



**Board of Control Meeting
March 20, 2019
SASED Administration Center 2900 Ogden Lisle, IL 60532
MINUTES**

Doug Purcell, Vice-Chairperson, called the meeting to order at 6:33 p.m. and welcomed those in attendance.

Roll call was taken with the following responding:

| Present: | District | Representative |
|-----------------|--|-------------------------------------|
| | Keeneyville School District #20 | April Dislers |
| | Benjamin School District #25 | Jack Buscemi |
| | Winfield School District #34 | Dr. Matt Rich |
| | School District #45, DuPage County | Dr. Anthony Palmisano |
| | Downers Grove School District #58 | Doug Purcell |
| | Cass School District #63 | Dr. Kerry Foderaro |
| | Woodridge School District #68 | Patrick Broncato (alternate) |
| | Community High School District #94 | Kathe Doremus |
| | Community High School District #99 | Dr. Nancy Kupka (arrived 6:44 p.m.) |
| | Westmont Community Unit School District #201 | Joel Price |
| | Elmhurst Community Unit School District #205 | Dr. David Moyer |
| Absent: | West Chicago Elementary School District #33 | Gilbert Wagner |
| | Salt Creek School District #48 | Dr. John Correll |
| | Maercker District #60 | Sean Nugent |
| | Center Cass School District #66 | Dr. Tim Arnold |
| | DuPage High School District #88 | Dr. Scott Helton |
| | Community Consolidated School District #180 | Dr. Thomas Schneider |
| | Lisle Community Unit School District #202 | Melissa Grant |

Present: 12 Districts

Absent: 7 Districts

Also in attendance:

- Dr. Michael Volpe, Executive Director, SASED
- Sam Cannata, Treasurer and Director for Business, SASED
- Elliot May, Director of Technology, SASED
- Lynn Schroeder, Director for the Human Resource Department, SASED
- Anita Howard, Recording Secretary, SASED

1. **Call to Order**
2. **Pledge of Allegiance**

3. **Public Comments**—Dr. Mindy McGuffin introduced newly named Director of Business, Teresa Bishop who will replace Sam Cannata. Ms. Bishop thanked the Board for appointing her and shared she is excited and looking forward to working with everyone.

4. **Consent Agenda**

Motion made by Member Dr. Matt Rich, seconded by Member Dr. Anthony Palmisano to approve the consent agenda items as presented.

a. Approved the minutes of the February 27, 2019 open session meeting, the February 27, 2019 policy committee meeting and the January 17, 2019 finance committee meeting.

b. Personnel Recommendations

1) Accepted/Approved Resignation, Appointments and Accelerated Retirement of Licensed Staff and Educational Support Personnel as presented, as well as adopt resolution regarding the Probationary Dismissal of Educational Support Personnel

c. Accepted the Financial Reports

1) Treasurer's Report--February 2019

2) Revenue/Expenditure Report--February 2019

3) Gross Payroll--February 2019; \$1,902,365.57

4) Interim Payroll Liabilities--February 2019: \$727,980.00

5) March Bill List; \$586,337.03

6) Interim Checks--February 2019; \$56,098.81

7) Voided Checks--February 2019; \$110.00

d. Reviewed/Accepted no change/review date change only policies

1) 5:170 Copyright

2) 6:30 Organization of Instruction

3) 6:60 Curriculum Content

4) 6:120 Education of Children with Disabilities

5) 2:80 Board Member Oath and Conduct

6) 2:150 Committees

7) 3:40 Executive Director

8) 4:15 Identity Protection

9) 4:130 Free and Reduced Price Food Services

10) 5:10 Equal Employment Opportunity and Minority Recruitment

11) 5:230 Maintaining Student Discipline

12) 5:300 Schedules and Employment Year

13) 6:20 School Year Calendar and Day

14) 6:50 School Wellness

15) 7:200 Suspension Procedures

e. Conducted First Reading of Substantive Change Policies

1) 2:260 Uniform Grievance Procedure

2) 5:20 Workplace Harassment Prohibited

3) 5:60 Expenses

4) 5:100 Staff Development Program

- 5) 5:190 Teacher Qualifications
- 6) 5:220 Substitute Teachers
- 7) 6:250 Community Resource Persons and Volunteers
- f. Approved Infinitec Assistive Technology Coalition Membership Renewal
- g. Approved the destruction of the September 20, 2017 closed session recording.

Upon Roll Call Vote:

Ayes:

- Keeneyville School District #20
- Benjamin School District #25
- Winfield School District #34
- School District #45, DuPage County
- St. Grove School District #58
- Cass School District #63
- Woodridge School District #68
- Community High School District #94
- Westmont Community Unit School District #201
- Elmhurst Community Unit School District #205

Absent:

- West Chicago Elementary School District #33
- Salt Creek School District #48
- Maercker District #60
- Center Cass School District #66
- DuPage High School District #88
- Community High School District #99
- Community Consolidated School District #180
- Lisle Community Unit School District #202

Ayes: 10 Districts Nays: 0 Districts Absent: 8 Districts Motion Carried

5. Discussion Without Action

a. Informational/Correspondence

- 1) Program Administrator Meeting 3/5/19— Dr. Volpe shared that the program administrators are working with the various committees throughout the organization. They are also finishing a book study.
- 2) District Administrator Meeting 3/8/19--Thirteen districts were in attendance and the meeting featured a focused discussion on e-learning and a panel discussion on highlighted SASSED programs. Dr. Mindy McGuffin was also able to attend.
- 3) Parent Advisory Council Meeting 3/6/19—Dr. Volpe reported that this year administration has honed the work of the group to use them for the legally required advisory committees.
- 4) Legal Counsel rate increase memo—The hourly rate is increasing by \$10 and Dr. Volpe added that their work is appreciated and of value.
- 5) FOIA Request—The request for personnel records is standard practice in District 308. All requested documents were provided within the required timeline

b. Board Committee Updates

- 1) Policy Committee—No Meeting but will have one prior to the April Board meeting.

2) Finance Committee—No Meeting

c. Administrative Update

- Sam Cannata reported he is finalizing the budget and document preparation while staying on top of the IDEA changes. ISBE has yet to release detailed instructions.
- Lynn Schroeder is continuing to recruit for positions. The TRS audit is finished and administration is now prepping for the ROE audit.
- Elliot May sent out a bid for device renewals and is getting ready for recycling of devices this summer.

d. Executive Director Report— Dr. Volpe reported that administration had the first meeting with architects and providers to coordinate the four construction projects at Southeast School. Students will be finished on June 7th, staff will be out on June 10th; abatement starts on June 11th with substantial completion by August 6th. Student start date is August 21st. He updated the Board regarding the changes to the Articles of Agreement in response to the IDEA grant changes. While the state and legal say the Articles have to be adjusted, that hasn't been defined yet. Therefore, the lawyers are waiting for language from state and/or OSEP. To insure a smoother transition, administration is trying to get the changes processed before Dr. Volpe and Sam Cannata retire. Discussion included if there could be an inter-governmental agreement? That could be a temporary option but there will still have to be language changes in the Articles. SASSED is on spring break next week and Anita is off the following week; if assistance is needed please contact Dr. Volpe directly. He added that Tom Ruggio is home and doing well.

e. Agenda Items for April meeting--none

6. Closed Session--none

7. Discussion with Action

a. Adopt Resolution for Dismissal and Non-Renewal of First through Third Year Probationary Teachers

Motion made by Member Dr. Matt Rich, seconded by Member Dr. Nancy Kupka to adopt the resolution for Dismissal and Nonrenewal of First and Second Year Probationary Teachers Brian Clements, Lindsey Khan and Timothy Morton.

Upon Roll Call Vote:

Ayes:

Keeneyville School District #20
Benjamin School District #25
Winfield School District #34
School District #45, DuPage County
s Grove School District #58
Cass School District #63
Woodridge School District #68
Community High School District #94
Community High School District #99
Westmont Community Unit School District #201
Elmhurst Community Unit School District #205

Absent:

West Chicago Elementary School District #33
Salt Creek School District #48
Maercker District #60
Center Cass School District #66
DuPage High School District #88
Community Consolidated School District #180

Ayes: 11 Districts Nays: 0 Districts Absent: 7 Districts Motion Carried

8. Adjournment

Motion made by member Dr. Matt Rich, seconded by member Joel Price to adjourn the meeting at 6:54 p.m.

Upon Voice Vote, the motion carried.


Chairperson


Secretary