

**School Association for Special  
Education In DuPage  
(SASED)  
Board of Control Meeting #124  
October 22, 2008  
7:00 p.m.  
Century Hill Education Center  
6S331 Cornwall Road  
Naperville, IL 60540**

Marshall Schmitt, Chairperson, called the meeting to order at 7:07 p.m. Roll call was taken as follows:

**1. ROLL CALL, DETERMINATION OF QUORUM**

Present:	<u>District</u>	<u>Representative</u>
	Keeneyville School District #20	Dr. Carol Auer
	West Chicago Elementary School District #33	Dr. Ed Leman
	Winfield School District #34	Dr. Diane Cody
	Salt Creek School District #48	Ray Kielminski (Alternate Representative)
	Downers Grove Grade School District #58	Marshall Schmitt
	Maercker District #60	Timothy Casey (Alternate Representative)
	Cass School District #63	Dr. Kerry Foderaro
	Woodridge School District #68	Jerome Brendel (Alternate Representative)
	Community High School District #94	Katherine Doremus
	Community High School District #99	Julia Beckman
	Community Consolidated School District #180	Dr. Thomas Schneider
	Westmont Community Unit School District #201	Patrick Duffy
	Elmhurst Community Unit School District #205	Deborah O'Keefe Conroy

Absent:	Benjamin School District #25	Jack Buscemi
	School District #45, DuPage County	Dr. Janice Rosales
	Center Cass School District #66	Dr. Jay Tiede
	DuPage High School District #88	Dr. Steven Humphrey
	Lisle Community Unit School District #202	Sam Russo

Present: Thirteen Districts

Absent: Five Districts

Also in attendance:

Jason Vander Woude, Teacher, Southeast Alternative School & President of the SASED IEA/NEA  
Christine DiRienzo, Program Administrator for the SASED Transition Programs  
Dr. Michael Volpe, Executive Director, SASED  
Sam Cannata, Assistant Director for Business, SASED  
Nan Diamond, Assistant Director for Programs & Services, SASED  
David Blatchley, Assistant Director for Human Resources, SASED  
Nancy Sallmann, Recording Secretary

## 2. ADDITIONS TO THE AGENDA

There were no additions to the agenda, although there was an amendment to the Bill List and a copy of the Transition PowerPoint presentation distributed.

## 3. PUBLIC COMMENT

There were no requests to address the Board.

## 4. APPROVAL OF MINUTES

***Dr. Carol Auer moved and her motion was seconded by Julia Beckman to approve the regular meeting minutes of September 17, 2008, and the Closed Session Minutes of September 17, 2008.***

VOICE VOTE

MOTION CARRIED

## 5. CONSENT AGENDA

***Dr. Diane Cody moved and her motion was seconded by Dr. Ed Leman to approve the following consent agenda:***

- A. The Personnel Recommendations (Exhibit 1)***
  - a) Resignations/Terminations: 1 certificated & 1 educational support personnel***
  - b) Appointments: 1 certificated & 8 educational support personnel***
  - c) Change in Employment Status: 1 teacher assistant to a teacher***
- B. The Revenue/Expenditure Reports – September, 2008***
- C. The Treasurer’s Report - September, 2008***
- D. The Gross Payroll - September, 2008 - \$1,727,995.48 & the Interim Checks – September, 2008 - \$692,742.81***
- E. The Bills Payable – October 22, 2008 - \$2,931,911.81***
- F. The Voided Checks – (\$1,673,57)***

Roll Call Vote: Aye:

Winfield School District #34  
West Chicago Elementary School District #33  
Keeneyville School District #20  
Salt Creek School District #48  
Downers Grove Grade School District #58  
Maercker District #60  
Cass School District #63  
Woodridge School District #68  
Community High School District #94  
Community High School District #99  
Community Consolidated School District #180  
Westmont Community Unit School District #201  
Elmhurst Community Unit School District #205

Nay:  
None

Absent:

Benjamin School District #25  
School District #45, DuPage County  
Center Cass School District #66

*VOTE: Aye: 13 Nay: 0 Absent: 5 MOTION CARRIED*

## **6. DISCUSSION WITHOUT ACTION**

### **A. Presentations:**

Christine DiRienzo, Program Administrator for the Transition Programs, gave an informative PowerPoint presentation. The federal and State regulations require that transition planning for students with disabilities must be in effect by the time a student reaches 14½ with services offered up to age 22. She explained that transition services is a coordination of activities for the student focusing on academic and functional achievements. The goal is to facilitate movement from school to adult life in post secondary education, employment and vocational training, independent living and adult services. SASED operates two transition sites: one located in Westmont for students with physical and visual disabilities and the other in Downers Grove serving students with multiple disabilities.

### **Communications:**

- A flier announcing the first annual SASED Bowl-Out on Thursday, November 13<sup>th</sup> from 4:00-7:00 p.m. at the Tivoli Bowl in Downers Grove.
- The Parents' Advisory Council agenda for the meeting held on October 15, 2008. Dr. Volpe stated that there was good attendance and great participation by the parents.
- An email from the ROE regarding Rtl and the meetings with the special education cooperatives in DuPage County to discuss collaboration and (1) identify needs, common threads and strands throughout DuPage, (2) to identify resources and best practices available to assist schools, (3) identify gaps and (4) discuss connecting available resources to the needs of DuPage County school districts.

Dr. Volpe stated that SASED, with the consent of the Board, will be making a grant application to the Illinois ASPIRE group for the training. The Board was supportive of the Administration's plan of Rtl external coaches.

### **Strategic Plan - Quarterly Update:**

The quarterly update of the SASED Strategic Plan was presented. All activities are on target.

### **Director's Report:**

Dr. Michael Volpe shared/reported on the following:

- Illinois Alliance of Administrators of Special Education (IAASE) Conference: Dr. Volpe Reported that SASED districts were well represented. He also announced that he was honored by being appointed to Chair the IAASE statewide Transition Committee. As part of Dr. Volpe's responsibilities, he will also become a voting member of the IAASE Board of Directors.
- Transition Program's Open House: Over 60 people came to the Open House at the Westmont location on October 7<sup>th</sup>. Christine Di Rienzo and the Transition staff were wonderful hosts and

provided visitors with a tour of the facilities as well as an explanation of the program and services.

- IEP: The SASED IEP forms, now used by 17 of our member districts, have been updated and are in compliance with the ISBE regulations for special education (finalized by ISBE in 2007 for implementation of IDEA 2004) as well as being consistent with the new Special Education Implementing Procedures adopted at this meeting.
- Early Childhood Curriculum: After a year's worth of committee work, all SASED Early Childhood programs have adopted Creative Curriculum for full implementation this school year. Training began at the end of the 2007-2008 school year and is continuing through a partnership with Starnet.
- Principals' Roundtable: Principals from all schools hosting SASED programs were invited to a luncheon meeting at NIU in Naperville on October 23rd. Only a few responded that they would attend. The Administration was disappointed in the number of responses. The next planned meeting will be scheduled for a different time of the day with the district superintendents being notified with the intent that they will encourage the principals to attend.
- Southeast Alternative School's Emergency Plan Review: As required by House Bill 2639, school districts/special education cooperatives that operate a program at its site must verify that they have conducted the appropriate procedure and have an emergency plan in place to its board. As noted, on October 8, 2008, Larry Solomon, Principal of the Southeast Alternative School, and Sam Cannata, Assistant Director for Business Operations, conducted the required Emergency Plan Review meeting with representatives from the Naperville Fire Department and the DuPage County Sheriff's Department. Although the plan for the Southeast Alternative School was acceptable, the Administration decided to rewrite the plan for the 2009-2010 school year.

This effort will allow the Southeast School to become National Incident Management System (NIMS) certified. The certification will offer the opportunity to apply for school safety grants and, in case of a major disaster, will allow the school to potentially access Disaster Relief Funding from the Federal Emergency Management Agency.

- Teacher Educators for Children with Behavioral Disorders (TECBD): Jennifer Volpe, the SASED Professional Development and Rtl Liaison, has been asked to present at the 32<sup>nd</sup> Annual Teacher Educators for Children with Behavioral Disorders (TECBD) Conference in Tempe, Arizona on November 17-19, 2008. She will be presenting on Perspectives on Response to Intervention for Students with Emotional and Behavioral Disorders. Mrs. Volpe's leadership in the area of Rtl and Problem Solving has gained her statewide recognition.

## **7. ACTIVITIES PRIOR TO THE November 22, 2008, BOARD MEETING:**

- |                 |  |
|-----------------|--|
| ● October 23    | Luncheon/Roundtable for SASED Host Principals              |
| ● October 27-31 | Executive Director on Vacation                             |
| ● November 4    | Election Day – Southeast Alternative School not in session |
| ● November 5    | SASED Program Administrators ' Meeting                     |
| ● November 5    | Negotiations/Non-Certified Unit                            |
| ● November 7    | Autism State Leadership Team Meeting - Normal              |
| ● November 13   | IAASE Board of Directors' Meeting – Springfield            |
| ● November 14   | SASED Administrators' Meeting                              |

## **8. CLOSED SESSION**

***Ray Kielminski moved and his motion was seconded by Julia Beckman to convene in closed***

**session for the purpose of discussing matters pertaining to the appointment, employment, compensation, discipline, performance or dismissal of specific employees and bargaining.**

Roll Call Vote:

Aye:

Salt Creek School District #48  
Community High School District #99  
Keeneyville School District #20  
West Chicago Elementary School District #33  
Winfield School District #34  
Downers Grove Grade School District #58  
Maercker District #60  
Cass School District #63  
Woodridge School District #68  
Community High School District #94  
Community Consolidated School District #180  
Westmont Community Unit School District #201  
Elmhurst Community Unit School District #205

Nay:

None

Absent:

Benjamin School District #25  
School District #45, DuPage County  
Center Cass School District #66  
DuPage High School District #88  
Lisle Community Unit School District #202

VOTE: Aye: 13 Nay: 0 Absent: 5 MOTION CARRIED

**Dr. Diane Cody moved and her motion was seconded by Dr. Carol Auer to return to regular session.**

**VOICE VOTE**

**MOTION CARRIED**

**Closed session convened at 7:48 p.m.**

**Regular session reconvened at 8:40 p.m.**

## **9. DISSUSSION WITH ACTION**

### **A. Vision Program Request for Overnight Travel**

**Patrick Duffy moved and his motion was seconded by Tim Casey to approve the request for overnight travel for students in the SASSED Vision Program to participate in the Goal Ball tournament being held at the Illinois School for the Visually Impaired in Jacksonville, Illinois on November 5<sup>th</sup> and 6<sup>th</sup>.**

Roll Call Vote:

Aye:

Westmont Community Unit School District #201  
Maercker District #60  
Keeneyville School District #20  
West Chicago Elementary School District #33  
Winfield School District #34  
Salt Creek School District #48  
Downers Grove Grade School District #58

Cass School District #63  
Woodridge School District #68  
Community High School District #94  
Community High School District #99  
Community Consolidated School District #180  
Elmhurst Community Unit School District #205

Nay:  
None

Absent:  
Benjamin School District #25  
School District #45, DuPage County  
Center Cass School District #66  
DuPage High School District #88  
Lisle Community Unit School District #202

VOTE: Aye: 13 Nay: 0 Absent: 5 MOTION CARRIED

**B. SASSED Education & Board of Control Bargaining Agreement**

***Dr. Diane Cody moved and her motion was seconded by Julia Beckman to approve the FY 2009–FY 2013 bargaining agreement between the School Association for Special Education DuPage Education Association, IEA-NEA and Board of Control for the School Association for Special Education in DuPage***

Roll Call Vote: Aye:  
Winfield School District #34  
Community High School District #99  
Keeneyville School District #20  
West Chicago Elementary School District #33  
Salt Creek School District #48  
Downers Grove Grade School District #58  
Maercker District #60  
Cass School District #63  
Community High School District #94  
Community Consolidated School District #180  
Westmont Community Unit School District #201  
Elmhurst Community Unit School District #205

Abstain:  
Woodridge School District #68 (Answered Present)

Nay:  
None

Absent:  
Benjamin School District #25  
School District #45, DuPage County  
Center Cass School District #66  
DuPage High School District #88  
Lisle Community Unit School District #202

VOTE: Aye: 12 Nay: 0 Abstain: 1 Absent: 5 MOTION CARRIED

The Board expressed their appreciation for the time and energy the IEA spent in this process. The Teams worked well together. The Chairperson especially extended the Board's Team appreciation for the well organized leadership of Jason Vander Woude.

**C. FY 09 Salary Recommendations**

The determination of the FY 09 salaries for staff not covered by the Teachers Agreement and staff not affected by the newly formed SASSED Support Staff Association, IEA-NEA Educational was deferred until a subsequent meeting.

**D. The Executive Director's Contract**

Action on the Executive Director's contract was tabled until the November 22, 2008, meeting.

**9. ADJOURNMENT**

***Patrick Duffy moved and his motion was seconded by Tim Casey to adjourn this meeting.***

***VOICE VOTE  
(Meeting adjourned at 8:55 p.m.)***

***MOTION CARRIED***

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Marshall J. Schmitt, Chairperson

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Patrick D. Duffy, Secretary