



**Board of Control Meeting  
March 25, 2020  
Virtual Meeting  
MINUTES**

**Dr. Matt Rich, Chairperson, called the meeting to order at 6:47 p.m. The meeting was conducted as a virtual meeting in pursuant to the Governor’s Executive Order due to COVID-19.**

Roll call was taken with the following responding:

<b>Present:</b>	<b>District</b>	<b>Representative</b>
	Benjamin School District #25	Jack Buscemi
	West Chicago Elementary School District #33	Kristina Davis
	Winfield School District #34	Dr. Matt Rich
	Salt Creek School District #48	Raymond Kielminski
	Downers Grove School District #58	Greg Harris
	Maercker District #60	Dr. Sean Nugent
	Cass School District #63	Dr. Kerry Foderaro
	Center Cass School District #66	Dr. Griff Powell
	Woodridge School District #68	Tom Ruggio
	DuPage High School District #88	Dr. Scott Helton
	Community High School District #99	Joanna Vazquez Drexler
	Community Consolidated School District #180	Dr. Thomas Schneider
	Westmont Community Unit School District #201	Joel Price
	Lisle Community Unit School District #202	Randee Sims
	Elmhurst Community Unit School District #205	Dr. David Moyer (left at 8:25 p.m.)
<b>Absent:</b>	Keeneyville School District #20	April Dislers
	School District #45, DuPage County	Dr. Anthony Palmisano
	Community High School District #94	Lynn Casey-Maher

**Present:** 15 Districts **Absent:** 3 Districts

Also in attendance:

Dr. Melinda McGuffin, Executive Director, SASED  
Teresa Bishop, Treasurer and Director for Business, SASED  
Nan Diamond, Director for Programs & Services, SASED  
Lynn Schroeder, Director for the Human Resource Department, SASED  
Anita Howard, Recording Secretary, SASED

**2. Pledge of Allegiance**

*Chairperson Dr. Matt Rich appointed Member Dr. Kerry Foderaro as secretary protem with no other nominations. Upon voice vote, all agreed.*

3. **Additions to the Agenda**—Dr. Rich asked to add COVID-19 impact on contracts to discussion without action item there was no objection.
4. **Public Comment**—None were submitted via Google Form
5. **Consent Agenda**  
*Motion made by Member Greg Harris, seconded by Member Dr. David Moyer to approve the consent agenda items as presented with the removal of item 5e6, 6:210 Instructional Materials policy.*
  - a. Approval of Minutes from the February 26, 2020 Open and Closed Session meetings, and the February 26, 2020 Policy Committee meeting.
  - b. Personnel Recommendations
    - 1) Accept/Approve Resignation of Administrative Personnel, Appointments of Educational Support Personnel and Change in Employment Status of Licensed Personnel as presented.
  - c. Accept the Financial Reports
    - 1) Treasurer's Report--February 2020
    - 2) Revenue/Expenditure Report--February 2020
    - 3) Gross Payroll--February 2020; \$1,894,908.26
    - 4) Interim Payroll Liabilities--February 2020; \$711,324.30
    - 5) March Bill List; \$376,551.60
    - 6) Interim Checks--March 2020; \$545,857.43
  - d. Conduct second reading/adoption of the following policies:
    - 1) 2:20 Powers and Duties of the Board—Indemnification
    - 2) 2:100 Board Member Conflict of Interest
    - 3) 2:105 Ethics and Gift Ban
    - 4) 2:110 Qualifications, Term and Duties
    - 5) 2:200 Types of Board Meetings
    - 6) 2:220 School Board Meeting Procedure
    - 7) 2:250 Access to District Public Records
    - 8) 2:260 Uniform Grievance Procedure
    - 9) 3:50 Administrative Personnel
    - 10) 4:30 Revenue and Investments
    - 11) 4:60 Purchases and Contracts
    - 12) 4:80 Accounting and Audits
    - 13) 4:110 Transportation
    - 14) 4:150 Facility Management and Building Programs
    - 15) 4:170 Safety
    - 16) 4:175 Convicted Child Sex Offender
    - 17) 4:190 Targeted School Violence Prevention Program
    - 18) 5:10 Equal Employment Opportunity
    - 19) 5:20 Workplace Harassment Prohibited
    - 20) 5:30 Hiring Process and Criteria
    - 21) 5:50 Drug and Alcohol-Free Workplace
    - 22) 5:90 Abused and Neglected Child Reporting

- 23) 5:120 Employee Ethics; Conduct; and Conflict of Interest
- 24) 5:150 Personnel Records
- 25) 5:190 Teacher Qualifications
- 26) 5:220 Substitute Teachers
- 27) 5:260 Student Teachers
- 28) 5:285 Drug and Alcohol Testing for School Bus and Commercial Vehicle Drivers
- 29) 5:290 Employment Termination and Suspensions

e. Conduct first reading of the following policies:

- 1) 5:200 Professional Personnel
- 2) 6:20 School year Calendar
- 3) 6:65 Student Social and Emotional Development
- 4) 6:150 Home and Hospital Instruction
- 5) 6:180 Extended Instructional Programs (new policy)
- 6) ~~6:210 Instructional Materials (new policy) removed~~
- 7) 7:20 Harassment of Students Prohibited
- 8) 7:150 Agency and Police Interviews
- 9) 7:190 Student Behavior
- 10) 7:290 Suicide and Depression Awareness and Prevention
- 11) 7:340 Student Records

f. Approve rental contract with Aramark as provided

g. Approve rental contract with IL BIS as provided

**Roll Call Vote:**

**Ayes:** Benjamin School District #25  
 West Chicago Elementary School District #33  
 Salt Creek School District #48  
 Downers Grove School District #58  
 Maercker District #60  
 Cass School District #63  
 Center Cass School District #66  
 Woodridge School District #68  
 DuPage High School District #88  
 Community High School District #99  
 Community Consolidated School District #180  
 Westmont Community Unit School District #201  
 Lisle Community Unit School District #202  
 Elmhurst Community Unit School District #205

**Nays:** None

**Abstain:** Winfield School District #34

**Absent:** Keeneyville School District #20  
 School District #45, DuPage County  
 Community High School District #94

**Ayes: 14 districts Abstain: 1 district Nays: 0 districts Absent: 3 districts Motion Carried**

## 6. Discussion without Action

- a. State Emergency Operations Request— Dr. McGuffin shared she has inventoried nitrile gloves SASED has available and is communicating with the state to possibly donate them based on SASED’s next possible shipment.
- b. Possible change of member district final billing date for FY20 tuition—Teresa Bishop shared an earlier final billing date is preferable to districts but the implementation of this may need to be deferred to the next fiscal year due to COVID-19 budget challenges this year.
- c. Possible pricing increase for member district building space rented by SASED— Teresa Bishop shared the rate has been same since FY18 and Salt Creek District 48 has raised the question of increasing the rate, minimally by CPI which would be an additional grand total increase in rental expense for SASED of \$20,029 for the year. There are 12 districts who rent their classrooms to SASED. While there needs to be discussion regarding the difference between high school and elementary school rates, the Board discussion was it would be better to discuss this next year because budgeting is going to be a challenge for districts and SASED given the COVID-19. This will be held as a priority for the finance committee next year.
- d. Director's Report— Dr. McGuffin shared staff is showing great support to students and families and 178 meals were provided to date. She shared SASED’s response to support families and staff for as long as necessary including the development of an e-learning plan. The following administrative positions are currently posted: Director of Business Services/CSBO, Director of Human Resources and Program Administrator for Vision. She shared the background of Maureen Kidd who was hired as SASED’s Director of Programs and Services. Mrs. Kidd has been a special educator for nearly 25 years, with a Bachelor's Degree in Communication Disorders from Augustana College and a Master of Arts Degree in Communication Disorders from Northern Illinois University. She has served as a building principal for an Early Childhood Education Center in East Aurora District 131, and as the Director of Student Services in LaGrange School District 105. Dr. McGuffin also acknowledged Sherilyn Genin as the new OT/PT Coordinator who has served as an Occupational Therapist within the SASED since 2008. Anita has sent the resolutions for Board of Control/Governing Board representatives to the superintendents’ offices and they need to be returned by the May 14 Board of Control meeting.
- e. COVID-19 impact on contracts— Dr. McGuffin shared administration is assessing device access for students including through a parent survey on the SASED website—at the time of discussion, there were 150 responses. Staff are also working with districts to support continuity of learning. SASED and member districts have received correspondence from Sunrise Transportation regarding the transportation bill. While administration is still investigating how transportation contracts will be handled, member districts who use Sunrise have their own contract with Sunrise; essentially, it’s a local decision on how to handle the contracts due to the COVID-19 shutdown.

**Dr. Rich moved discussion with action without objection to before closed session with the exception of item 8c.**

### Discussion with Action

- a. Adopt Resolution for Dismissal and Non-Renewal of First through Third Year Probationary Teachers  
*Motion made by Member Jack Buscemi, seconded by Member Joanna Vazquez Drexler to adopt the resolution for Dismissal and Non-Renewal of the following First through Third Year Probationary Teachers: Olivia Oliverius, Konstantina Karagiannis, Brianna Bolin, Kristyn Moroz*

### Roll Call Vote:

**Ayes:** Benjamin School District #25  
West Chicago Elementary School District #33

Winfield School District #34  
Salt Creek School District #48  
Downers Grove School District #58  
Maercker District #60  
Cass School District #63  
Center Cass School District #66  
Woodridge School District #68  
DuPage High School District #88  
Community High School District #99  
Community Consolidated School District #180  
Westmont Community Unit School District #201  
Lisle Community Unit School District #202  
Elmhurst Community Unit School District #205

**Nays:** None

**Absent:** Keeneyville School District #20  
School District #45, DuPage County  
Community High School District #94

**Ayes: 15 districts Nays: 0 districts Absent: 3 districts Motion Carried**

- b. Adopt Resolution for Non-Renewal of Probationary Part-time Licensed Staff  
*Motion made by Member Sean Nugent, seconded by Member Greg Harris to adopt the Resolution for Non-Renewal of the following Probationary Part-time Licensed Staff: JoAnn Cikowski, Kristen Harding, Jodi Padden and Brianna Weiner.*

**Roll Call Vote:**

**Ayes:** Benjamin School District #25  
West Chicago Elementary School District #33  
Winfield School District #34  
Salt Creek School District #48  
Downers Grove School District #58  
Maercker District #60  
Cass School District #63  
Center Cass School District #66  
Woodridge School District #68  
DuPage High School District #88  
Community High School District #99  
Community Consolidated School District #180  
Westmont Community Unit School District #201  
Lisle Community Unit School District #202  
Elmhurst Community Unit School District #205

**Nays:** None

**Absent:** Keeneyville School District #20  
School District #45, DuPage County  
Community High School District #94

**Ayes: 15 districts Nays: 0 districts Absent: 3 districts Motion Carried**

- d. Adopt Resolution of Dismissal for Cause of Educational Support Staff  
*Motion made by Member Randee Sims, seconded by Member Tom Ruggio to adopt the*

***Resolution of Dismissal for Cause of the following Educational Support Staff: Africa Anderson, Esther Flicek, Nadia Ianakieva and Melissa Wilson.***

**Roll Call Vote:**

**Ayes:** Benjamin School District #25  
West Chicago Elementary School District #33  
Winfield School District #34  
Salt Creek School District #48  
Downers Grove School District #58  
Maercker District #60  
Cass School District #63  
Center Cass School District #66  
Woodridge School District #68  
DuPage High School District #88  
Community High School District #99  
Community Consolidated School District #180  
Westmont Community Unit School District #201  
Lisle Community Unit School District #202  
Elmhurst Community Unit School District #205

**Nays:** None

**Absent:** Keeneyville School District #20  
School District #45, DuPage County  
Community High School District #94

**Ayes: 15 districts Nays: 0 districts Absent: 3 districts Motion Carried**

- e. Adopt Resolution to adopt Amendment #2 – SASSED 403b plan  
***Motion made by Member Dr. Scott Helton, seconded by Member Joanna Vazquez Drexler to adopt the Resolution to adopt Amendment #2 – SASSED 403b plan as presented.***

**Upon voice vote, motion carried.**

- f. Approve Preferred Meals renewal contract for the 2020/2021 school year  
***Motion made by Member Greg Harris, seconded by Member Joanna Vazquez Drexler to approve the Preferred Meals renewal contract for the 2020/2021 school year as presented.***

**Roll Call Vote:**

**Ayes:** Benjamin School District #25  
West Chicago Elementary School District #33  
Winfield School District #34  
Salt Creek School District #48  
Downers Grove School District #58  
Maercker District #60  
Cass School District #63  
Center Cass School District #66  
Woodridge School District #68  
DuPage High School District #88  
Community High School District #99  
Community Consolidated School District #180  
Westmont Community Unit School District #201  
Lisle Community Unit School District #202  
Elmhurst Community Unit School District #205

**Nays:** None

**Absent:** Keeneyville School District #20  
School District #45, DuPage County  
Community High School District #94

**Ayes: 15 districts Nays: 0 districts Absent: 3 districts Motion Carried**

- g. Award the Organizational Technology Audit and Plan to Net56 in the amount of \$3,950  
***Motion made by Member Joanna Vazquez Drexler, seconded by Member Dr. Scott Helton to award the Organizational Technology Audit and Plan to Net56 in the amount of \$3,950 effective March 25, 2020 as presented and to authorize the Executive Director to execute any related documents.***

**Roll Call Vote:**

**Ayes:** Benjamin School District #25  
West Chicago Elementary School District #33  
Winfield School District #34  
Salt Creek School District #48  
Downers Grove School District #58  
Maercker District #60  
Cass School District #63  
Center Cass School District #66  
Woodridge School District #68  
DuPage High School District #88  
Community High School District #99  
Community Consolidated School District #180  
Westmont Community Unit School District #201  
Lisle Community Unit School District #202  
Elmhurst Community Unit School District #205

**Nays:** None

**Absent:** Keeneyville School District #20  
School District #45, DuPage County  
Community High School District #94

**Ayes: 15 districts Nays: 0 districts Absent: 3 districts Motion Carried**

- h. Approve an extension of the current contract (April 1, 2020-June 30, 2020 for Technology Department Services with Net 56  
***Motion made by Member Dr. Scott Helton, seconded by Member Randee Sims to approve the extension of the Net56 service contract in the amount of \$10,000 per month through June 30, 2020 as presented.***

**Roll Call Vote:**

**Ayes:** Benjamin School District #25  
West Chicago Elementary School District #33  
Winfield School District #34  
Salt Creek School District #48  
Downers Grove School District #58  
Maercker District #60  
Cass School District #63



Center Cass School District #66  
Woodridge School District #68  
DuPage High School District #88  
Community High School District #99  
Community Consolidated School District #180  
Westmont Community Unit School District #201  
Lisle Community Unit School District #202  
Elmhurst Community Unit School District #205

**Nays:** None

**Absent:** Keeneyville School District #20  
School District #45, DuPage County  
Community High School District #94

**Ayes: 15 districts Nays: 0 districts Absent: 3 districts Motion Carried**

- i. Approve a three year contract with Maureen Kidd to serve as SASSED's Director of Programs and Services

*Motion made by Member Randee Sims, seconded by Member Greg Harris to approve a three year contract effective July 1, 2020 through June 30, 2023 with Maureen Kidd to serve as SASSED's Director of Programs and Services in the amount of \$122,000.*

**Roll Call Vote:**

**Ayes:** Benjamin School District #25  
West Chicago Elementary School District #33  
Winfield School District #34  
Salt Creek School District #48  
Downers Grove School District #58  
Maercker District #60  
Cass School District #63  
Center Cass School District #66  
Woodridge School District #68  
DuPage High School District #88  
Community High School District #99  
Community Consolidated School District #180  
Westmont Community Unit School District #201  
Lisle Community Unit School District #202  
Elmhurst Community Unit School District #205

**Nays:** None

**Absent:** Keeneyville School District #20  
School District #45, DuPage County  
Community High School District #94

**Ayes: 15 districts Nays: 0 districts Absent: 3 districts Motion Carried**

**7. Closed Session**

*Motion made by Member Joanna Vazquez Drexler, seconded by Member Dr. Griff Powell to convene in closed session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or educational setting, or specific volunteers of the public body or legal counsel for the public body including hearing testimony on a complaint lodged against an employee, a specific individual who serves as an*



*independent contractor in a park, recreational, or educational setting, or a volunteer of the public body or against legal counsel for the public body to determine its validity. 5 ILCS 120/2c1; to discuss collective negotiating matters between the public body and its employees or its representatives, or deliberations concerning salary schedules for one or more classes of employees; and to discuss pending or probable or imminent litigation at 7:32 p.m.*

**Roll Call Vote:**

**Ayes:** Benjamin School District #25  
West Chicago Elementary School District #33  
Winfield School District #34  
Salt Creek School District #48  
Downers Grove School District #58  
Maercker District #60  
Cass School District #63  
Center Cass School District #66  
Woodridge School District #68  
DuPage High School District #88  
Community High School District #99  
Community Consolidated School District #180  
Westmont Community Unit School District #201  
Lisle Community Unit School District #202  
Elmhurst Community Unit School District #205

**Nays:** None

**Absent:** Keeneyville School District #20  
School District #45, DuPage County  
Community High School District #94

**Ayes: 15 districts Nays: 0 districts Absent: 3 districts Motion Carried**

*Open session reconvened at 8:25 p.m. with the following districts present:*

**Present:** Benjamin School District #25  
West Chicago Elementary School District #33  
Winfield School District #34  
Salt Creek School District #48  
Downers Grove School District #58  
Maercker District #60  
Cass School District #63  
Center Cass School District #66  
Woodridge School District #68  
DuPage High School District #88  
Community High School District #99  
Community Consolidated School District #180  
Westmont Community Unit School District #201  
Lisle Community Unit School District #202

**Absent:** Keeneyville School District #20  
School District #45, DuPage County  
Community High School District #94  
Elmhurst Community Unit School District #205

**Present: 14 districts Absent: 4 districts**

**8. Discussion with action**

Adopt the resolution for the dismissal of educational support personnel employees for reasons other than reduction in force.

**Motion made by Member Jack Buscemi, seconded by Member Greg Harris to adopt the Resolution for the Dismissal of the following Educational Support Personnel Employee for reasons other than Reduction in Force: Elliot May.**

**Roll Call Vote:**

- Ayes:** Benjamin School District #25
- West Chicago Elementary School District #33
- Winfield School District #34
- Salt Creek School District #48
- Downers Grove School District #58
- Maercker District #60
- Cass School District #63
- Center Cass School District #66
- Woodridge School District #68
- DuPage High School District #88
- Community High School District #99
- Community Consolidated School District #180
- Westmont Community Unit School District #201
- Lisle Community Unit School District #202

**Nays:** None

- Absent:** Keeneyville School District #20
- School District #45, DuPage County
- Community High School District #94
- Elmhurst Community Unit School District #205

**Ayes: 14 districts Nays: 0 districts Absent: 4 districts Motion Carried**

**9. Adjournment**

**Motion made by Member Dr. Griff Powell, seconded by Member Greg Harris, to adjourn the meeting at 8:29 p.m.**

*Upon voice vote, motion passed.*



Chairperson



Secretary