



## BOARD BRIEFS

December 9, 2009, Meeting

### Action Items:

Board accepted/approved:

□ **The Minutes:**

- γ *Minutes of:*
  - *October 28, 2009, regular meeting*
  - *October 28, 2009, closed session*

□ **The Consent Agenda:**

- γ *Personnel Recommendations:* a) *Resignations - 2 educational support personnel*  
b) *Appointments - 2 educational support personnel*  
c) *Change in Employment Status - decrease FTE of 1 certified Grant employee*
- γ *Fiscal:* *October, 2009- Revenue/Expenditure Reports*  
*October, 2009 - Treasurer's Report*  
*October & November, 2009 - Gross Payroll & Interim Checks including the November 25, 2009, Bill List*
- γ *Approved the Release of Disbursements Prior to the January 27, 2010, Meeting*
- γ *Second reading was held on the following policies:*
  - *Family & Medical Leave - 5:185*
  - *Terms & Conditions of Employment & Dismissal - 5:200*
  - *Resignations - 5:210*

(These policies are now considered adopted as amended, effective 12/9/09.)
- γ *Approved the Memorandum of Agreement with the Support Staff IEA*  
The Agreement clarifies for certain affected staff the duty free lunch provisions of the Collective Bargaining Agreement.
- γ *Approved the Amendments to the IEA/NEA (certified) Collective Bargaining Agreement for FY 2009-FY 2013.*  
The Amendments clarifies 1) specifications of institutions for staff to receive credit for advanced training and tuition reimbursement; 2) specifies those employees to receive formal mentoring; and 3) Clarifies how to determine seniority for staff employed by the Board on the same day

*γ Approved destroying tape recordings of the April 16 and May 28, 2008, closed sessions.  
A summary of these closed sessions still remain confidential.*

□ **Other Action Items:**

- γ Adopted a Memorandum of Agreement with the SASED Certified Education Association concerning a non-tenured employee.*
- γ Approved the request for an unpaid leave of absence for the remainder of the 2009-2010 school term by a non-tenured employee.*
- γ Adopted the resolution to honorably dismiss an educational support employee.*
- γ Adopted the resolution to dismiss a probationary educational support employee.*

□ **Discussion Without Action**

**γ Communications**

- Letter to parents regarding a confirmed H1N1 case.
- Announcement of vacancy for 2010-2011: (Anne Burgoni, Program Administrator for the Deaf and Hard of Hearing Program, will be retiring at the end of the 2009-2010 school year.) Mrs. Burgoni has worked in the Deaf and Hard of Hearing Program for 34 years.
- A letter of thanks from SERG Co-Chairs (Elmhurst Community Unit School District 205): Michael Volpe attended one of their recent meetings. He gave an overview of SASED and explained its services as it relates to District 205.
- 2009-2010 Professional Development Newsletter: Outlines development opportunities sponsored or co-sponsored by SASED through April.
- Information from SASED's Legal Counsel (Sraga Hauser, LLC)
  - Special Education Legal Update
  - Parent Revocation of Consent for Special Education Related Services (including sample letters)
  - Student Records

**γ Required Amendments to the Articles of Agreement**

Recent legislation has placed new requirements on Joint Agreements/Special Education Cooperatives to have specific language within their Articles of Agreement that addresses:

- Withdrawal of a member district
- Disposal of property upon withdrawal of a member district
- Addition of a section that addresses the work calendars for employees assigned to member districts

Dr. Vople will consult with Attorney Sraga to create the amendment for Board consideration at the January meeting.

**γ Administrative Updates:**

Sam Cannata, Assistant Director for Business, reported on activities since the September meeting as follows:

- Training and database modifications are continuing to be completed to allow for the conversion to Skyward Software by the first of the year.
- The Leadership Team has completed its meetings with the program administrators and service coordinators to achieve greater efficiencies in the programs and services for 2010-2011.

- SASED has filed its Integrated Pest Management Plan with the Illinois Department of Public Health.

□ **Executive Director:**

- **IAASE Board of Directors' Meeting** - The Board of Directors' meeting was held in Springfield. David Andel on behalf of Beth Hanselman, the Assistant Superintendent for ISBE Special Education, reported that an updated RtI guidance document is projected for completion in late January. The new document, which is to be effective at the start of the 2010-2011 school year, will detail requirements for the identification of a student with a learning disability. The detailed new requirements will require the use of an RtI model versus the currently used discrepancy model. Dr. Volpe will keep the member districts informed of the new guidance.

- **SASED Districts Administrators' Meeting:** Teri Engler from our law firm Sraga Hauser, LLC attended the November meeting (Handouts were identified under information from Legal counsel addressed earlier.)

- **SASED Program Administrators' Meeting:** Attorney Engler was also present at this meeting to discuss the procedurally correct and an educationally viable IEP. The staff came away with a clear understanding of the necessary components and required documentation as well as promoting consistency in the development of IEPs.

- **Juvenile Detention Center Funding:** Dr. Volpe and Superintendent Ponce from West Chicago Community High School District 94 have recently been discussing and appear to have come to agreement regarding the continuation of SASED operating the educational component at the Juvenile Detention Center for this coming year. There are some minor changes in the interagency agreement that are being worked on. A final draft will be presented at the January Board meeting for consideration.

- **Triple I Conference on November 20<sup>th</sup>, 21<sup>st</sup>, 22<sup>nd</sup> :**

Dr. Volpe reported that he attended several good workshops, particularly those regarding data collection, Dashboards, and collective bargaining issues.

**Next Meeting - January 27, 2010.**

If you have any questions, please do not hesitate to contact Dr. Michael Volpe at 630/778-4500.