



**Board of Control Meeting  
February 24, 2021  
SASED Administrative Center--Virtual Meeting:  
<http://bit.ly/3dx80WC>  
2900 Ogden  
Lisle, Illinois 60532  
MINUTES**

Dr. Matt Rich, Chairperson, called the meeting to order at 6:30 p.m. and stated the meeting was called to order as a virtual meeting pursuant to the Governor’s Executive Order 2021-04 due to COVID-19. Dr. Melinda McGuffin was present at the SASED Administrative Center.

Roll call was taken with the following responding:

<b>Present:</b>	<b>District</b>	<b>Representative</b>
	Keeneyville School District #20	April Dislers
	Benjamin School District #25	Jack Buscemi (arrived 6:35 p.m.)
	West Chicago Elementary School District #33	Kristina Davis (arrived 7:23 p.m.)
	Winfield School District #34	Dr. Matt Rich
	School District #45, DuPage County	Dr. Anthony Palmisano
	Salt Creek School District #48	Raymond Kielminski
	Downers Grove School District #58	Greg Harris
	Maercker District #60	Dr. Sean Nugent
	Cass School District #63	Mark Cross
	Center Cass School District #66	Dr. Andrew Wise (arrived 6:35 p.m.)
	Woodridge School District #68	Tom Ruggio
	DuPage High School District #88	Dr. Jean Barbanente
	Community High School District #94	Lynn Casey-Maher (arrived 6:32 p.m.)
	Community High School District #99	Joanna Vazquez Drexler
	Community Consolidated School District #180	Dr. Thomas Schneider (arrived 6:33 p.m.)
	Westmont Community Unit School District #201	Joel Price (arrived 6:35 p.m.)
	Lisle Community Unit School District #202	Randee Sims
Absent:	Elmhurst Community Unit School District #205	Dr. David Moyer

Present: 17 Districts

Absent: 1 District

Also in attendance:

- Dr. Melinda McGuffin, Executive Director, SASED
- David Sellers, Interim Director for Business, SASED
- Maureen Kidd, Director for Programs & Services, SASED
- Christine Martin, Asst. Director for Programs & Services, SASED
- Dr. Beth Concannon, Interim Director for the Human Resource Department, SASED
- Anita Howard, Recording Secretary, SASED

**1. Pledge of Allegiance**

**2. Closed Session**

*I move to recess to closed session at 6:34 p.m. for the purposes of discussing the following:*

- a. To convene in closed session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or educational setting, or specific volunteers of the public body or legal counsel for the public body including hearing testimony on a complaint lodged against an employee, a specific individual who serves as an independent contractor in a park, recreational, or educational setting, or a volunteer of the public body or against legal counsel for the public body to determine its validity. 5 ILCS 120/2c1
- b. Collective negotiating matters between the public body and its employees or its representatives, or deliberations concerning salary schedules for one or more classes of employees.

*This motion, made by Board Member Harris and seconded by Board Member Casey Maher, Passed.*

**Ayes:** Keeneyville School District #20  
Winfield School District #34  
School District #45, DuPage County  
Salt Creek School District #48  
Downers Grove School District #58  
Maercker District #60  
Cass School District #63  
Woodridge School District #68  
DuPage High School District #88  
Community High School District #94  
Community High School District #99  
Community Consolidated School District #180  
Lisle Community Unit School District #202

**Nays:** None

**Absent:** Benjamin School District #25  
West Chicago Elementary School District #33  
Center Cass School District #66  
Westmont Community Unit School District #201  
Elmhurst Community Unit School District #205

**Ayes: 13 districts    Nays: none    Absent: 5 districts**

**3. Return to Open Session at 6:51 p.m./Roll Call--<http://bit.ly/3pwyV7v>**

**4. Additions to the Agenda--none**

**5. Public Comment--Public comments may be submitted via this form <http://bit.ly/2XgeJuu>**

**6. Consent Agenda**

*I move to approve the following consent agenda items as presented. This motion, made by Board Member Harris and seconded by Board Member Casey Maher, Passed.*

**Ayes:** Keeneyville School District #20  
Benjamin School District #25  
Winfield School District #34  
School District #45, DuPage County  
Salt Creek School District #48  
Downers Grove School District #58  
Maercker District #60

Cass School District #63  
Center Cass School District #66  
Woodridge School District #68  
DuPage High School District #88  
Community High School District #94  
Community High School District #99  
Community Consolidated School District #180  
Westmont Community Unit School District #201  
Lisle Community Unit School District #202

**Nays:** None

**Absent:** West Chicago Elementary School District #33  
Elmhurst Community Unit School District #205

**Ayes: 16 districts    Nays: none    Absent: 2 districts**

a. Approve open and closed session minutes from the January 27, 2021 meetings and the February 10, 2021 Finance Committee meeting.

b. Personnel Recommendations

1) Accept/Approve the Resignations of Educational Support Personnel, Retirements of Licensed and Registered Staff and Appointments of Educational Support Personnel as presented.

c. Accept the Financial Reports

- 1) Treasurers Report--January 2021
- 2) Revenue & Expenditure Reports--January 2021
- 3) Gross Payrolls--January 2021; \$1,701,196.27
- 4) Interim Payrolls--January 2021; \$620,952.61
- 5) Bill List--February 2021; \$165,876.44
- 6) Interim Checks--January 2021; \$503,178.27
- 7) Voided Checks--February 2021; \$765.00

d. Conduct second reading/adoption of the following policies:

- 1) 7:325 Student Fundraising Activities
- 2) 7:300 Extracurricular Athletics
- 3) 7:140 Search and Seizure
- 4) 7:100 Health, Eye, and Dental Examinations; Immunizations, and Exclusion of Students
- 5) 6:340 Student Testing and Assessment Program
- 6) 6:280 Grading and Promotion
- 7) 6:40 Programs and Curriculum Development
- 8) 6:20 SASED Calendar and Day
- 9) 5:270 Employment At-Will, Compensation, and Assignment
- 10) 5:190 Teacher Qualifications
- 11) 5:30 Hiring Process and Criteria
- 12) 4:175 Convicted Child Sex Offender; Screening; Notifications
- 13) 4:150 Facility Management and Building Programs
- 14) 4:90 Student Activity and Fiduciary Funds
- 15) 4:80 Accounting and Audits
- 16) 4:55 Use of Credit and Procurement Cards
- 17) 4:10 Fiscal and Business Management
- 18) 3:40 Executive Director

e. Approve destruction of September 18, 2019 closed session recording

## **7. Discussion Without Action**

a. Informational/Correspondence

1) Spring Institute Update—Dr. McGuffin shared there are over 700 people registered the event. She commended Christine Martin and Dana Gerus for their work in making the institute happen with challenging circumstances.

2) Math Curriculum Update— Christine Martin outlined the process and timeline to implement a math curriculum in the five SASSED programs (DHH, Directions, Southeast, STARS and Vision.) Given several circumstances, such as a new SIS system, switching to Google and COVID, the plan is to complete a math pilot to build a common understanding assess instructional needs prior to proceeding with the ad hoc committee and a final determination.

3) Enrollment Update—Dr. McGuffin shared that the overall year to date difference is a decrease of 43 students.

4) FOIA Request—Nathan Mihelich of the Illinois Retired Teachers Association (same as all districts received) requesting email of retiring certified staff. Response was made as required

b. Board Committee Updates—Dr. McGuffin shared there are no pending PRESS updates for the policy committee. The certified team is working on starting negotiations. The finance committee met with a priority to approve the updated lease document. It is on the agenda for the full Board to approve.

## 8. Discussion with Action

a. Approve Final Recommendations for the FY22 Budget Process/Calendar

***I move to approve the FY22 Budget Process and Calendar as presented. This motion, made by Board Member Ruggio and seconded by Board Member Cross, Passed.***

**Ayes:** Keeneyville School District #20  
Benjamin School District #25  
Winfield School District #34  
School District #45, DuPage County  
Salt Creek School District #48  
Downers Grove School District #58  
Maercker District #60  
Cass School District #63  
Center Cass School District #66  
Woodridge School District #68  
DuPage High School District #88  
Community High School District #94  
Community High School District #99  
Community Consolidated School District #180  
Westmont Community Unit School District #201  
Lisle Community Unit School District #202

**Nays:** None

**Absent:** West Chicago Elementary School District #33  
Elmhurst Community Unit School District #205

**Ayes: 16 districts    Nays: none    Absent: 2 districts**

b. Approve FY22 tuition and fee rates

***I move to table this agenda item, made by Board Member Rich and seconded by Board Member Harris, Passed.***

Discussion included Board Member Dr. Rich saying he wanted to table this item to address a governance issue and would like the finance committee to review the matter. Further discussion included that staffing is determined by the menu with a deadline of March 19 which then impacts

staff notices timelines. Administration will look to schedule a finance committee meeting and then add to the agenda for the March 3<sup>rd</sup> meeting or schedule a special meeting.

**Ayes:** Keeneyville School District #20  
Benjamin School District #25  
Winfield School District #34  
School District #45, DuPage County  
Salt Creek School District #48  
Downers Grove School District #58  
Maercker District #60  
Cass School District #63  
Center Cass School District #66  
Woodridge School District #68  
DuPage High School District #88  
Community High School District #94  
Community High School District #99  
Community Consolidated School District #180  
Westmont Community Unit School District #201  
Lisle Community Unit School District #202

**Nays:** None

**Absent:** West Chicago Elementary School District #33  
Elmhurst Community Unit School District #205

**Ayes: 16 districts    Nays: none    Absent: 2 districts**

c. Approve FY21 non bargaining unit salary recommendations as presented  
*I move to accept the administration's recommendation for FY21 wage increases of 2% for all non-bargaining unit employees, 2% for external grant employees, and a step increase on the previously approved salary schedule for Occupational and Physical Therapists. This motion, made by Board Member Sims and seconded by Board Member Ruggio, Passed.*

**Ayes:** Keeneyville School District #20  
Benjamin School District #25  
Winfield School District #34  
School District #45, DuPage County  
Salt Creek School District #48  
Downers Grove School District #58  
Maercker District #60  
Cass School District #63  
Center Cass School District #66  
Woodridge School District #68  
DuPage High School District #88  
Community High School District #94  
Community High School District #99  
Community Consolidated School District #180  
Westmont Community Unit School District #201  
Lisle Community Unit School District #202

**Nays:** None

**Absent:** West Chicago Elementary School District #33  
Elmhurst Community Unit School District #205

**Ayes: 16 districts    Nays: none    Absent: 2 districts**

d. Approve lease template as presented and edited by the lease discussion group  
*I move to approve the lease agreement template as reviewed/edited by the lease discussion group and approved by the finance committee. This motion, made by Board Member Cross and seconded by Board Member Nugent, Passed.*

Discussion included Dr. Rich thanking everyone who participated with the lease discussion group including business managers from member districts and for creating a five-year cycle.

**Ayes:**    Keeneyville School District #20  
             Benjamin School District #25  
             Winfield School District #34  
             School District #45, DuPage County  
             Salt Creek School District #48  
             Downers Grove School District #58  
             Maercker District #60  
             Cass School District #63  
             Center Cass School District #66  
             Woodridge School District #68  
             DuPage High School District #88  
             Community High School District #94  
             Community High School District #99  
             Community Consolidated School District #180  
             Westmont Community Unit School District #201  
             Lisle Community Unit School District #202

**Nays:**        None

**Absent:**    West Chicago Elementary School District #33  
             Elmhurst Community Unit School District #205

**Ayes: 16 districts    Nays: none    Absent: 2 districts**

e. Approve contract for HR Director  
*I move to approve the contract for Julie Grohn to serve as SASED Human Resources Director March 15, 2021 to June 30, 2022 in the annual amount of \$124,670 as presented. This motion, made by Board Member Kielminski and seconded by Board Member Casey Maher, Passed.*

**Ayes:**    Keeneyville School District #20  
             Benjamin School District #25  
             Winfield School District #34  
             School District #45, DuPage County  
             Salt Creek School District #48  
             Downers Grove School District #58  
             Maercker District #60  
             Cass School District #63  
             Center Cass School District #66  
             Woodridge School District #68  
             DuPage High School District #88  
             Community High School District #94  
             Community High School District #99  
             Community Consolidated School District #180

Westmont Community Unit School District #201  
Lisle Community Unit School District #202

**Nays:** None

**Absent:** West Chicago Elementary School District #33  
Elmhurst Community Unit School District #205

**Ayes: 16 districts    Nays: none    Absent: 2 districts**

f. Approve DuPage West Cook Lease Agreement Amendment with School District 45  
*I move to accept the lease amendment between DuPage West Cook and School District 45 as presented. This motion, made by Board Member Casey Maher and seconded by Board Member Buscemi, Passed.*

**Ayes:** Keeneyville School District #20  
Benjamin School District #25  
Winfield School District #34  
School District #45, DuPage County  
Salt Creek School District #48  
Downers Grove School District #58  
Maercker District #60  
Cass School District #63  
Center Cass School District #66  
Woodridge School District #68  
DuPage High School District #88  
Community High School District #94  
Community High School District #99  
Community Consolidated School District #180  
Westmont Community Unit School District #201  
Lisle Community Unit School District #202

**Nays:** None

**Absent:** West Chicago Elementary School District #33  
Elmhurst Community Unit School District #205

**Ayes: 16 districts    Nays: none    Absent: 2 districts**

g. Approve Brecht's Database Solutions, Inc. d/b/a Embrace District 88 contract  
*I move to approve the contract with Brecht's Database Solutions, Inc. d/b/a Embrace to add DuPage High School District 88 as an Embrace user to the current SASSED Embrace IEP contract. This motion, made by Board Member Sims and seconded by Board Member Vazquez Drexler, Passed.*

**Ayes:** Keeneyville School District #20  
Benjamin School District #25  
Winfield School District #34  
School District #45, DuPage County  
Salt Creek School District #48  
Downers Grove School District #58  
Maercker District #60  
Cass School District #63  
Center Cass School District #66



Woodridge School District #68  
DuPage High School District #88  
Community High School District #94  
Community High School District #99  
Community Consolidated School District #180  
Westmont Community Unit School District #201  
Lisle Community Unit School District #202

**Nays:** None

**Absent:** West Chicago Elementary School District #33  
Elmhurst Community Unit School District #205

**Ayes: 16 districts    Nays: none    Absent: 2 districts**

h. Approve Brecht's Database Solutions, Inc. d/b/a Embrace Medicaid DS contract  
*I move to approve the five year contract with Brecht's Database Solutions, Inc. d/b/a Embrace for Embrace DS medicaid billing services in the amount of 5% of reimbursements. This motion, made by Board Member Casey Maher and seconded by Board Member Vazquez Drexler, Passed.*

**Ayes:** Keeneyville School District #20  
Benjamin School District #25  
Winfield School District #34  
School District #45, DuPage County  
Salt Creek School District #48  
Downers Grove School District #58  
Maercker District #60  
Cass School District #63  
Center Cass School District #66  
Woodridge School District #68  
DuPage High School District #88  
Community High School District #94  
Community High School District #99  
Community Consolidated School District #180  
Westmont Community Unit School District #201  
Lisle Community Unit School District #202

**Nays:** None

**Absent:** West Chicago Elementary School District #33  
Elmhurst Community Unit School District #205

**Ayes: 16 districts    Nays: none    Absent: 2 districts**

9. Closed Session (no action)--for the purpose of discussing the appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or educational setting, or specific volunteers of the public body or legal counsel for the public body including hearing testimony on a complaint lodged against an employee, a specific individual who serves as an independent contractor in a park, recreational, or educational setting, or a volunteer of the public body or against legal counsel for the public body to determine its validity. 5 ILCS 120/2c1.



*I move to recess to closed session at 7:23 p.m. for the purpose of discussing the appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or educational setting, or specific volunteers of the public body or legal counsel for the public body including hearing testimony on a complaint lodged against an employee, a specific individual who serves as an independent contractor in a park, recreational, or educational setting, or a volunteer of the public body or against legal counsel for the public body to determine its validity. 5 ILCS 120/2c1. This motion, made by Board Member Vazquez, Drexler and seconded by Board Member Sims, Passed.*

**Ayes:** Keeneyville School District #20  
Benjamin School District #25  
Winfield School District #34  
School District #45, DuPage County  
Salt Creek School District #48  
Downers Grove School District #58  
Maercker District #60  
Cass School District #63  
Center Cass School District #66  
Woodridge School District #68  
DuPage High School District #88  
Community High School District #94  
Community High School District #99  
Community Consolidated School District #180  
Lisle Community Unit School District #202

**Nays:** None

**Absent:** West Chicago Elementary School District #33  
Elmhurst Community Unit School District #205

**Abstain:** Westmont Community Unit School District #201

**Ayes: 15 districts    Nays: none    Abstain: 1 district    Absent: 2 districts**

**10. Return to Open Session/Adjournment 10:01 p.m.--<http://bit.ly/3bkcs8p>**

I move to adjourn the meeting at 10:01 p.m. *This motion, made by Board Member Buscemi and seconded by Board Member Sims, Passed.*

**Ayes:** Benjamin School District #25  
West Chicago Elementary School District #33  
Winfield School District #34  
School District #45, DuPage County  
Salt Creek School District #48  
Downers Grove School District #58  
Cass School District #63  
Center Cass School District #66  
Woodridge School District #68  
DuPage High School District #88  
Community High School District #94  
Community High School District #99  
Community Consolidated School District #180  
Lisle Community Unit School District #202

**Nays:** None

**Abstain:** Westmont Community Unit School District #201

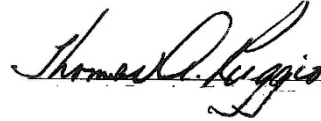
**Absent:** Keeneyville School District #20  
Maercker District #60  
Elmhurst Community Unit School District #205

**Ayes:** 14 districts    **Nays:** none    **Abstain:** 1 district    **Absent:** 3 districts



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Chairperson



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Secretary