded to the Satisfaction Survey. This month the staffs' written comments were provided.

I. A proposed Strategic Planning timeline was presented outlining two areas:

1. Mission/Belief/Vision Statements in two sessions on
October 25th and November 8th
2. Strategic Action Planning in two sessions on
November 15th and November 29th

J. The proposed calendar of Board presentations was presented as information.

K. The Financial Report - End of Year Summary was provided as information.

L. Administrative Updates:

Lynn Schroeder, Assistant Director for the Human Resource Department, has been involved in the beginning of the school year hiring.

Nan Diamond, Assistant Director for Programs and Services, announced that staff are in the initial stages of implementing the new reading curriculum.

Sam Cannata, Assistant Director for Business, relayed that he continues to finalize the FY 10 year as well as the beginning of the FY 11 year.

The Board thanked Mr. Cannata and his support person, Donna Aikens, for their guidance in processing the ARRA paperwork.

M. Executive Director's Report:

ISBE Directors' Conference was held on July 29th and 30th in Peoria. Eighteen SASED and district administrators attended the event. Among the workshop and information shared were in the areas of data collection and reporting, the processes for Focused Monitoring visits and continuing communications about Transition services and supports. Information gathered at the conference will be shared with other administrators and staff.

SASED Night at the Kane County was held on August 16th for employees and families. Once again we thank Sue Wisniewski from the Multi-Needs Program for her efforts in planning and organizing the event.

SASED Orientation Day was held on August 17th for over 450 staff at the Naperville campus of NIU. Over 100 participated in the Wellness Screening between 7:00 and 9:00 a.m. Dr. Jay Tiede, on behalf of the Board, welcomed the staff. Board members Tom Ruggio and Maria Hirsch (new representative from Elmhurst Community Unit School District 205) were also in attendance and assisted in presenting the years of service awards. The focus of the morning program was to roll out the SASED Response to Instruction and Intervention (RtI²) initiative (a PowerPoint presentation).

SASED IST at PBIS Conference Roslyn Martin (IST member and PBIS trained coach) has received notification of acceptance of her poster presentation proposal to the 2010 National PBIS Leadership forum, "Expanding the Effectiveness of School-wide PBIS Implementation" to be held on October 14-15, 2010, at the Hyatt Regency O'Hara in Rosemont.

Next Meeting - September 22, 2010.

If you have any questions, please do not hesitate to contact Dr. Michael Volpe at 630/778-4500.