

DUPAGE/WEST COOK GOVERNING BOARD
MINUTES – September 14, 2017
LOCATION: SASSED Administrative Center
2900 Ogden Avenue
Lisle, IL 60532

Dr. James Gunnell, Chairperson, called the meeting to order at 10:01 am. During roll call, the following members answered present:

- | | |
|----------------------------|--|
| AERO – Dr. James Gunnell | Districts #86 & #181 – Tammy Prentiss |
| CASE – Dr. Mary Furbush | District #99C – Sergio Rodriguez |
| LADSE – Dr. Sheri Wernsing | District #200/DuPage – Dr. Joanne Panopoulos |
| LASEC – Melinda McGuffin | District #201/Cook – Timothy Truesdale |
| NDSEC – Jim Nelson | District #204 – Jennifer Law |
| SASED – Dr. John Correll | |

The following non-voting members were present:

- District #81 – Kathy Tomaszewicz
- Brandon Cockran

The following members were absent:

- PAEC – Mary Beth Boeh
- Districts #90, #91, #98 & #100 – Maria McCarthy
- District #97 – Eboney Lofton
- District #200/Cook – Dr. Gwen Walker-Qualls
- District #203 – Christine Igoe

The following non-voting members were absent:

- SEPTA Rep. – Susan McMahon (Cook County)

Also, present:

- Nan Diamond, Coordinator DuPage West Cook/Director, SASSED Programs & Services
- Lynne Mennel, Recording Secretary DuPage West Cook/Administrative Assistant, SASSED Programs & Services

ADDITION(S) TO THE AGENDA

None.

APPROVAL OF THE AGENDA AS IS

Mindy McGuffin moved and her motion was seconded by Dr. Joanne Panopoulos to approve the agenda as is.

VOICE VOTE

MOTION CARRIED

APPROVAL OF BOARD MINUTES

Dr. Gunnell suggested adding Nan Diamond’s last name to the Survey Results on page 4 of the May 18 meeting minutes.

Tammy Prentiss moved and her motion was seconded by Jim Nelson to approve the change and accept the May 18, 2017 meeting minutes as revised.

VOICE VOTE

MOTION CARRIED

INTRODUCTIONS

Dr. Gunnell requested the Board and its guests to please introduce themselves.

Dr. Michael Volpe, SASSED Executive Director

Carrie Morfoot, Hinsdale South DHH Department Chair/LADSE DHH Program Coordinator
Ellie Ambuehl, LADSE Assistant Executive Director
Mindy Long, CASE Itinerant Services Administrator
Andy Hubble, SASED ESY Administrator/Southeast School Program Administrator
Ellyn Gehrke, SASED DHH Program Administrator

PUBLIC PARTICIPATION

Ellyn Gehrke left LADSE and accepted her new position as the DHH Program Administrator for SASED. Dr. Wernsing stated that both she and LADSE missed Ellyn very much.

ELECTION OF OFFICERS (for one-year term for 2017-2018)

The acting Chairperson, Dr. Gunnell, requested nominations from the floor.

Chairperson: Dr. James Gunnell

Dr. John Correll nominated and his nomination was seconded by Dr. Sheri Wernsing that Dr. James Gunnell be appointed Chairperson for the 2017-2018 term and declared to close nominations.

VOICE VOTE

MOTION CARRIED

Dr. Gunnell gladly accepted, and said thank you.

Vice Chairperson: Dr. Joanne Panopoulos

Dr. James Gunnell nominated and his nomination was seconded by Jim Nelson that Dr. Joanne Panopoulos serve as the Vice Chairperson for the 2017-2018 term and declared to close nominations.

VOICE VOTE

MOTION CARRIED

Secretary: Dr. Sheri Wernsing

Dr. James Gunnell nominated and his nomination was seconded by Dr. Mary Furbush that Dr. Sheri Wernsing serve as Secretary for the 2017-2018 term and declared to close nominations.

VOICE VOTE

MOTION CARRIED

REAFFIRM ESTABLISHED MEETING DATES, TIME, and PLACE & NOTICE OF MEETINGS for 2017-2018

The following quarterly meeting dates, time, place and publication of notices of meetings where agreed upon and approved by the Board.

DATES: September 14, 2017
November 9, 2017
February 15, 2018
May 17, 2018

TIME: 10:00 am

PLACE: SASED Administrative Center
2900 Ogden Avenue
Lisle, IL 60532

NOTICE OF MEETINGS: Suburban Chicago Newspapers

Jim Nelson moved and his motion was seconded by Dr. Joanne Panopoulos to confirm and approve the 2017-2018 quarterly meetings.

VOICE VOTE

MOTION CARRIED

COORDINATOR'S REPORT

Extended School Year – SASED – Andy Hubble, ESY Administrator & Southeast School Program Administrator.

Accountability - attendance, billing and transportation.

Of the 116 students who registered for ESY, 102 students attended and received services from SASSED's Low-incidence programs, which were housed at Salt Creek School; 64 students in the VI program and 38 students in the DHH program. Extended School Year (ESY) was 20 days starting July 5th and ending August 1st. Participation or Average Daily Attendance was 86.8%.

Goal Attainment - maintenance and improvement based on the 3 R's: Recoupment, Regression and Remediation.

Cumulative data and individual averages were done by County and Program, and each Coop/District was given a data packet. Average goal attainment maintained over 4 weeks (0.0 is a maintenance level on a -2.0 to 2.0 scale): Vision, +.18 DHH, +.34

Hard copies of the District data/reports were distributed to the Board members to disburse to their respective Special Education administrators. The data/reports were mailed to those not in attendance at the meeting.

Recommendations for improvement:

Better system to initiate attendance – 23 students did not attend the first 3 days of ESY; 34.7% of those 23 students eventually dropped.

Reduce Goal Attainment expectations to two critical goals – highest possibility of contact hours to give the greatest opportunity for growth. Other academic/behavioral/communication goals were worked on.

ESY 2018 – Information is currently on SASSED's website, under MySASSED.

Credit Recovery and High School ESY will be 16 days in length, 4 hours of instruction per day, Monday through Thursday.

All other programs will operate Monday through Friday.

Vision and DHH programs will run from 8:30 am – 12:30 pm; Multi-Needs and Transition will run from 8:30 am – 12:00 noon.

All 2018 Extended School Year (ESY) forms are on the SASSED website at MySASSED.

Extended School Year – LADSE/Hinsdale South High School – Carrie Morfoot, Hinsdale South DHH Department Chair/LADSE DHH Program

ESY ran from May 5th – June 29th, 4 days a week from 8:30 am – 12:00 noon. Total number of attendance days: 16. 95% of students attended 10 or more days.

Goal Progress – There were two groups of DHH students with additional disabilities complete Math and Language focus with social/vocation skills by utilizing a trial of Unique Learning Systems Curriculum.

Class 1 had eight students. Three (3) students achieved their language goals of increased content knowledge. Two (2) students did not achieve their goals of increased knowledge of content measured by the ULS curriculum assessment. Three (3) students were not assessed in language due to attendance. Six (6) students met their math goal with 80% accuracy, and two (2) students were not assessed in math due to attendance.

Class 2 had 12 students. Six (6) students achieved their language goals at or above 80%. Five (5) students achieved their math goal of a 20% increase on the Post Test.

2018 Extended School Year (ESY) forms are not yet available.

DWC Enrollment

9/2017

Deaf/Hard of Hearing	118 (combined total SASED & HSHS)
Visually Impaired	81
Transition (Blended)	16
Project SEARCH	8

The blended Transition Program has more students with medical needs.

North School, District 45, hosts the DHH EC through 5th grade classrooms.

Student enrollment by District/Coop was distributed to each Board member, and were asked to notify Lynne Mennel of any corrections. Nan Diamond also asked the Coop Board members to share/distribute this information with their Districts. Members not in attendance were mailed their enrollment.

RCDTS Codes

The Board was given the new RCDTS codes for the DuPage West Cook & SASED programs for 2017-2018. Nan Diamond reconfirmed that SASED is requesting the districts to use these codes for the Student Information System (SIS). These codes will assist/help the districts when SASED sends the coursework & assessment information to the districts to upload into their SIS systems. Pamela Sudds, SASED Data Specialist, works with your districts on assessments and data. Pam's contact information is psudds@sased.org, 630-955-8108.

FINANCIALS

Treasurer's Report

Dr. Joanne Panopoulos moved and her motion was seconded by Dr. Sheri Wensing to accept the Treasurer's Report ending June 30, 2017 with \$7.45 total interest earned for a balance of \$14,801.37.

VOICE VOTE

MOTION CARRIED

2017-2018 GOVERNING BOARD REPRESENTATIVES

The newest Board members were given a Welcome Packet, which contained:

- Articles of Agreement & Updated Addendums
- DWC Retirement Policy
- SASED Diagnostics Services Overview
- Hinsdale South HS DHH Program Overview
- SASED Referral Forms

Everyone was given an updated list of Board and Alternate members.

DISCUSSION

Tammy Prentiss, Assistant Superintendent for Hinsdale Township SD #86, stated SD #86 will be hosting the Options Fair this year. There will be colleges, day programs, community programs, discussion panels, etc. in attendance at the fair, and it will be a Professional Development Day for Counselors. Date: October 26, 2017 Time: 6:00 pm

Carrie Morfoot, LADSE DHH Program Coordinator and Dr. Sheri Wensing briefly discussed the fees charged to families for students enrolled in self-contained special education courses offered through the DHH program. Because enrollment is based on the recommendation of the student's IEP team, fees will not be assessed beginning with this school year. Invoices for course fees that have already been paid will be refunded to families or school districts for those families covered by fee waivers. From this point forward, these fees will be included in the DHH tuition bills.

General education programming fees, activity fees and Driver's Education fees will continue to be assessed for DHH student participation in District #86.

Dr. Gunnell commented that AERO ran into a similar issue a couple of years ago with the high school students.


ADJOURNMENT

Dr. Sheri Wernsing moved and her motion was seconded by Mindy McGuffin to adjourn the meeting.


VOICE VOTE

MOTION CARRIED

The meeting was adjourned at 10:31 am.



Dr. James Gunnell, Chairperson



Dr. Sheri Wernsing, Secretary



Lynne Mennel, Recording Secretary

