

**School Association for Special  
Education In DuPage  
(SASED)  
Board of Control Meeting #125  
November 19, 2008  
7:00 p.m.  
Century Hill Education Center  
6S331 Cornwall Road  
Naperville, IL 60540**

Marshall Schmitt, Chairperson, called the meeting to order at 7:05 p.m. Roll call was taken as follows:

**1. ROLL CALL, DETERMINATION OF QUORUM**

Present:	<u>District</u>	<u>Representative</u>
	Benjamin School District #25	Jack Buscemi
	West Chicago Elementary School District #33	Dr. Ed Leman
	Winfield School District #34	Susan Gillespie (Alternate Representative)
	School District #45, DuPage County	Dr. Janice Rosales
	Salt Creek School District #48	Dr. John Correll
	Downers Grove Grade School District #58	Marshall Schmitt
	Maercker District #60	Dr. Catherine Berning
	Woodridge School District #68	Tom Ruggio
	DuPage High School District #88	Dr. Steven Humphrey
	Community High School District #94	Katherine Doremus
	Community High School District #99	Julia Beckman (Arrived @ 7:16 p.m.)
	Community Consolidated School District #180	Dr. Thomas Schneider
	Westmont Community Unit School District #201	Patrick Duffy

Absent:	Keeneyville School District #20	Dr. Carol Auer
	Cass School District #63	Dr. Kerry Foderaro
	Center Cass School District #66	Dr. Jay Tiede
	Lisle Community Unit School District #202	Sam Russo
	Elmhurst Community Unit School District #205	Deborah O'Keefe Conroy

Present: Thirteen Districts                      Absent: Five Districts

Also in attendance:

Larry Solomon, Program Administrator, Southeast Alternative School, SASED  
 Dr. Michael Volpe, Executive Director, SASED  
 Sam Cannata, Assistant Director for Business, SASED  
 Nan Diamond, Assistant Director for Programs & Services, SASED  
 David Blatchley, Assistant Director for Human Resources, SASED  
 Nancy Sallmann, Recording Secretary

## **2. ADDITIONS TO THE AGENDA**

There were no additions to the agenda, although information regarding Discussion Item Without Action –c. Policy Committee Meeting – was distributed as well as an informational letter from the Office of Civil Rights concerning report cards and transcripts for students with disabilities attending public schools.

## **3. PUBLIC COMMENT**

Larry Solomon welcomed the Board members and thanked them for their hard work on behalf of students here at the Southeast Alternative School and those throughout DuPage County.

## **4. APPROVAL OF MINUTES**

***Dr. Ed Leman moved and his motion was seconded by Dr. John Correll to approve the regular meeting minutes of October 22, 2008, and the Closed Session Minutes of October 22, 2008.***

**VOICE VOTE**

**MOTION CARRIED**

## **5. CONSENT AGENDA**

***Dr. Ed Leman moved and his motion was seconded by Tom Ruggio to approve the following consent agenda:***

- A. The Personnel Recommendations (Exhibit 1)***
  - a) Resignations/Terminations: 3 educational support personnel***
  - b) Appointments: 1 certificated & 7 educational support personnel***
- B. The Revenue/Expenditure Reports – October, 2008***
- C. The Treasurer's Report - October, 2008***
- D. The Gross Payroll - October, 2008 - \$1,750,279.77 & the Interim Checks – October, 2008 - \$707,557.16***
- E. The Bills Payable – November 19, 2008 - \$1,749,409.63***
- F. The Voided Checks – (\$290.61)***

*Roll Call Vote:*

*Aye:*

*West Chicago Elementary School District #33  
Woodridge School District #68  
Benjamin School District #25  
Winfield School District #34  
School District #45, DuPage County  
Salt Creek School District #48  
Downers Grove Grade School District #58  
Maercker District #60  
DuPage High School District #88  
Community High School District #94  
Community Consolidated School District #180*

*Abstain:*

*Westmont Community Unit School District #201*

*Nay:*

*None*

*Absent:*

*Keeneyville School District #20  
Cass School District #63  
Center Cass School District #66*

VOTE: Aye: 11 Abstain: 1 Nay: 0 Absent: 6 MOTION CARRIED

## **6. DISCUSSION WITHOUT ACTION**

### **Communications:**

- The November 5<sup>th</sup> Agenda for the District Administrators' Meeting.

### **Policy Committee Meeting:**

Dr. Volpe provided a list of policies that has to be reviewed and/or new policies to be adopted.

A meeting will be scheduled just prior to the December 17<sup>th</sup> Board meeting to review the proposed revisions and the new policies to be adopted.

### **Director's Report:**

- SASED/ROE Collaboration on Rtl Grant: At the October Board meeting the Board authorized the Administration to file an independent application for the RFP for IASPIRE External Coaching training. Since the October Board meeting, the ROE had a meeting of the DuPage County cooperatives and independent districts to discuss this grant. The ROE has clarified it will submit for the grant and asked the cooperatives and independent districts to join them. SASED Administration determined that it would be counter productive to attempt to submit an independent application. Ultimately, the three cooperatives (CASE, NDSEC and SASED) and the ROE make up the collaborative group. No other entity or district in DuPage is submitting for the grant. The ROE group is asking for ten coaches to be trained (five from SASED). The document is to be submitted by November 21, 2008, and it is expected that grantees will be announced in early January.
- Autism Project State Leadership Team: Michael Volpe participated in the IATTAP leadership group which met on November 12<sup>th</sup> in Normal. The highlights of some of the ongoing efforts of the project are:
  - 1) Online courses for CPDUs with over 400 registrants last school year.
  - 2) Undergrad courses in Autism for education majors at the Project's partner university, ISU.
  - 3) Family Focus component builds a system of support around participating families with a current waiting list of over 140 statewide - looking to develop a screening tool to better identify the needs of these families.
  - 4) Kathy Gould, Project Coordinator, was a participant in the recent production of a DVD by the national Autism Speaks organization to let parents, educators and physicians know about the early warning signs of Autism.
  - 5) IATTAP will be participating with NIU and Apple Corporation in ongoing research on the use of IPODs for 'video prompting' of students and young adults with Autism - early results are very promising.
- IAASE Board Meeting: Dr. Volpe also attended this meeting held in Springfield on the 13<sup>th</sup>. Beth

Hanselman, the Assistant Superintendent for Special Education at ISBE, was in attendance. She relayed her concern that some local and out-of-state speakers being invited by districts and cooperatives on the topic of Rtl do not appear to be thoroughly aware of Illinois' regulations and/or are misinforming their audiences. Dr. Volpe noted that, to his knowledge, staff from SASSED districts have not been in attendance at these sessions. The need for differing levels of access for cooperatives into the SIS system with regard to the accuracy of information related to testing accommodations and sites for the ISAT and IAA for students with disabilities was also discussed.

- SASSED District Administrators' Meeting: These meetings this year have been well attended with great interaction with the district administrators. The November 5<sup>th</sup> regular meeting was preceded by a meeting to discuss the Workload/Caseload Plan which has to be created by each district before the end of the 2008-09 school year. Information was shared and materials reviewed with some follow-up activities to complete.
- Medicaid Administrative Outreach: ISBE/IHS has presented an RFP to serve as single provider to process Administrative Outreach time studies/claims. Currently, SASSED processes all of these claims on behalf of its members districts. The Board will be informed of any updates or planned changes to the process.
- Maintenance of Effort (MOE): School districts and special education cooperatives were asked in a recent communication from ISBE to complete a Maintenance of Effort (MOE) worksheet and submit to ISBE by December 31, 2008. As members of a cooperative, SASSED member districts will need to submit the MOE form to SASSED and SASSED will forward the forms to ISBE. This information has been shared with special education administrators as well as Sam Cannata communicating with each district business official.

## **7. ACTIVITIES PRIOR TO THE December 17, 2008, BOARD MEETING:**

- |                  |   |
|------------------|---|
| ● November 20-22 | Triple I Conference Chicago             |
| ● November 24    | Negotiations/Non-Certified Unit         |
| ● December 2     | Negotiations/Non-Certified Unit         |
| ● December 3     | Easter Seals Board of Directors Meeting |
| ● December 9     | SASSED/IEA Certified Unit Meeting       |
| ● December 16    | Negotiations/Non-Certified Unit         |

## **8. CLOSED SESSION**

***Patrick Duffy moved and his motion was seconded by Jack Buscemi to convene in closed session for the purpose of discussing matters pertaining to the appointment, employment, compensation, discipline, performance or dismissal of specific employees and bargaining.***

*Roll Call Vote:*

*Aye:*

*Westmont Community Unit School District #201*

*Benjamin School District #25*

*West Chicago Elementary School District #33*

*Winfield School District #34*

*School District #45, DuPage County*

*Salt Creek School District #48*

*Downers Grove Grade School District #58*

*Maercker District #60*

*Woodridge School District #68*

*DuPage High School District #88*

*Community High School District #94*

*Community Consolidated School District #180*

Nay:  
None

Absent:  
Keeneyville School District #20  
Cass School District #63  
Center Cass School District #66  
Community High School District #99  
Lisle Community Unit School District #202  
Elmhurst Community Unit School District #205

VOTE: Aye: 12 Nay: 0 Absent: 6 MOTION CARRIED

**Julia Beckman moved and her motion was seconded by Jack Buscemi to return to regular session.**

Roll Call Vote:

Aye:  
Community High School District #99  
Benjamin School District #25  
West Chicago Elementary School District #33  
Winfield School District #34  
School District #45, DuPage County  
Salt Creek School District #48  
Downers Grove Grade School District #58  
Maercker District #60  
Woodridge School District #68  
DuPage High School District #88  
Community High School District #94  
Community Consolidated School District #180  
Westmont Community Unit School District #201

Nay:  
None

Absent:  
Keeneyville School District #20  
Cass School District #63  
Center Cass School District #66  
Lisle Community Unit School District #202  
Elmhurst Community Unit School District #205

VOTE: Aye: 13 Nay: 0 Absent: 5 MOTION CARRIED

**Closed session convened at 7:14 p.m.**

**Regular session reconvened at 7:37 p.m.**

NOTE: Julia Beckmann arrived during closed session at 7:16 p.m.

## **9. DISSUSSION WITH ACTION**

### **A. Executive Director's Contract**

**Dr. Steven Humphrey moved and his motion was seconded by Tom Ruggio to approve the Executive Director's contract for 2008-09 as presented in closed session.**

Roll Call Vote:

Aye:

DuPage High School District #88  
Woodridge School District #68  
Benjamin School District #25  
West Chicago Elementary School District #33  
Winfield School District #34  
School District #45, DuPage County  
Salt Creek School District #48  
Downers Grove Grade School District #58  
Maercker District #60  
Community High School District #94  
Community High School District #99  
Community Consolidated School District #180  
Westmont Community Unit School District #201

Nay:

None

Absent:

Keeneyville School District #20  
Cass School District #63  
Center Cass School District #66  
Lisle Community Unit School District #202  
Elmhurst Community Unit School District #205

VOTE: Aye: 13 Nay: 0 Absent: 5 MOTION CARRIED

**B. Assistant Directors' Compensation**

***Julia Beckman moved and her motion was seconded by Patrick Duffy to approve the renewal of one year contracts and direct Michael Volpe to develop three year contracts for the assistant directors as discussed during closed session.***

Roll Call Vote:

Aye:

Community High School District #99  
Westmont Community Unit School District #201  
Benjamin School District #25  
West Chicago Elementary School District #33  
Winfield School District #34  
School District #45, DuPage County  
Salt Creek School District #48  
Downers Grove Grade School District #58  
Maercker District #60  
Woodridge School District #68  
DuPage High School District #88  
Community High School District #94  
Community Consolidated School District #180

Nay:

None

Absent:

Keeneyville School District #20

Cass School District #63  
Center Cass School District #66  
Lisle Community Unit School District #202  
Elmhurst Community Unit School District #205

VOTE: Aye: 13 Nay: 0 Absent: 5 MOTION CARRIED

10. **ADJOURNMENT**

*Dr. Ed Lemman moved and his motion was seconded by Tom Ruggio to adjourn this meeting.*

**VOICE VOTE**  
**(Meeting adjourned at 7:48 p.m.)**

**MOTION CARRIED**

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Marshall J. Schmitt, Chairperson

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Patrick D. Duffy, Secretary