



**Board of Control Meeting
April 25, 2018
SASED Administration Center 2900 Ogden, Lisle, IL
MINUTES**

Dr. John Correll, Chairperson, called the meeting to order at 6:31 p.m. and welcomed those in attendance.

Roll call was taken with the following responding:

Present:	District	Representative
	Keeneyville School District #20	April Dislers
	Benjamin School District #25	Jack Buscemi
	West Chicago Elementary School District #33	Karina Villa
	Winfield School District #34	Dr. Matt Rich
	Salt Creek School District #48	Dr. John Correll
	Downers Grove School District #58	Doug Purcell
	Maercker District #60	Sean Nugent
	Cass School District #63	Dr. Kerry Foderaro
	Woodridge School District #68	Tom Ruggio
	DuPage High School District #88	Dr. Scott Helton
	Community High School District #94	Susan Gillespie
	Community High School District #99	Dr. Nancy Kupka (arrived 6:42 p.m.)
	Community Consolidated School District #180	Dr. Thomas Schneider
	Westmont Community Unit School District #201	Joel Price
	Lisle Community Unit School District #202	Bob Tarasewicz
Absent:	School District #45, DuPage County	Dr. Anthony Palmisano
	Center Cass School District #66	Dr. Tim Arnold
	Elmhurst Community Unit School District #205	Dr. David Moyer

Present: 15 Districts Absent: 3 Districts

Also in attendance:

- Dr. Michael Volpe, Executive Director, SASED
- Sam Cannata, Treasurer and Director for Business, SASED
- Nan Diamond, Director for Programs & Services, SASED
- Neil Perry, Director of Technology, SASED
- Lynn Schroeder, Director for the Human Resource Department, SASED
- Anita Howard, Recording Secretary, SASED

1. **Call to Order**
2. **Pledge of Allegiance**

Motion made by Member Jack Buscemi, seconded by Member Tom Ruggio to appoint Member Dr. Kerry Foderaro as Secretary Pro Tem. Upon voice vote, motion carried.

3. **Public Comments--none**

4. **Consent Agenda**

Motion made by Member Bob Tarasewicz, seconded by Member Dr. Matt Rich to approve the consent agenda items as presented.

- a. Approve the minutes of the March 21, 2018 open session meeting.
- b. Personnel Recommendations
 - 1) Accept/Approve Resignations, Retirements and Appointments of Administrative Staff, Licensed Staff, Registered Staff and Educational Support Personnel as presented.
 - 2) Adopt resolution for dismissal of probationary educational support staff
- c. Accept the Financial Reports
 - 1) Treasurer's Report--March 2018
 - 2) Revenue/Expenditure Report--March 2018
 - 3) Gross Payroll--March 2018; \$1,985,791.64
 - 4) Interim Payroll Liabilities--March 2018; \$737,329.86
 - 5) April Bill List; \$853,567.18
 - 6) Interim Checks--March 2018; \$326,284.69
- d. Award Food Service Bid to Preferred Meal Systems
- e. Adopt the resolution regarding the ROE application for the mobile classrooms

Upon Voice Vote:

Ayes:

Keeneyville School District #20
Benjamin School District #25
West Chicago Elementary School District #33
Winfield School District #34
Salt Creek School District #48
Downers Grove School District #58
Maercker District #60
Cass School District #63
Woodridge School District #68
DuPage High School District #88
Community High School District #94
Community Consolidated School District #180
Westmont Community Unit School District #201
Lisle Community Unit School District #202

Nays: none

Absent: School District #45, DuPage County
Center Cass School District #66
Community High School District #99
Elmhurst Community Unit School District #205

14 Ayes, 0 Nays, 4 Absent Motion Carried

5. **Discussion Without Action**

- a. Informational/Correspondence

- 1) Program Administrator Meeting 4/3/18—Dr. Volpe reported the focus of the meeting was keeping up with several key issues including contra-indication of staff and planning for summer moves.
- b. ISTAC Close-out Update— Dr. Volpe shared that there have been many status changes through the years regarding the ISTAC grant and it is now closing at the end of the school year. All resignations and honorary dismissals have been processed and the last task is dealing with their offices. The current lease extends beyond the life of the grant. While efforts have been made to get out of the lease, which expires in November 2019, there was no success to do so. The next best option was to sublease and in working with SASSED’s broker Aubrey, she has obtained a tenant which is being finalized with attorneys. At the end of the lease the total offset cost will have been \$26,000 which comes from local funds generated by the grants and set aside with SASSED after the close out in June 2018. Administration has also earmarked these local funds for potential unemployment claims. In August, administration will provide the final information on the close of the grant and make sure successors know about the lease.
- c. Board Committee Updates
 - 1) Policy Committee-- Held immediately prior to tonight’s meeting and reviewed four PRESS policy updates.
 - 2) Facilities Committee--No meeting
 - 3) Search Committee—Dr. Volpe shared that while there was no meeting, the leadership survey results will be sent to the committee within the next two weeks for review and discussion.
 - 4) Finance Committee--No meeting and the next meeting is scheduled for May 15th.
- d. Administrative Update
 - Sam Cannata reported SASSED released/finalized bid for asphalt with five districts participating. SASSED also received notice from ISBE of some of the grant programs being audited in June. He is finalizing the budget process.
 - Nan Diamond shared a major focus of her work, along with the program administrators, has been the development of ELA core curriculum across programs and determining which current supplemental materials are best used to support implementation. Additionally, administration is gearing up for ESY and she invited the Board to attend the May 3rd Outdoor Education Day.
 - Lynn Schroeder shared the HR department is focused on ESY hiring which involves almost 300 people. SASSED has been doing its own fingerprinting and now has had to update the system. Soon the positions for next year will be posted, especially for retirees. The mentoring committee is working on the final components of the program which will include training.
 - Neil Perry reported his team is very involved with the Southeast construction, the Transition buildout and the ISTAC closure. They have finalized the process for the Windows 10 migration as well as developed the computer replacement plan for next two years including budgeting for it.
- e. Executive Director Report

Dr. Volpe shared that the Transition space now has permits and a series of final inspections was made with only two issues, one with plumbing and the other a final check of fire alarms. It is still projected for June 1st turn-over. A grievance mediation is set for May 18th with support staff regarding the requirement of repayment of insurance when the employee goes on unpaid leave. He also shared that the life safety/student assessment discussion has to be postponed because the architects haven’t finished the life-safety audit. He added that the discussion will be included on May’s meeting agenda and that as much information as possible will be sent to members in advance. The Parent Advisory Council is having a workshop on May 9th.

f. SASED Professional Development Offerings were included in the Board materials.

g. Agenda Items for May meeting—Per pupil assessment/maintenance fund

6. Closed Session

Motion made by Member Sean Nugent, seconded by Member Karina Villa to convene in closed session for the purpose of discussing matters pertaining to the appointment, employment, compensation, discipline, resignation, leave of absence requests, performance or dismissal of specific employees and collective bargaining at 6:54 p.m.

Upon Voice Vote:

Ayes:

Keeneyville School District #20
Benjamin School District #25
West Chicago Elementary School District #33
Winfield School District #34
Salt Creek School District #48
Downers Grove School District #58
Maercker District #60
Cass School District #63
Woodridge School District #68
DuPage High School District #88
Community High School District #94
Community High School District #99
Community Consolidated School District #180
Westmont Community Unit School District #201
Lisle Community Unit School District #202

Nays: none

Absent: School District #45, DuPage County
Center Cass School District #66
Elmhurst Community Unit School District #205

15 Ayes, 0 Nays, 3 Absent Motion Carried

Motion made by member Karina Villa, seconded by Member Doug Purcell to adjourn to open session at 7:48 p.m. Upon voice vote, motion carried.

7. Discussion with Action

a. Acceptance of Southeast Alternative School construction bid

Motion made by Member Dr. Matt Rich, seconded by Member Karina Villa to award the contract for construction work at Southeast Alternative School to the lowest responsible bidder, Kandu Construction Inc. in the amount of \$918,700.

Upon Voice Vote:

Ayes:

Keeneyville School District #20
Benjamin School District #25
West Chicago Elementary School District #33
Winfield School District #34
Salt Creek School District #48
Downers Grove School District #58
Maercker District #60
Cass School District #63
Woodridge School District #68

DuPage High School District #88
Community High School District #94
Community High School District #99
Community Consolidated School District #180
Westmont Community Unit School District #201
Lisle Community Unit School District #202

Nays: none

Absent: School District #45, DuPage County
Center Cass School District #66
Elmhurst Community Unit School District #205

15 Ayes, 0 Nays, 3 Absent Motion Carried

b. Approval of Notice to Remedy

Motion made by Member Jack Buscemi, seconded by Member Doug Purcell to adopt the resolution directing the issuance of a notice to remedy to a tenured teacher.

Upon Voice Vote:

Ayes:

Keeneyville School District #20
Benjamin School District #25
West Chicago Elementary School District #33
Winfield School District #34
Salt Creek School District #48
Downers Grove School District #58
Maercker District #60
Cass School District #63
Woodridge School District #68
DuPage High School District #88
Community High School District #94
Community High School District #99
Community Consolidated School District #180
Westmont Community Unit School District #201
Lisle Community Unit School District #202

Nays: none

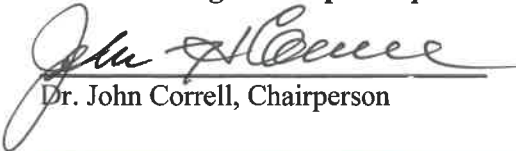
Absent: School District #45, DuPage County
Center Cass School District #66
Elmhurst Community Unit School District #205

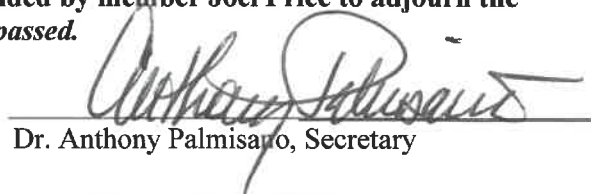
15 Ayes, 0 Nays, 3 Absent Motion Carried

Member Karina Villa commented that in considering the Board and the diversity of the students and communities comprising the 18 member districts, she encouraged members to go back to their district boards and encourage them to recruit to represent these constituents and to have them appointed to the SASSED Board.

8. Adjournment

Motion made by Member Jack Buscemi, seconded by member Joel Price to adjourn the meeting at 7:51 p.m. Upon voice vote, motion passed.


Dr. John Correll, Chairperson


Dr. Anthony Palmisano, Secretary