



SCHOOL ASSOCIATION FOR SPECIAL EDUCATION IN DUPAGE

**Board of Control Meeting
March 23, 2022
SASED Administrative Center
2900 Ogden, Lisle, IL 60532
MINUTES**

Dr. Matt Rich, Chairperson, called the meeting to order at 6:01 p.m. and welcomed those in attendance.

Roll call was taken with the following responding:

Present:	District	Representative
	Keeneyville School District #20	Terry Walloch
	Benjamin School District #25	Jack Buscemi
	West Chicago Elementary School District #33	Dr. Kristina Davis
	Winfield School District #34	Dr. Matt Rich
	Cass School District #63	Mark Cross
	Woodridge School District #68	Tom Ruggio
	Community High School District #94	Lynn Casey-Maher
	Community High School District #99	Joanna Vazquez Drexler
	Westmont Community Unit School District #201	Leah Conover
	Lisle Community Unit School District #202	Steven Lesniak
Absent:	School District #45, DuPage County	Dr. Anthony Palmisano
	Salt Creek School District #48	Raymond Kielminski
	Downers Grove School District #58	Emily Hanus
	Maercker District #60	Dr. Sean Nugent
	Center Cass School District #66	Dr. Andrew Wise
	DuPage High School District #88	Dr. Jean Barbanente
	Community Consolidated School District #180	Dr. Thomas Schneider
	Elmhurst Community Unit School District #205	Dr. Keisha Campbell

Present: 10 Districts

Absent: 8 Districts

Also in attendance:

- Dr. Melinda McGuffin, Executive Director, SASED
- Don Robinson, Treasurer and Director for Business, SASED
- Dr. Kennedy Strickland Dixon, Director for Programs & Services, SASED
- Julie Grohn, Director for the Human Resource Department, SASED
- Christine Martin, Asst. Director for Programs & Services, SASED
- Anita Howard, Recording Secretary, SASED

- 1. Chairperson Rich appointed Member Cross secretary pro-tem with no objection.** On voice vote, motion passed.
- 2. Pledge of Allegiance**
- 3. Public Comment:** Ashley Lohrenz had her baby this morning and wished everyone a good spring break. Tina Cerney, read a statement in support of an employee who is on the agenda for discipline action and stated she provided documentation in support of the staff member to Dr. McGuffin and Ms. Grohn. She requested the Board to take her statement into consideration.

4. Closed Session

I move to recess to closed session at 6:10 p.m. for the purpose of discussing the appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or educational setting, or specific volunteers of the public body or legal counsel for the public body including hearing testimony on a complaint lodged against an employee, a specific individual who serves as an independent contractor in a park, recreational, or educational setting, or a volunteer of the public body or against legal counsel for the public body to determine its validity. 5 ILCS 120/2c1. This motion, made by Board Member Rich and seconded by Board Member Vazquez Drexler, Passed.

Upon roll call vote:

Ayes: Keeneyville School District #20
Benjamin School District #25
West Chicago Elementary School District #33
Winfield School District #34
Cass School District #63
Woodridge School District #68
Community High School District #94
Community High School District #99
Westmont Community Unit School District #201
Lisle Community Unit School District #202

Nays: None

Absent: School District #45, DuPage County
Salt Creek School District #48
Downers Grove School District #58
Maercker District #60
Center Cass School District #66
DuPage High School District #88
Community Consolidated School District #180
Elmhurst Community Unit School District #205

Ayes: 10 Districts Nays: 0 Districts Absent: 8 Districts

Returned to open session at 7:46 p.m.

5. Consent Agenda

I move to approve the following consent agenda items. This motion, made by Board Member Ruggio and seconded by Board Member Buscemi, Passed.

- a. Approved minutes from the February 23, 2022 open session meeting and the January 12, 2022 finance committee meeting
- b. Personnel Recommendations
 - 1) Accepted/Approved the Resignations, Retirement and Appointments of Licensed and Educational Support Personnel and the Appointments of Contracted staff as presented.
- c. Accepted the Financial Reports
 - 1) Treasurers Report--February 2022
 - 2) Revenue & Expenditure Reports--February 2022
 - 3) Gross Payrolls--February 2022; \$1,614,090.48
 - 4) Interim Payrolls--February 2022; \$572,720.04
 - 5) Bill List--March 2022; \$445,592.73
 - 6) Interim Checks--February 2022; \$406,188.72

- d. Approved Infinitec Agreement for 2022-2023 as presented
- e. Approved professional development agreement with Illinois Safe Schools Alliance
- f. Approved parent workshops agreement with DPCP Corporation
- g. Approved agreement with Tiffany Kelly for Hearing/Vision services
- h. Approved SOPPA for Google Services
- i. Approved destruction of the September 23, 2020 closed session recording

Upon roll call vote:

Ayes: Keeneyville School District #20
 Benjamin School District #25
 West Chicago Elementary School District #33
 Winfield School District #34
 Cass School District #63
 Woodridge School District #68
 Community High School District #94
 Community High School District #99
 Westmont Community Unit School District #201
 Lisle Community Unit School District #202

Nays: None

Absent: School District #45, DuPage County
 Salt Creek School District #48
 Downers Grove School District #58
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Ayes: 10 Districts Nays: 0 Districts Absent: 8 Districts

6. Discussion Without Action

- **Presentation--On the Road to 2023—** SASED administration shared with the Board an update on initiatives as well as plans for 2022-23. Highlights of the presentation included:
 - SASED technology services have evolved during the pandemic to provide a device to every student, teacher assistant, bus driver and support staff to be able to access remote learning/working when necessary. The organization also transitioned to G-suite, a new student information system, and plans to implement online student registration later this spring.
 - Curriculum updates included the implementation of ELA curriculum and piloting of math curriculum.
 - Student program referral processes have been streamlined.
 - A new system of processing Medicaid support and claims has been implemented and several trainings provided to member district staff. Additionally, plans are being developed to return Medicaid funds directly to member districts.
 - Work on new program schedules for next year is ongoing.
 - A data summary of services provided by the School Improvement, Instructional Support and Assistive Technology team and OTs/PTs was provided.
 - HR and business office updates included recruiting/hiring/retention of staff, updating SASED's network infrastructure, renewal of transportation agreement with Sunrise and significant tuition cost initiatives.

a. Enrollment Update— Dr. McGuffin shared that the total net enrollment decreased by one student.

b. Board Committee Updates— Dr. McGuffin updated that the protocols committee will meet later in the spring; the policy committee will meet after work with IASB on transitioning policy processes; the finance committee met March 9th and several actions are being brought forward based on discussions.

7. Discussion with Action

a. Adopt Resolution for Dismissal and Non-Renewal of First through Third Year Probationary teachers

I move to adopt the resolution for Dismissal and Non-Renewal of the following First-Third Year Probationary Teachers: Amanda Hurt, Jennifer Furman and Grace McGuire. This motion, made by Board Member Walloch and seconded by Board Member Vazquez Drexler, Passed.

Upon roll call vote:

Ayes: Keeneyville School District #20
Benjamin School District #25
West Chicago Elementary School District #33
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Cass School District #63
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Community High School District #99
Westmont Community Unit School District #201
Lisle Community Unit School District #202

Nays: None

Absent: School District #45, DuPage County
Salt Creek School District #48
Downers Grove School District #58
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Elmhurst Community Unit School District #205

Ayes: 10 Districts Nays: 0 Districts Absent: 8 Districts

b. Adopt resolution for dismissal of 4th year probationary teacher

I move to adopt the resolution for non-renewal of 4th year probationary teacher Timothy Morton as presented. This motion, made by Board Member Casey Maher and seconded by Board Member Lesniak, Passed.

Upon roll call vote:

Ayes: Keeneyville School District #20
Benjamin School District #25
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Winfield School District #34
Cass School District #63
Woodridge School District #68
Community High School District #94

Community High School District #99
Westmont Community Unit School District #201
Lisle Community Unit School District #202

Nays: None

Absent: School District #45, DuPage County
Salt Creek School District #48
Downers Grove School District #58
Maercker District #60
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Community Consolidated School District #180
Elmhurst Community Unit School District #205

Ayes: 10 Districts Nays: 0 Districts Absent: 8 Districts

c. Adopt resolution for the dismissal of educational support personnel employee for reasons other than reduction in force

I move to adopt the Resolution for the Dismissal of the following Educational Support Personnel Employee for reasons other than Reduction in Force: Patricia Cerney. This motion made by Board Member Vazquez Drexler and seconded by Board Member Conover, Passed.

Upon roll call vote:

Ayes: Keeneyville School District #20
Benjamin School District #25
West Chicago Elementary School District #33
Winfield School District #34
Cass School District #63
Woodridge School District #68
Community High School District #94
Community High School District #99
Westmont Community Unit School District #201
Lisle Community Unit School District #202

Nays: None

Absent: School District #45, DuPage County
Salt Creek School District #48
Downers Grove School District #58
Maercker District #60
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Community Consolidated School District #180
Elmhurst Community Unit School District #205

Ayes: 10 Districts Nays: 0 Districts Absent: 8 Districts

d. Approve 2022-23 contract for Southeast School assistant program administrator

I move to approve the one year Southeast School assistant program administrator contract for LaShaunda Sandifer in the amount of \$80,000 starting July 1, 2022 as presented. This motion, made by Board Member Casey Maher and seconded by Board Member Vazquez Drexler, Passed.

Upon roll call vote:

Ayes: Keeneyville School District #20
Benjamin School District #25
West Chicago Elementary School District #33
Winfield School District #34
Cass School District #63
Woodridge School District #68
Community High School District #94
Community High School District #99
Westmont Community Unit School District #201
Lisle Community Unit School District #202

Nays: None

Absent: School District #45, DuPage County
Salt Creek School District #48
Downers Grove School District #58
Maercker District #60
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Elmhurst Community Unit School District #205

Ayes: 10 Districts Nays: 0 Districts Absent: 8 Districts

e. Award bid for Southeast School maintenance work

I move to award the contract for the 2022 maintenance work at Southeast Alternative School to Ashlaur Construction Company, Inc. for the Base Bid and Alternate No. 2 in the amount of \$188,000.00 as presented. This motion, made by Board Member Cross and seconded by Board Member Casey Maher, Passed.

Discussion included questions regarding does this project fulfill the maintenance grant requirements. Mr. Robinson stated it does.

Upon roll call vote:

Ayes: Keeneyville School District #20
Benjamin School District #25
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Community High School District #94
Community High School District #99
Westmont Community Unit School District #201
Lisle Community Unit School District #202

Nays: None

Absent: School District #45, DuPage County
Salt Creek School District #48
Downers Grove School District #58
Maercker District #60
Center Cass School District #66

DuPage High School District #88
Community Consolidated School District #180
Elmhurst Community Unit School District #205

Ayes: 10 Districts Nays: 0 Districts Absent: 8 Districts

f. Approve server refresh proposal

I move to approve the server refresh proposal as outlined to not exceed \$72,000. This motion, made by Board Member Lesniak and seconded by Board Member Walloch, Passed.

Upon roll call vote:

Ayes: Keeneyville School District #20
 Benjamin School District #25
 West Chicago Elementary School District #33
 Winfield School District #34
 Cass School District #63
 Woodridge School District #68
 Community High School District #94
 Community High School District #99
 Westmont Community Unit School District #201
 Lisle Community Unit School District #202

Nays: None

Absent: School District #45, DuPage County
 Salt Creek School District #48
 Downers Grove School District #58
 Maercker District #60
 Center Cass School District #66
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 Community Consolidated School District #180
 Elmhurst Community Unit School District #205

Ayes: 10 Districts Nays: 0 Districts Absent: 8 Districts

g. Approve disbursement of Medicaid funding to member districts

I move to approve the disbursement of SASED Medicaid reimbursements to students' home districts. This motion, made by Board Member Vazquez Drexler and seconded by Board Member Conover, Passed.

Discussion included thanking leadership for making this happen.

Upon roll call vote:

Ayes: Keeneyville School District #20
 Benjamin School District #25
 West Chicago Elementary School District #33
 Winfield School District #34
 Cass School District #63
 Woodridge School District #68
 Community High School District #94
 Community High School District #99
 Westmont Community Unit School District #201
 Lisle Community Unit School District #202

Nays: None

Absent: School District #45, DuPage County
Salt Creek School District #48
Downers Grove School District #58
Maercker District #60
Center Cass School District #66
DuPage High School District #88
Community Consolidated School District #180
Elmhurst Community Unit School District #205

Ayes: 10 Districts Nays: 0 Districts Absent: 8 Districts

h. Approve plan regarding return of excess cash and pre-bill rates

I move to approve the procedural changes as outlined regarding cash management, pre-bill rates and increase to non-member surcharges. This motion, made by Board Member Lesniak and seconded by Board Member Buscemi, Passed.

Discussion included SASSED's substantial cash reserves. Mr. Robinson intends to budget modest deficits based on optimal staffing ratios. Actual results could be larger due to less-than-optimal staffing ratios. Another option would be to prepare a cash distribution to members sometime in January 2023 or later. The challenge would be to determine an equitable formula to distribute the cash to member districts. Mr. Robinson would also like to finalize pre-bill rates in the month of July and set those rates as not-to-exceed rates. This means there could be refunds; however, there would not be final bills above and beyond the adopted rates. Non-member fees will increase from \$5,000 to \$10,000. This increase will also be presented at the next DuPage West Cook board meeting for consideration

Upon roll call vote:

Ayes: Keeneyville School District #20
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Community High School District #99
Westmont Community Unit School District #201
Lisle Community Unit School District #202

Nays: None

Absent: School District #45, DuPage County
Salt Creek School District #48
Downers Grove School District #58
Maercker District #60
Center Cass School District #66
DuPage High School District #88
Community Consolidated School District #180
Elmhurst Community Unit School District #205

Ayes: 10 Districts Nays: 0 Districts Absent: 8 Districts

i. Adopt resolution authorizing issuance of Individual Procurement Cards

I move to adopt the resolution authorizing issuance of Individual Procurement Cards as presented. This motion, made by Board Member Rich and seconded by Board Member Walloch, Passed.

Upon roll call vote:

Ayes: Keeneyville School District #20
Benjamin School District #25
West Chicago Elementary School District #33
Cass School District #63
Woodridge School District #68
Community High School District #94
Community High School District #99
Westmont Community Unit School District #201
Lisle Community Unit School District #202

Nays: None

Abstain: Winfield School District #34

Absent: School District #45, DuPage County
Salt Creek School District #48
Downers Grove School District #58
Maercker District #60
Center Cass School District #66
DuPage High School District #88
Community Consolidated School District #180
Elmhurst Community Unit School District #205

Ayes: 9 Districts Nays: 0 Districts Abstain: 1 District Absent: 8 Districts

j. Approve the classroom lease agreement with Maercker District 60 for 2022-23

I move to approve the classroom lease agreement with Maercker District 60 for 2022-23 as presented. This motion, made by Board Member Cross and seconded by Board Member Casey Maher, Passed.

Upon roll call vote:

Ayes: Keeneyville School District #20
Benjamin School District #25
West Chicago Elementary School District #33
Winfield School District #34
Cass School District #63
Woodridge School District #68
Community High School District #94
Community High School District #99
Westmont Community Unit School District #201
Lisle Community Unit School District #202

Nays: None

Absent: School District #45, DuPage County
Salt Creek School District #48

Downers Grove School District #58
Maercker District #60
Center Cass School District #66
DuPage High School District #88
Community Consolidated School District #180
Elmhurst Community Unit School District #205

Ayes: 10 Districts Nays: 0 Districts Absent: 8 Districts

8. Closed Session

I move to recess to closed session at 8:30 p.m. for the following purpose: discussing the appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or educational setting, or specific volunteers of the public body or legal counsel for the public body including hearing testimony on a complaint lodged against an employee, a specific individual who serves as an independent contractor in a park, recreational, or educational setting, or a volunteer of the public body or against legal counsel for the public body to determine its validity. 5 ILCS 120/2c1. This motion, made by Board Member Rich and seconded by Board Member Walloch, Passed.

Upon roll call vote:

Ayes: Keeneyville School District #20
 Benjamin School District #25
 West Chicago Elementary School District #33
 Winfield School District #34
 Cass School District #63
 Woodridge School District #68
 Community High School District #94
 Community High School District #99
 Westmont Community Unit School District #201
 Lisle Community Unit School District #202

Nays: None

Absent: School District #45, DuPage County
 Salt Creek School District #48
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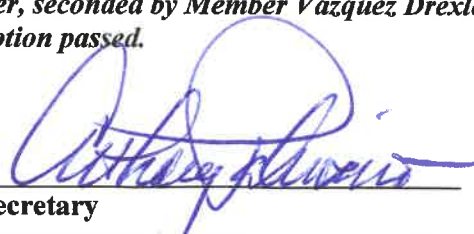
Ayes: 10 Districts Nays: 0 Districts Absent: 8 Districts

9. Return to Open Session at 9:03 p.m.

10. Adjournment—Motion made by Member Conover, seconded by Member Vazquez Drexler to adjourn the meeting at 9:04 p.m. Upon voice vote, motion passed.



Chairperson



Secretary