



**Board of Control Meeting
May 14, 2020
Virtual Meeting
MINUTES**

Dr. Matt Rich, Chairperson, called the virtual meeting to order at 6:34 p.m. and welcomed those in attendance. The meeting was conducted as a virtual meeting in pursuant to the Governor’s Executive Order due to COVID-19.

Roll call was taken with the following responding:

Present:	District	Representative
	Keeneyville School District #20	April Dislers
	Benjamin School District #25	Jack Buscemi
	Winfield School District #34	Dr. Matt Rich
	School District #45, DuPage County	Dr. Anthony Palmisano
	Salt Creek School District #48	Raymond Kielminski
	Downers Grove School District #58	Greg Harris
	Maercker District #60	Dr. Sean Nugent
	Cass School District #63	Dr. Kerry Foderaro
	Center Cass School District #66	Dr. Griff Powell
	Woodridge School District #68	Tom Ruggio
	DuPage High School District #88	Dr. Scott Helton
	Community High School District #94	Lynn Casey-Maher
	Community Consolidated School District #180	Dr. Thomas Schneider
	Westmont Community Unit School District #201	Joel Price
	Elmhurst Community Unit School District #205	Dr. David Moyer
Absent:	West Chicago Elementary School District #33	Kristina Davis
	Community High School District #99	Joanna Vazquez Drexler
	Lisle Community Unit School District #202	Randee Sims
Present:	15 Districts	Absent: 3 Districts

Also in attendance:

Dr. Melinda McGuffin, Executive Director, SASED
Teresa Bishop, Treasurer and Director for Business, SASED
Nan Diamond, Director for Programs & Services, SASED
Lynn Schroeder, Director for the Human Resource Department, SASED
Anita Howard, Recording Secretary, SASED

2. **Pledge of Allegiance**
3. **Additions to the Agenda—none; item 10c was pulled from the agenda for action.**
4. **Public Comment--None**

5. Closed Session

Motion made by Member Ray Kielminski, seconded by Member Jack Buscemi to convene in closed session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or educational setting, or specific volunteers of the public body or legal counsel for the public body including hearing testimony on a complaint lodged against an employee, a specific individual who serves as an independent contractor in a park, recreational, or educational setting, or a volunteer of the public body or against legal counsel for the public body to determine its validity. 5 ILCS 120/2c1;

to discuss collective negotiating matters between the public body and its employees or its representatives, or deliberations concerning salary schedules for one or more classes of employees at 6:41 p.m.

6. Return to Open Session Virtual Meeting

Motion made by Member Dr. Scott Helton, seconded by Member Ray Kielminski to adjourn to open session at 7:24 p.m. Upon voice vote, motion carried.

Open Session Roll Call

Present:

Keeneyville School District #20
Benjamin School District #25
Winfield School District #34
School District #45, DuPage County
Salt Creek School District #48
Downers Grove School District #58
Maercker District #60
Cass School District #63
Center Cass School District #66
Woodridge School District #68
DuPage High School District #88
Community High School District #94
Community Consolidated School District #180
Westmont Community Unit School District #201
Elmhurst Community Unit School District #205

Absent: West Chicago Elementary School District #33
Community High School District #99
Lisle Community Unit School District #202

Present: 15 Districts **Absent:** 3 Districts

7. Consent Agenda

Item 7d5 was pulled for separate discussion and consideration

Motion made by Member Tom Ruggio, seconded by Member Jack Buscemi to approve the consent agenda items as presented.

- a. Approved minutes from the April 22, 2020 open and closed sessions, the May 5, 2020 finance committee meeting and the revision of the March 25, 2020 closed session meeting.
- b. Personnel Recommendations

- 1) Accepted/Approved Resignations and Retirements of Licensed and Support Staff, re-employment of Licensed Staff and change of employment status for grant staff as presented.
- c. Accepted the Financial Reports
 - 1) Treasurer’s Reports –April 2020
 - 2) Revenue/Expenditure Reports – April 2020
 - 3) Gross Payrolls--April 2020; \$1,838,276.38
 - 4) Interim Payroll--April 2020; \$691,319.97
 - 5) May 14, 2020 Bill List; \$1,493,28.83
 - 6) Interim Checks--April 2020; \$319,177.99
- d. Approved Designation of the 2020-2021
 - 1) Depositories & Investments

Depositories
 Harris Bank - Naperville, Chicago, Roselle Branches
 Illinois School District Liquid Asset Fund
 Fifth Third Bank

Investment Agents
 Harris Bank Naperville
 PMA Financial Services (Illinois School District Asset Fund)
 J. P. Morgan - 403(b) Plan
 Fifth Third Bank
 Multi Bank Securities
 - 2) Newspapers/Legal Notices
 Daily Herald
 - 3) Legal Counsel
 Engler, Baasten & Sraga LLC
 - 4) Architect
 ARCON Associates
 - 5) ~~Board Meeting Dates~~—add to consent agenda for June
 7/15/2020
 8/19/2020—August 26
 9/23/2020
 10/28/2020
 12/9/2020
 1/27/2021--Joint meeting with Governing Board
 2/24/2021
 3/24/2021
 4/28/2021
 5/19/2021
 6/16/2021

Salt Creek District 48 meets on the third Wednesdays. Discussion included possible changing of dates and required schedule for budget approval process. Administration will review the dates and present for approval in June.
- e. Approved Midwest PBIS agreement with Haysville USD261 in the amount of \$5,200.
- f. Approved Infinitec Agreement for 2020-2021 as presented

Upon Roll Call Vote:

Ayes:

Keeneyville School District #20
Benjamin School District #25
Winfield School District #34
School District #45, DuPage County
Salt Creek School District #48
Downers Grove School District #58
Maercker District #60
Cass School District #63
Center Cass School District #66
Woodridge School District #68
DuPage High School District #88
Community High School District #94
Community Consolidated School District #180
Westmont Community Unit School District #201
Elmhurst Community Unit School District #205

Absent: West Chicago Elementary School District #33
Community High School District #99
Lisle Community Unit School District #202

Ayes: 15 Districts **Nays:** 0 Districts **Absent:** 3 Districts **Motion carried.**

8. Election of Officers and Appointments

- a. Elect Chairperson (1-year term)
Member Dr. Scott Helton nominated, Member Tom Ruggio seconded, Member Dr. Matt Rich as chairperson. There were no further nominations and Member Dr. Matt Rich was elected by acclamation.
- b. Elect Vice Chairperson (1-year term)
Member Dr. Matt Rich nominated, Member Dr. Scott Helton seconded, Member April Dislers as vice-chairperson. There were no further nominations and Member April Dislers was elected by acclamation.
- c. Elect Secretary (1-year term)
Member Dr. Matt Rich nominated, Member Jack Buscemi seconded, Member Dr. Tony Palmisano as secretary. There were no further nominations and Member Dr. Tony Palmisano was elected by acclamation.
- d. Appoint Members to the Finance Committee
All members agreed to continue with the committee, except for Dr. Kerry Foderaro, who is retiring.
 - Benjamin SD 25, Jack Buscemi
 - Winfield SD 34, Dr. Matt Rich
 - Salt Creek SD 48, Ray Kielminski
 - Woodridge SD 68, Tom Ruggio
 - Sue Caddy, Business Manager, Maercker District 60
- e. Appoint Members to the Policy Committee
All members agreed to continue with the committee
 - Salt Creek SD 48, Ray Kielminski
 - DuPage High SD 88, Dr. Scott Helton
 - Community High SD 99, Joanna Vazquez Drexler
 - Westmont Community Unit SD 201, Joel Price
- f. DWC Representative and Alternate—Chairperson Dr. Matt Rich presented Dr. Melinda McGuffin continue to serve as the representative and he continue as the alternate. Member Dr. Scott Helton seconded, and voice acclamation agreed.

9. Discussion Without Action

- a. Presentation--SASED FY21 Budget —Mrs. Bishop reviewed a PowerPoint presentation regarding the budget recommendations for 2020-2021 based on assumptions from the joint board meeting held January 22, 2020 and input from the finance committee. Highlights included:

- Cost Drivers of the budget are:
 - Increase in enrollment of 8 students or 1.86%
 - Salary increases per contracts
 - Health Insurance rate increase of 0.72%
 - IMRF rate 10.82% - up from 8.50%
 - Lower budget – Alternative school repairs

Chairperson Dr. Matt Rich thanked Mrs. Bishop for her work and the changes that were made to present the building budget information clearly.

- b. Executive Director's Report

Dr. McGuffin shared SASED is envisioning three different scenarios for next school year which include return to in-person instruction, continuation of remote learning, hybrid or shift between remote and in-person instruction. Administration is interfacing with many organizations to anticipate needs including member districts. She thanked staff for their hard work including providing meals for families. Administration is working on remote-learning ESY/credit recovery and coordinating with districts regarding their students. SASED has applied for a FEMA grant and Dr. McGuffin stated Teresa Bishop did good work in this process. The technology survey has been released and focus group meetings are set. Administration is working with building administration to retrieve personal belongings of students and staff as well coordinate the classroom moves for next year.

SASED retirees/end of year acknowledgement will be conducted as a virtual meeting. Orientation Day at NIU has been cancelled with virtual alternatives being explored. It is anticipated that a July Board of Control meeting will be needed.

Dr. McGuffin also provided the background of Mr. Kevin Slattery who will be voted on for the Director of Business/CSBO position. In his 28 years he has been a teacher, an assistant principal and a principal. He earned his superintendent's endorsement and CSBO endorsement and became a business manager for a school district and has been the Director for Business and Finance for another special education cooperative prior to accepting the position at SASED.

10. Discussion with Action

- a. Approve submission of the FY21 Budget to the Governing Board.

Motion made by Member Dr. Scott Helton seconded by Member Dr. Griff Powell approve submission of the FY21 Budget to the Governing Board.

Upon voice vote, motion carried.

- b. Adopt resolution for dismissal of educational support personnel for reasons other than reduction in force.

Motion made by Member Dr. Sean Nugent, seconded by Member Dr. Tom Schneider to adopt the resolution for dismissal of the following educational support personnel for reasons other than reduction in force: Jennifer Lattimore.

Upon Roll Call Vote:

Ayes:

Keeneyville School District #20
Benjamin School District #25
Winfield School District #34

School District #45, DuPage County
Salt Creek School District #48
Maercker District #60
Cass School District #63
Center Cass School District #66
Woodridge School District #68
DuPage High School District #88
Community High School District #94
Community Consolidated School District #180
Westmont Community Unit School District #201

Abstain: Downers Grove School District #58

Absent: West Chicago Elementary School District #33
Community High School District #99
Lisle Community Unit School District #202
Elmhurst Community Unit School District #205

Ayes: 13 Districts **Nays:** 0 Districts **Abstain:** 1 District **Absent:** 4 Districts
Motion carried.

- c. Approve Embrace IEP Contract Renewal (7/1/2020-6/30/2020) in the amount of \$55,825.20

The item was pulled from the agenda.

- d. Approve 2020/2021 classroom lease agreements for SASSED programs housed in District 34 as revised and District 88.

Motion made by Member Ray Kielminski, seconded by Member Joel Price to approve the 2020/2021 classroom lease agreements for SASSED programs housed in District 34 as revised and District 88 as presented.

Upon Roll Call Vote:

Ayes:

Keeneyville School District #20
Benjamin School District #25
Winfield School District #34
School District #45, DuPage County
Salt Creek School District #48
Downers Grove School District #58
Maercker District #60
Cass School District #63
Center Cass School District #66
Woodridge School District #68
DuPage High School District #88
Community High School District #94
Community Consolidated School District #180
Westmont Community Unit School District #201

Absent: West Chicago Elementary School District #33
Community High School District #99
Lisle Community Unit School District #202
Elmhurst Community Unit School District #205

Ayes: 14 Districts **Nays:** 0 Districts **Absent:** 4 Districts **Motion carried.**

- e. Accept quote for purchase of Wonders Curriculum
Motion made by Member Greg Harris, seconded by Member Ray Kielminski to accept the quote for purchase of Wonders Curriculum in the amount of \$45,595.39 as presented.

Discussion included questioning if this is the newest adoption of the curriculum. It is not but based on the review, it best serves SASED students across all programs and will be in place for six years.

Upon Roll Call Vote:

Ayes:

Keeneyville School District #20
Benjamin School District #25
Winfield School District #34
School District #45, DuPage County
Salt Creek School District #48
Downers Grove School District #58
Maercker District #60
Cass School District #63
Center Cass School District #66
Woodridge School District #68
DuPage High School District #88
Community High School District #94
Community Consolidated School District #180
Westmont Community Unit School District #201

Absent: West Chicago Elementary School District #33
Community High School District #99
Lisle Community Unit School District #202
Elmhurst Community Unit School District #205

Ayes: 14 Districts **Nays:** 0 Districts **Absent:** 4 Districts **Motion carried.**

- f. Approve the one year contract with Kevin Slattery to serve as SASED's Director of Business/CSBO
Motion made by Member Tom Ruggio, seconded by Member Ray Kielminski to approve a one year contract effective July 1, 2020 through June 30, 2021 with Kevin Slattery to serve as SASED's Director of Business/CSBO in the amount of \$120,000.

Discussion included who was on the interview committee which was Dr. McGuffin, Maureen Kidd, Lynn Schroeder and the three staff from the business office. Chairperson Dr. Matt Rich shared he will be abstaining due to a personal/professional relationship.

Upon Roll Call Vote:

Ayes:

Keeneyville School District #20
Benjamin School District #25
School District #45, DuPage County
Salt Creek School District #48
Downers Grove School District #58
Maercker District #60
Cass School District #63
Center Cass School District #66
Woodridge School District #68

DuPage High School District #88
Community High School District #94
Community Consolidated School District #180
Westmont Community Unit School District #201

Abstain: Winfield School District #34

Absent: West Chicago Elementary School District #33
Community High School District #99
Lisle Community Unit School District #202
Elmhurst Community Unit School District #205

Ayes: 13 Districts **Nays:** 0 Districts **Abstain:** 1 District **Absent:** 4 Districts
Motion carried.

11. Adjournment

Motion made by Member Dr. Griff Powell, seconded by Member Jack Buscemi to adjourn the meeting at 8:16 p.m.

Upon voice vote, motion passed.



Chairperson



Secretary