

**DUPAGE/WEST COOK BOARD**  
**MINUTES – September 12, 2019**  
**LOCATION: SASSED Administrative Center**  
**2900 Ogden Avenue**  
**Lisle, IL 60532**

Dr. Jimmy Gunnell, Chairperson, called the meeting to order at 10:05 am. During roll call, the following members answered present:

- |                            |  |
|----------------------------|--|
| AERO – Dr. Jimmy Gunnell   | District #99/Cook – Elizabeth Dejewski |
| CASE – Dr. Mary Furbush    | District #204 – Christina Sepiol       |
| LADSE – Dr. Ellie Ambuehl  |  |
| LASEC – Dr. Danielle Welch |  |
| NDSEC – Jim Nelson         |  |
| SASED – Dr. Mindy McGuffin |  |

The following members were absent:

- PAEC – Mary Beth Boeh
- District #97 – Eboney Lofton
- District #200/Cook – Dr. Gwen Walker-Qualls
- District #201/Cook – Timothy Truesdale
- District #203 – Dr. Christine Igoe

The following non-voting members were present:

- District #86/#181 – Tammy Prentiss
- District #90/#91/#98/#100 – Maria McCarthy
- Parent Reps. – Eva Savickas – DHH/DuPage

Also, present:

- District #200/DuPage – Erica Ekstrom – arrived after roll call
- Nan Diamond, Coordinator, DuPage/West Cook
- Sam Cannata, Treasurer, DuPage/West Cook
- Lynne Mennel, Recording Secretary

**APPROVAL OF THE AGENDA**

*Jim Nelson moved, and his motion was seconded by Dr. Ellie Ambuehl to approve the agenda as is.*  
**VOICE VOTE** **MOTION CARRIED**

**APPROVAL OF THE MAY BOARD MINUTES**

*Dr. Mary Furbush moved, and her motion was seconded by Jim Nelson to approve and accept the May 16, 2019 meeting minutes.*  
**VOICE VOTE** **MOTION CARRIED**

**INTRODUCTIONS/GUESTS**

Dr. Gunnell requested the Board, new Board members and guests to please introduce themselves.

- Guests:** Andy Hubble, Southeast & ESY Program Administrator  
Carrie Morfoot - Hinsdale South DHH Department Chair/LADSE DHH Program  
Ellyn Gehrke – SASSED DHH Program Administrator  
Joan Allison – SASSED Vision Program Administrator  
Dr. Jim Woell, Superintendent, Benjamin SD #25  
Kristina Davis, Superintendent, West Chicago Elementary SD #33

**PUBLIC PARTICIPATION**

None.

**ELECTION OF OFFICERS (for one-year term for 2019-2020)**

The current Chairperson, Dr. Gunnell, requested nominations from the floor.

**Chairperson: Dr. Jimmy Gunnell**

*Jim Nelson nominated, and his nomination was seconded by Dr. Ellie Ambuehl that Dr. Jimmy Gunnell be appointed Chairperson for the 2019-2020 term and declared to close Nominations.*

**VOICE VOTE**

**MOTION CARRIED**

Dr. Gunnell accepted.

**Vice Chairperson: Jim Nelson**

*Dr. Ellie Ambuehl nominated, and her nomination was seconded by Dr. Jimmy Gunnell that Jim Nelson serve as the Vice Chairperson for the 2019-2020 term and declared to close Nominations.*

**VOICE VOTE**

**MOTION CARRIED**

Jim Nelson accepted.

**Secretary: Dr. Ellie Ambuehl**

*Dr. Jimmy Gunnell nominated, and his nomination was seconded by Dr. Mary Furbush that Dr. Ellie Ambuehl serve as Secretary for the 2019-2020 term and declared to close nominations.*

**VOICE VOTE**

**MOTION CARRIED**

Dr. Ambuehl accepted.

**RECOMMENDED PARENT REPRESENTATIVE for 2019-2020**

Nan Diamond, DWC Coordinator, recommended Alana Rybak (Vision Parent) and Eva Savickas (DHH High School Parent as this year's Parent Board Reps.

*Dr. Jimmy Gunnell moved, and his motion was seconded by Dr. Ellie Ambuehl to accept the Parent recommendations.*

**VOICE VOTE**

**MOTION CARRIED**

**DWC INTERGOVERNMENTAL COOPERATION AGREEMENT**

The amended DuPage/West Cook Intergovernmental Cooperation Agreement was approved by more than 50% of the DWC districts. SASSED will continue to receive District resolutions.

**REAFFIRM THE ESTABLISHED/APPROVED QUARTERLY MEETINGS FOR 2019-2020**

The following remaining quarterly meeting dates, time and location, which were approved at the May Board meeting were reaffirmed.

**DATES:** November 14, 2019  
February 13, 2020  
May 14, 2020

**TIME:** 10:00 am

**PLACE:** SASSED Administrative Center  
2900 Ogden Avenue  
Lisle, IL 60532

**COORDINATOR'S REPORT**

**2019 SASSED Extended School Year (ESY)** – Deaf/Hard of Hearing Early Childhood-8<sup>th</sup> Grade & Vision Early Childhood-High School

**Goals** – Improving ESY Structures through: Accurate Billing; Reliable Transportation; Timely Communication regarding Student Outcomes; Improving Student Attendance; and Improving or Maintaining IEP Goals in:

Math, English Language Arts, Social/Emotional Learning, Communication, Technology and Independence in Daily Living

A total of 91 students were enrolled in the Low Incidence ESY program, which was housed at Albright Middle School in District #48. 34 students were enrolled in the DHH program and 57 students were enrolled in the Vision program. ESY ran 20 days starting July 8<sup>th</sup> and ending August 1<sup>st</sup>.

There was an improvement in attendance this year. The Average Daily Attendance was 86.8%, which is a 7.1% increase from last year. 4% of all students who attended had a less than 50% attendance, compared to 10% of all students last year.

Transportation also improved over last year. On time arrivals increased, and there were no communicated issues after week one of ESY.

### **Student Outcomes Using Goal Attainment**

Individual student data collected was collected weekly and the aggregated at the end of ESY. Using a scale of 0 to 4.0 and a Maintenance Level of 2.0 to 2.99:

62.9% of all students Improved their goals, or an 11% increase over last year;

31.9% of all students Maintained their goals, or a 4.7% increase over last year;

5.2% of all students Regressed in their goals, or a 1.4% decrease over last year

94.8% of all students were at Maintenance Level to Much Improved. Although Maintenance is the goal, the ESY program Far Exceeded and Exceeded that goal.

From the regular school year, Goals carried over included technology, reading, writing and listening. Students learned through fun activities. Students had a chance to sing Karaoke, using their reading skills, and following direction to design their own treats, practicing their listening skills.

All grade levels participated in ESY's Got Talent, which was hosted by one of the Vision students who also sang a solo. DuPage High SD #88's Willowbrook High School football team provided a field day for the ESY students, which may have been enjoyed more by the team than the students.

The Vision program high school student's day was extended into the late afternoon on a couple of days to include trips to Chicago so they could practice their navigation skills as independently as possible.

### **Recommendations for improvement:**

Expand trainings for staff during ESY Orientation;

Identify and standardize curriculum;

Provide clear and understandable billing structures;

Review and analyze Goal Attainment data to determine areas of need for better instruction.

### **ESY 2020**

ESY will be 16 days in length; 4 hours of instruction per day; Monday through Thursday only; Dates TBD;

Location – Salt Creek Elementary, located in Salt Creek SD #48;

Vision and DHH programs will run from 8:15 am – 12:15 pm;

All 2020 Extended School Year (ESY) forms will be on the SASSED website.

### **2019 LADSE Deaf/Hard of Hearing Program Extended School Year (ESY) – High School through Transition**

ESY was June 10<sup>th</sup> to July 3<sup>rd</sup> (15 days), from 9:00 am to 1:00 pm (60 total hours). 23 students were enrolled with an 80% average daily attendance. 13%, or 3 students, had less than a 70% attendance rate primarily due to vacations. 87%, or 20 students, had over a 70% attendance rate.

**ESY Focus** was:

Math and Language skills building or maintenance;  
Communication skill building in the community (out in the community once per week);

Social Emotional curriculum pilot through a grant from the ISRC (Illinois Service Resource Center);  
Vocational Assistant Support through job sites.

**Math** – The objective was by the end of ESY, the students will increase knowledge of graphing including the concept of ordered pairs by an increased score as measured by a Curriculum Based Pre/Post test. 70% of students met their goal; 4% of students did not meet their goal; 4% of the students maintained their score; and 22% were unable to test due to attendance. Goals chosen were due to feedback from DLM (Dynamic Learning Maps) testing, as well as reinstating DHH Algebra in the Fall, which requires a basic knowledge of graphing topics.

**Language** – The objective was by the end of ESY, the students will increase knowledge of vocabulary related to environmental (community) safety by an increased score as measured by a Curriculum Based Pre/Post test. 57% of students met their goal; 22% did not meet their goal; 4% of the students maintained their score; and 22% were unable to test due to attendance. This objective was chosen because of parent feedback on the topic of safety concerns for students. Also, a new driver's education policy is being instituted within the DHH program, which will require a strong environmental vocabulary base.

**Community** – The objective was by the end of ESY, the students will improve Communication skills by an increased score as demonstrated by the Community Rubric. 83% of students met their goal; 0% did not meet their goal; 4% of the students maintained their score; and 13% were unable to test due to attendance. This goal was chosen to formalize our community outings, show growth and areas of need in communication.

**Social Emotional Learning** – provided by the ISRC (Illinois Service Resource Center)

Four (4), 3-hour days of curriculum were provided; Second Step SEL for DHH only and Zones of Regulation. A DHH program Social Worker was stipend through the ISRC, and Social Skill training activities and instruction were implemented weekly.

**Vocational Assistance** – One TCD (Transition Center DuPage) student participated in the Cosmetology program over the summer. This opportunity will allow her to complete the number of hours required (1500) to obtain her Cosmetology license at the end of the 2019-2020 school year.

Job Coaching was provided to one student who obtained summer employment through a new partnership with Teach Together Chicago. This student was paid minimum wage through a grant.

Three new job sites were developed for the upcoming year:

Cat Nap – cat care

YMCA

Hinsdale Hospital – Supply Restocking

**Recommendations** – Continue Pre and Post testing to monitor goals and include Mid testing to gather data on 22% of the students unavailable for post testing.

Continue Math, English and Community goals.

Continue Social Emotional Curriculum in partnership with the ISRC.

Develop a Social Emotional monitoring system for students, which focuses on growth.

**ESY 2020**

ESY will run June 1<sup>st</sup> – June 25<sup>th</sup>; Monday through Thursday; 9:00 am – 1:00 pm; 16 days and 64 hours.

**Enrollment for Low-Incidence Programs** – 3-year comparison chart

**Deaf/Hard of Hearing Program**

School	# of Students September 5, 2017	# of Students September 4, 2018	# of Students September 3, 2019
North School	42	34	25
Westmont JH	15	21	23
LADSE - HS	61 (blended w/LADSE Transition Enrollment)	41	44
Total DHH Enrollment	118	96	92

**Visually Impaired Program**

School	# of Students September 5, 2017	# of Students September 4, 2018	# of Students September 3, 2019
Salt Creek Elementary	17	16	12
Swartz Elementary	10	10	13
Albright MS	19	20	17
Addison Trail HS	35	34	34
Total VI Enrollment	81	80	76

**Transition Program**

School	# of Students September 5, 2017	# of Students September 4, 2018	# of Students September 3, 2019
SASED Transition (blended)	16	21	N/A
LADSE Transition Center	Blended into LADSE HS enrollment	20	19
Total Transition	16	41	19

The SASED DHH program graduated eleven (11) 8<sup>th</sup> graders last year, which contributed to the lower enrollment numbers. The SASED Transition program no longer has students outside of its member districts. In 2017, LADSE/DHH and Transition programs enrollment numbers were combined/blended. Enrollment is now separated for accuracy.

Student enrollment by District/Coop was distributed to each Board member at the meeting. Members not in attendance were mailed their enrollment.

**RCDTS Codes** - The Board was given the RCDTS codes for the DuPage West Cook & SASED programs for 2019-2020. Nan Diamond reconfirmed that SASED is requesting the districts to use these codes for the Student Information System (SIS). These codes will assist/help the districts when SASED sends the coursework & assessment information to the districts to upload into their SIS systems.

**FINANCIALS - Treasurer's Report**

*Dr. Mary Furbush moved, and her motion was seconded by Dr. Danielle Welch to accept the Treasurer's Report ending June 30, 2019 with a balance of \$15,078.57.*

**VOICE VOTE**

**MOTION CARRIED**

**Approval to Transfer DWC Funds from 5<sup>th</sup> Third Bank to PMA Financial Network** - SASED is the fiscal agent for the DWC funds. Currently this money is in a non-interest-bearing business checking account. Teresa Bishop, Treasurer, requested approval to move the money to PMA Financial Network in order to earn interest. The funds would be held in a separate account within PMA, and money can be taken out at any time. PMA Financial Network is currently an approved depository agent for SASED and is currently paying 2.12% on liquid asset investments.

*Dr. Ellie Ambuehl moved, and her motion was seconded by Jim Nelson to accept the money transfer to PMA.*

**VOICE VOTE**

**MOTION CARRIED**

**2019-2020 GOVERNING BOARD REPRESENTATIVE**

The newest Board members were given a Welcome Packet, which contained:

- Intergovernmental Cooperation Agreement
- SASED Diagnostics Services Overview
- Hinsdale South HS DHH Program Overview
- SASED Referral Forms
- List of DWC Board members and their contact information

All Board members were given an updated list of the Board and Alternate members.

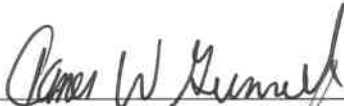
**OTHER DISCUSSION**

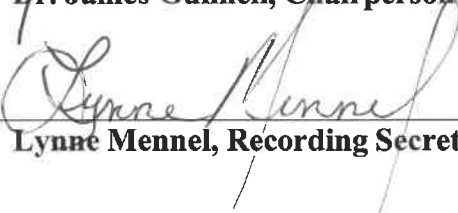
Information was given on the upcoming College Options Fair, which is being held October 21<sup>st</sup>, 6:00 pm – 8:00 pm, and being hosted by Lyons Township High School, South Campus. The fair is free, and no pre-registration is required.

**ADJOURNMENT**

*Dr. Mindy McGuffin moved, and her motion was seconded by Jim Nelson to adjourn the meeting.*      **VOICE VOTE**      **MOTION CARRIED**

The meeting was adjourned at 10:44 am.

  
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**Dr. James Gunnell, Chairperson**

  
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**Lynne Menzel, Recording Secretary**

  
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**Dr. Ellie Ambuehl, Secretary**