



JOB DESCRIPTION

Position: Teacher Assistant - ESY

Job goal: To assist special needs students in all environments throughout the program.

Reports to: ESY Site Manager

Qualifications:

1. Para-professional Certificate required.
2. Good physical condition for movement and lifting.

Duties and Responsibilities:

General

1. Monitor and assist students as needed in daily routines.
2. Initiate and follow through with behavioral interventions in an appropriate manner.
3. Handle classroom problems quickly and efficiently.
4. Communicate with teacher regarding student progress/behavior/special needs.
5. Collect data and provide follow through for learning activities.
6. Actual teaching of individuals or groups of students following teacher's lesson plans and with teacher directions.
7. Help students follow individual daily schedule.
8. Accompany, assist and monitor students, as needed.

Specific to Multi-Needs Program

1. Load, meet and unload buses, ride on buses with students if directed.
2. Assist in all medical emergencies as needed.
3. Assist with students requiring assistance while eating, toileting or with behavior management.
4. Assist with lifting and positioning of students if directed.
5. Be knowledgeable of procedures and fully implement behavior programs as designed by each student's team.
6. Fully inform assigned teacher of any problems resulting in students less than optimal opportunity of full achievement of student's goals and objectives.

Nothing in this job description restricts management's right to assign or reassign duties and responsibilities to this job at any time.

Terms of employment: ESY calendar at a pay rate established by the Board of Control in accordance with its Agreement.

Evaluation: Performance of this job will be evaluated.

