



SCHOOL ASSOCIATION FOR SPECIAL EDUCATION IN DUPAGE

Board of Control Meeting
October 28, 2020
SASED Administrative Center--Virtual Meeting: <https://bit.ly/2Hv8iQ0>
2900 Ogden
Lisle, Illinois 60432

MINUTES

Dr. Matt Rich, Chairperson, called the meeting to order at 6:32 p.m. and welcomed those in attendance. The meeting was called to order as a virtual meeting in pursuant to the Governor’s Executive Order 2020-59 due to COVID-19. Dr. Melinda McGuffin was at the administrative center.

Roll call was taken with the following responding:

Present:	District	Representative
	Keeneyville School District #20	April Dislers (left meeting at 8:40 p.m.)
	Benjamin School District #25	Jack Buscemi
	Winfield School District #34	Dr. Matt Rich
	Salt Creek School District #48	Raymond Kielminski
	Downers Grove School District #58	Greg Harris
	Maercker District #60	Dr. Sean Nugent
	Cass School District #63	Mark Cross
	Center Cass School District #66	Dr. Andrew Wise
	Woodridge School District #68	Tom Ruggio
	Community High School District #94	Lynn Casey-Maher
	Community High School District #99	Joanna Vazquez Drexler
	Community Consolidated School District #180	Dr. Thomas Schneider
	Westmont Community Unit School District #201	Joel Price
	Lisle Community Unit School District #202	Randee Sims
Absent:	West Chicago Elementary School District #33	Kristina Davis
	School District #45, DuPage County	Dr. Anthony Palmisano
	DuPage High School District #88	Dr. Scott Helton
	Elmhurst Community Unit School District #205	Dr. David Moyer

Present: 14 Districts **Absent: 4 Districts**

Also in attendance:

- Dr. Melinda McGuffin, Executive Director, SASED
- Maureen Kidd, Director for Programs & Services, SASED
- Christine Martin, Asst. Director for Programs & Services, SASED
- Lynn Schroeder, Director for the Human Resource Department, SASED
- Anita Howard, Recording Secretary, SASED
- Lisa Callaway, SASED Legal Counsel (closed session only)

Chairperson Dr. Matt Rich moved to appoint Member Tom Ruggio as secretary protem with no other nominations. Randee Sims seconded. Upon voice vote, all agreed.

1. Pledge of Allegiance

2. **Closed Session**—*Motion made by Member Greg Harris, seconded by Member Dr. Andrew Weiss to recess to closed session at 6:37 p.m. for the purposes of discussing:*

- a. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or educational setting, or specific volunteers of the public body or legal counsel for the public body including hearing testimony on a complaint lodged against an employee, a specific individual who serves as an independent contractor in a park, recreational, or educational setting, or a volunteer of the public body or against legal counsel for the public body to determine its validity. 5 ILCS 120/2c1
- b. Collective negotiating matters between the public body and its employees or its representatives, or deliberations concerning salary schedules for one or more classes of employees.

Upon Roll Call Vote:

Ayes: Keeneyville School District #20
Benjamin School District #25
Winfield School District #34
Salt Creek School District #48
Downers Grove School District #58
Maercker District #60
Cass School District #63
Center Cass School District #66
Woodridge School District #68
Community High School District #94
Community High School District #99
Community Consolidated School District #180
Westmont Community Unit School District #201
Lisle Community Unit School District #202

Nays: None

Absent: West Chicago Elementary School District #33
School District #45, DuPage County
DuPage High School District #88
Elmhurst Community Unit School District #205

Ayes: 14 Districts Nays: 0 Districts Absent: 4 Districts Motion carried.

3. **Return to Open Session**—Roll call at 8:10 p.m. <https://bit.ly/37wV401>

Present: Keeneyville School District #20
Benjamin School District #25
Winfield School District #34
Salt Creek School District #48
Downers Grove School District #58
Maercker District #60
Cass School District #63
Center Cass School District #66
Woodridge School District #68
Community High School District #94
Community High School District #99
Community Consolidated School District #180
Westmont Community Unit School District #201
Lisle Community Unit School District #202

Absent: West Chicago Elementary School District #33
School District #45, DuPage County
DuPage High School District #88

Present: 14 Districts

Absent: 4 Districts

4. Additions to the Agenda--none

5. Public Comment--none

6. Consent Agenda

Motion made by Member Mark Cross, seconded by Member Randee Sims to approve the following consent agenda items as presented:

- a. Approve Minutes from the September 23, 2020 open and closed session meetings
- b. Personnel Recommendations
 - 1) Accept/Approve the Resignations of Registered, Licensed, Administrative and Educational Support Staff and the Appointments of Registered Contracted Staff as presented
- c. Accept the Financial Reports
 - 1) Approve updated Treasurer's Report for August 2020
 - 2) Treasurer's Reports--September 2020
 - 3) Revenue/Expenditure Reports--August/September 2020
 - 4) Gross Payrolls--September 2020; \$1,737,841.99
 - 5) Interim Payroll--September 2020; \$662,244.25
 - 6) October 28, 2020 Bill List; \$252,325.22
 - 7) Interim Checks--September 2020; \$616,169.12
- d. Approve SOPPA Agreement with SuperDuper, Inc. as presented
- e. Approve SOPPA Agreement with N2Y, LLC as presented
- f. Approve SOPPA Agreement with IXL Learning as presented
- g. Approve SOPPA Agreement with Xello, Inc. for Career Cruising as presented
- h. Approve SOPPA Agreement with MobyMax Education, LLC as presented
- i. Approve Insurance Renewals as presented

Upon Roll Call Vote:

Ayes: Keeneyville School District #20
Benjamin School District #25
Winfield School District #34
Salt Creek School District #48
Downers Grove School District #58
Maercker District #60
Cass School District #63
Center Cass School District #66
Woodridge School District #68
Community High School District #94
Community High School District #99
Community Consolidated School District #180
Westmont Community Unit School District #201
Lisle Community Unit School District #202

Nays: None

Absent: West Chicago Elementary School District #33
School District #45, DuPage County
DuPage High School District #88
Elmhurst Community Unit School District #205

Ayes: 14 Districts Nays: 0 Districts Absent: 4 Districts Motion carried.

7. Discussion Without Action

- a. Executive Director Report— Dr. McGuffin congratulated staff Julia Homan, Jason Jobb and Claire Smith for obtaining an Educator Level 1 Google Certification. Limited audiology services are now being offered with the repair of the audiology booth. It appears in discussion with FEMA,

that SASED's grant award for PPE, etc. will be rescinded because they do not deem it as emergency protective measures. Dr. McGuffin also shared the latest district learning status due to the "Substantial" designation of COVID-19 cases in DuPage County.

- b. Presentation: Rolling Open Update—Maureen Kidd and Christine Martin presented the rolling open update for SASED classrooms starting with how just at the time of the report, there were changes due to the substantial transmission rate shifting classrooms that just opened back to remote. Staff and administration have a new mantra of Grace, Flexibility and Patience. Hours of planning, preparation and coordination have been needed to re-open classrooms, including working directly with host districts. Additionally, SASED has a range of programming in place ranging from remote learning to in-person learning programs and services. Related services/itinerant services are being provided in-person and remotely. Staff are working constantly to reschedule as in-person and remote schedules are continually shifting. The SIIS and Audiology teams are providing in-person and remote services. Maureen and Christine updated the Board regarding the status of each SASED program/service and shared photos of student successes in classrooms including a student in the Transition Program "zooming" into class for cooperative group work. Maureen and Christine commended staff, students and families for adapting to ever changing situations based on data and conditions.
- c. Board Committee Updates—Dr. McGuffin shared the lease discussion group met and will have feedback for the finance committee. Additionally, the policy committee reviewed policies and they will be presented for first reading in December.
- d. Medicaid Update—There has been a slow-down of the claim submission due to a change in codes. The claim has recently been re-submitted in October. Information on the delay will be shared with districts.

8. Discussion with Action

- a. Approve the agreement with Pediatric Therapy Services, LLC (d/b/a The Stepping Stones Group), for registered nurse services

Motion made by Member Tom Ruggio, seconded by Member Lynn Casey Maher to approve the agreement with Pediatric Therapy Services, LLC (d/b/a The Stepping Stones Group), for registered nurse services in the amount of \$60 per hour as presented.

Upon Roll Call Vote:

Ayes: Benjamin School District #25
Winfield School District #34
Salt Creek School District #48
Downers Grove School District #58
Maercker District #60
Cass School District #63
Center Cass School District #66
Woodridge School District #68
Community High School District #94
Community High School District #99
Community Consolidated School District #180
Westmont Community Unit School District #201
Lisle Community Unit School District #202

Nays: None

Absent: Keeneyville School District #20
West Chicago Elementary School District #33
School District #45, DuPage County
DuPage High School District #88
Elmhurst Community Unit School District #205

Ayes: 13 Districts Nays: 0 Districts Absent: 5 Districts Motion carried.

- b. Approve the agreement with Creative Exchange as presented
Motion made by Member Randee Sims, seconded by Member Mark Cross to approve the agreement with Creative Exchange for music therapy services in the amount of \$16,800 for services October 19, 2020 to June 1, 2021 as presented.

Upon Roll Call Vote:

Ayes: Benjamin School District #25
Winfield School District #34
Salt Creek School District #48
Downers Grove School District #58
Maercker District #60
Cass School District #63
Center Cass School District #66
Woodridge School District #68
Community High School District #94
Community High School District #99
Community Consolidated School District #180
Westmont Community Unit School District #201
Lisle Community Unit School District #202

Nays: None

Absent: Keeneyville School District #20
West Chicago Elementary School District #33
School District #45, DuPage County
DuPage High School District #88
Elmhurst Community Unit School District #205

Ayes: 13 Districts Nays: 0 Districts Absent: 5 Districts Motion carried.

- c. Accept the Resignation and Termination of Extension of Director of Human Resources Employment Agreement, July 1, 2020 through June 30, 2021, effective December 31, 2020
Discussion included members thanking Lynn for her dedication to SASSED and for everything she has done for the staff and organization.

Motion made by Member Joanna Vazquez Drexler, seconded by Member Dr. Sean Nugent to accept the resignation and termination of Extension of Director of Human Resources Employment Agreement, July 1, 2020 through June 30, 2021, effective December 31, 2020.

Upon Roll Call Vote:

Ayes: Benjamin School District #25
Winfield School District #34
Salt Creek School District #48
Downers Grove School District #58
Maercker District #60
Cass School District #63
Center Cass School District #66
Woodridge School District #68
Community High School District #94
Community High School District #99
Community Consolidated School District #180
Westmont Community Unit School District #201
Lisle Community Unit School District #202

Nays: None

Absent: Keeneyville School District #20
West Chicago Elementary School District #33
School District #45, DuPage County
DuPage High School District #88
Elmhurst Community Unit School District #205

Ayes: 13 Districts Nays: 0 Districts Absent: 5 Districts Motion carried.

- d. Approve revised agreement with Formative Psychological Services as presented
Motion made by Member Dr. Sean Nugent, seconded by Member Randee Sims to approve the revised agreement with Formative Psychological Services as presented in the amount of \$11,320.

Upon Roll Call Vote:

Ayes: Benjamin School District #25
Winfield School District #34
Salt Creek School District #48
Downers Grove School District #58
Maercker District #60
Cass School District #63
Center Cass School District #66
Woodridge School District #68
Community High School District #94
Community High School District #99
Community Consolidated School District #180
Westmont Community Unit School District #201
Lisle Community Unit School District #202

Nays: None

Absent: Keeneyville School District #20
West Chicago Elementary School District #33
School District #45, DuPage County
DuPage High School District #88
Elmhurst Community Unit School District #205

Ayes: 13 Districts Nays: 0 Districts Absent: 5 Districts Motion carried.

- e. Approve the Intergovernmental Agreements between SASSED and Aurora East District 131, Aurora West 129, CCSD89, Chicago Ridge SD 127.5, Fairmont District 89, Joliet TWP HSD 204, Lombard District 44, North Palos District 117, Plano CUSD 88 and Valley View 365U as presented
Motion made by Member Ray Kielminski, seconded by Member Jack Buscemi to approve the Intergovernmental Agreements between SASSED and Aurora East District 131, Aurora West 129, CCSD89, Chicago Ridge SD 127.5, Fairmont District 89, Joliet TWP HSD 204, Lombard District 44, North Palos District 117, Plano CUSD and Valley View 365U for SASSED student programming as presented.

Upon Roll Call Vote:

Ayes: Benjamin School District #25
Winfield School District #34
Salt Creek School District #48
Downers Grove School District #58
Maercker District #60
Cass School District #63
Center Cass School District #66
Woodridge School District #68

Community High School District #94
Community High School District #99
Community Consolidated School District #180
Westmont Community Unit School District #201
Lisle Community Unit School District #202

Nays: None

Absent: Keeneyville School District #20
West Chicago Elementary School District #33
School District #45, DuPage County
DuPage High School District #88
Elmhurst Community Unit School District #205

Ayes: 13 Districts Nays: 0 Districts Absent: 5 Districts Motion carried.

f. Adopt Synergy SIS System as presented

Motion made by Member Randee Sims, seconded by Member Joel Price, approve the Synergy Student Educational Platform at a five-year cost of \$137,390.

Upon Roll Call Vote:

Ayes: Benjamin School District #25
Winfield School District #34
Salt Creek School District #48
Downers Grove School District #58
Maercker District #60
Cass School District #63
Center Cass School District #66
Woodridge School District #68
Community High School District #94
Community High School District #99
Community Consolidated School District #180
Westmont Community Unit School District #201
Lisle Community Unit School District #202

Nays: None

Absent: Keeneyville School District #20
West Chicago Elementary School District #33
School District #45, DuPage County
DuPage High School District #88
Elmhurst Community Unit School District #205

Ayes: 13 Districts Nays: 0 Districts Absent: 5 Districts Motion carried.

g. Approve agreement with Weiss Snow Removal, Inc. for service at Southeast School

Motion made by Member Joanna Vazquez Drexler, seconded by Member Ray Kielminski, to approve the contract with Weiss Snow Removal for snow removal at Southeast School as presented.

Upon Roll Call Vote:

Ayes: Benjamin School District #25
Winfield School District #34
Salt Creek School District #48
Downers Grove School District #58
Maercker District #60
Cass School District #63

Center Cass School District #66
Woodridge School District #68
Community High School District #94
Community High School District #99
Community Consolidated School District #180
Westmont Community Unit School District #201
Lisle Community Unit School District #202

Nays: None

Absent: Keeneyville School District #20
West Chicago Elementary School District #33
School District #45, DuPage County
DuPage High School District #88
Elmhurst Community Unit School District #205

Ayes: 13 Districts Nays: 0 Districts Absent: 5 Districts Motion carried.

h. Approve purchase of DELL server warranty as presented

Motion made by Member Ray Kielminski, seconded by Member Joanna Vazquez Drexler, to approve the purchase of Dell service warranty in the amount of \$18,177.06 as presented.

Upon Roll Call Vote:

Ayes: Benjamin School District #25
Winfield School District #34
Salt Creek School District #48
Downers Grove School District #58
Maercker District #60
Cass School District #63
Center Cass School District #66
Woodridge School District #68
Community High School District #94
Community High School District #99
Community Consolidated School District #180
Westmont Community Unit School District #201
Lisle Community Unit School District #202

Nays: None

Absent: Keeneyville School District #20
West Chicago Elementary School District #33
School District #45, DuPage County
DuPage High School District #88
Elmhurst Community Unit School District #205

Ayes: 13 Districts Nays: 0 Districts Absent: 5 Districts Motion carried.

i. Approve additional classroom lease agreement with Villa Park District 45

Motion made by Member Tom Ruggio, seconded by Member Dr. Sean Nugent to approve the additional Multi-Needs Early Childhood classroom lease agreement with Villa Park District 45 as presented.

Upon Roll Call Vote:

Ayes: Benjamin School District #25
Winfield School District #34
Salt Creek School District #48
Downers Grove School District #58

Maercker District #60
Cass School District #63
Center Cass School District #66
Woodridge School District #68
Community High School District #94
Community High School District #99
Community Consolidated School District #180
Westmont Community Unit School District #201
Lisle Community Unit School District #202

Nays: None

Absent: Keeneyville School District #20
West Chicago Elementary School District #33
School District #45, DuPage County
DuPage High School District #88
Elmhurst Community Unit School District #205

Ayes: 13 Districts Nays: 0 Districts Absent: 5 Districts Motion carried.

9. Adjournment

Motion made by Member Ray Kielminski, seconded by Randee Sims to adjourn the meeting at 8:58 p.m.

Upon Roll Call Vote:

Ayes: Benjamin School District #25
Winfield School District #34
Salt Creek School District #48
Downers Grove School District #58
Maercker District #60
Cass School District #63
Center Cass School District #66
Woodridge School District #68
Community High School District #94
Community High School District #99
Community Consolidated School District #180
Westmont Community Unit School District #201
Lisle Community Unit School District #202

Nays: None

Absent: Keeneyville School District #20
West Chicago Elementary School District #33
School District #45, DuPage County
DuPage High School District #88
Elmhurst Community Unit School District #205

Ayes: 13 Districts Nays: 0 Districts Absent: 5 Districts Motion carried.



Chairperson



Secretary