



**Board of Control Meeting
May 19, 2021
SASED--Southeast Alternative School, Gym
6S331 Cornwall
Naperville, Illinois 60540
MINUTES**

Dr. Matt Rich, Chairperson, called the meeting to order at 6:30 p.m. and welcomed those in attendance.

Roll call was taken with the following responding:

Present:	District	Representative
	Keeneyville School District #20	Terry Walloch
	Benjamin School District #25	Jack Buscemi
	Winfield School District #34	Dr. Matt Rich
	School District #45, DuPage County	Dr. Anthony Palmisano
	Downers Grove School District #58	Emily Hanus
	Cass School District #63	Mark Cross
	Woodridge School District #68	Tom Ruggio
	Community High School District #99	Joanna Vazquez Drexler
	Community Consolidated School District #180	Dr. Thomas Schneider
	Westmont Community Unit School District #201	Leah Conover
Absent:	West Chicago Elementary School District #33	Kristina Davis
	Salt Creek School District #48	Raymond Kielminski
	Maercker District #60	Dr. Sean Nugent
	Center Cass School District #66	Dr. Andrew Wise
	DuPage High School District #88	Dr. Jean Barbanente
	Community High School District #94	Lynn Casey-Maher
	Lisle Community Unit School District #202	Wendy Nadeau
	Elmhurst Community Unit School District #205	Dr. Linda Yonke

Present: 10 Districts

Absent: 8 Districts

Also in attendance:

- Dr. Melinda McGuffin, Executive Director, SASED
- David Sellers, Interim Treasurer and Director for Business, SASED
- Maureen Kidd, Director for Programs & Services, SASED
- Christine Martin, Asst. Director for Programs & Services, SASED
- Anita Howard, Recording Secretary, SASED

1. Pledge of Allegiance
2. Closed Session

I move to convene in closed session at 6:34 p.m. for the purposes of:

- a. to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or educational setting, or specific volunteers of the public body or legal counsel for the public body including hearing testimony on a complaint lodged against an employee, a specific individual who serves as an independent contractor in a park, recreational, or educational setting, or a volunteer of the public body or against legal counsel for the public body to determine its validity. 5 ILCS 120/2c1
- b. Collective negotiating matters between the public body and its employees or its representatives, or deliberations concerning salary schedules for one or more classes of employees.

This motion, made by Board Member Cross and seconded by Board Member Ruggio, upon voice vote passed.

- 3. Return to Open Session at 6:57 p.m.
- 4. **Public Comment**—none. Board members introduced themselves and new members were welcomed.
- 5. **Consent Agenda**

Motion made by Member Cross, seconded by Member Palmisano to approve the consent agenda items as presented.

- a. Approve the April 28, 2021 open and closed session minutes and the May 6, 2021 finance committee meeting minutes
- b. Personnel Recommendations
 - 1) Accept/Approve the Resignations, Retirements, Terminations and Appointments of Licensed Staff, Educational Support Staff and Contracted Educational Support Staff as presented; the Appointment of Administrative Staff as presented; the Change of Employment Status for Educational Support Staff as presented; and, the Appointments of 2021 Multi-Needs and Low-Incidence ESY Staff as presented
- c. Accept the Financial Reports
 - 1) Treasurers Report--April 2021
 - 2) Revenue & Expenditure Reports--April 2021
 - 3) Budget Progress Statement--April 2021
 - 4) Gross Payrolls--April 2021; \$1,711,855.95
 - 5) Interim Payrolls--April 2021; \$627,374.49
 - 6) Bill List--May 2021; \$160,106.49
 - 7) Interim Checks--April 2021; \$137,398.90
- d. Approve SOPPA with APEX
- e. Approve SOPPA with SEESAW
- f. Adopt the Resolution regarding the ROE application for the mobile classrooms
- g. Approve Project SEARCH at Central DuPage Hospital MOU
- h. Approve Frontline Education Absence and Substitute Management agreement
- i. Approve Frontline Agreement for Proactive Recruiting
- j. Accept VI program donation from Delta Gamma Fraternity in the amount of \$1,000
- k. Accept Marciniak Family gifts for the Transition Program in the amount of \$20,000 and Project Search in the amount of \$10,000
- l. Approve Designation of the 2021-22
 - 1) Depositories & Investments
 - Depositories**
 - Illinois School District Liquid Asset Fund
 - Fifth Third Bank
 - OneWest Bank, Division of CIT
 - Investment Agents**
 - PMA Financial Services (Illinois School District Asset Fund)
 - J. P. Morgan - 403(b) Plan
 - Fifth Third Bank
 - 2) Newspapers/Legal Notices
 - Daily Herald

- 3) Legal Counsel
Engler, Baasten & Sraga LLC
- 4) Architect
ARCON Associates
- 5) Board Meeting Dates
August 25, 2021
September 22, 2021
October 27, 2021
December 8, 2021
January 26, 2022* Joint meeting with Governing Board
February 23, 2022
March 23, 2022
April 27, 2022
May 18, 2022
June 22, 2022

No meetings in July or November

- m. Approve destruction of December 4, 2019 closed session recording

Upon Roll

Ayes:

- Keeneyville School District #20
- Benjamin School District #25
- Winfield School District #34
- School District #45, DuPage County
- Downers Grove School District #58
- Cass School District #63
- Woodridge School District #68
- Community High School District #99
- Community Consolidated School District #180
- Westmont Community Unit School District #201

Nays: None

Absent:

- West Chicago Elementary School District #33
- Salt Creek School District #48
- Maercker District #60
- Center Cass School District #66
- DuPage High School District #88
- Community High School District #94
- Lisle Community Unit School District #202
- Elmhurst Community Unit School District #205

Ayes: 10 districts Nays: none Absent: 8 districts

6. Election of Officers and Appointments

- a. Elect Chairperson (1 year term)

Member Cross nominated, Member Buscemi seconded, Member Dr. Matt Rich as chairperson. There were no further nominations and Member Dr. Matt Rich was elected by acclamation.

- b. Elect Vice Chairperson (1 year term)

Member Rich nominated, Member Cross seconded, Member Tom Ruggio as vice-chairperson. There were no further nominations and Member Tom Ruggio was elected by acclamation.

- c. Elect Secretary (1 year term)

Member Ruggio nominated, Member Buscemi seconded, Member Dr. Tony Palmisano as secretary.

There were no further nominations and Member Dr. Tony Palmisano was elected by acclamation.

d. Appoint Members to the Finance Committee—This will be added to next month’s agenda also.

Member Leah Conover volunteered to serve on the committee. Current members in attendance at the meeting agreed to continue.

e. Appoint Members to the Policy Committee—This will be added to next month’s agenda also.

Member Joanna Vazquez Drexler said she will continue with the committee.

7. Discussion Without Action

Presentation--SASED FY22 Budget— Mr. Sellers summarized the detailed budget report by sharing that tuition and fee payments from member districts are 80% of SASED revenue. Final billing will not be completed not until the June 15th payroll is run which will finish the year. Salary/benefits comprise 84.6% of the budget although it will be revised based on negotiations and a potential 5-7% reduction in enrollment will impact total revenues from tuition. Other factors impacting the budget are:

- Evidence-Based funding is stable.
- Will be utilizing the school maintenance grant for Southeast School.
- Discussion of utilization of 1-1 aides is ongoing and administration will continue to work with districts for supports with SASED programs/services.
- Significant technology advancements are projected for next year—including the transition from one Student Information System to another and the implementation of Google for Education Suite. Dr. McGuffin highlighted the work of Pam Sudds and Michele Capio (and her team) for their support with these initiatives.

Mr. Sellers ended by saying he appreciated the cooperation and hard work of the program administrators with a new system for budget development. The Governing Board will be asked to approve the budget for display and then approve the final budget in August.

a. Informational/Correspondence

1) Board self-evaluation— the Board is looking to continue its work with IASB in follow-up to the previous March session. Due to the number of new members, the thought was to have it in the second half of September to get schools open, etc. It is important for the Board to come to agreement for what is expected for this session. Dr. McGuffin will work with Dee Molinare from IASB to develop a Board survey in June with a possible workshop in September. She will get a couple of September dates and work on the survey.

2) Enrollment Update— Dr. McGuffin shared that enrollment has been relatively stable the past several months with a change of -29 from last year. Discussion included questioning if that equals the 5-7% decrease for tuition/fees of the budget. While they are not exactly cause and effect, the enrollment decrease does directly impact the budget.

3) Board Committee Updates— Dr. McGuffin shared negotiation meetings are underway; policy and finance committee proposed dates were shared. Anita will send calendar invites for the meetings and Dr. McGuffin will add calendars to her weekly update.

8. Discussion with Action

a. Approve submission of the FY22 Budget to the Governing Board.

I move to approve submission of the FY22 Budget to the Governing Board. This motion, made by Board Member Palmisano and seconded by Board Member Conover, Passed on voice vote.

b. Approve FY22 Non-Union Salary Recommendations

I move to approve wage increases for FY22 of 2.0% for all non-bargaining unit employees except for a step increase for Occupational and Physical Therapists as presented. This motion, made by Board Member Rich and seconded by Board Member Cross, Passed.

Upon Roll

Ayes:

Keeneyville School District #20

Benjamin School District #25

Winfield School District #34
School District #45, DuPage County
Downers Grove School District #58
Cass School District #63
Woodridge School District #68
Community High School District #99
Community Consolidated School District #180
Westmont Community Unit School District #201

Nays: None

Absent:

West Chicago Elementary School District #33
Salt Creek School District #48
Maercker District #60
Center Cass School District #66
DuPage High School District #88
Community High School District #94
Lisle Community Unit School District #202
Elmhurst Community Unit School District #205

Ayes: 10 districts Nays: none Absent: 8 districts

c. Approve 2021-2022 classroom lease agreement

I move to approve the 2021-2022 classroom lease agreement with District 58 as presented.

This motion, made by Board Member Schneider and seconded by Board Member Palmisano,
Passed.

Upon Roll

Ayes:

Keeneyville School District #20
Benjamin School District #25
Winfield School District #34
School District #45, DuPage County
Downers Grove School District #58
Cass School District #63
Woodridge School District #68
Community High School District #99
Community Consolidated School District #180
Westmont Community Unit School District #201

Nays: None

Absent:

West Chicago Elementary School District #33
Salt Creek School District #48
Maercker District #60
Center Cass School District #66
DuPage High School District #88
Community High School District #94
Lisle Community Unit School District #202
Elmhurst Community Unit School District #205

Ayes: 10 districts Nays: none Absent: 8 districts

- d. Approve Multi-Needs Lease Amendment with District 45 as approved by DuPage West Cook
I move to approve the Multi-Needs Lease Amendment with District 45 as approved by DuPage West Cook. This motion, made by Board Member Schneider and seconded by Board Member Vazquez Drexler, Passed.

Upon Roll

Ayes:

Keeneyville School District #20
Benjamin School District #25
Winfield School District #34
School District #45, DuPage County
Downers Grove School District #58
Cass School District #63
Woodridge School District #68
Community High School District #99
Community Consolidated School District #180
Westmont Community Unit School District #201

Nays: None

Absent:

West Chicago Elementary School District #33
Salt Creek School District #48
Maercker District #60
Center Cass School District #66
DuPage High School District #88
Community High School District #94
Lisle Community Unit School District #202
Elmhurst Community Unit School District #205

Ayes: 10 districts Nays: none Absent: 8 districts

- e. Approve employment contract for Kennedi Dixon

I move to approve the one-year employment contract for Kennedi Dixon to serve as SASSED Director of Programs and Services in the amount of \$124,670 as presented. This motion, made by Board Member Scheider and seconded by Board Member Palmisano, Passed.

Upon Roll

Ayes:

Keeneyville School District #20
Benjamin School District #25
Winfield School District #34
School District #45, DuPage County
Downers Grove School District #58
Cass School District #63
Woodridge School District #68
Community High School District #99
Community Consolidated School District #180
Westmont Community Unit School District #201

Nays: None

Absent:

West Chicago Elementary School District #33

Salt Creek School District #48
Maercker District #60
Center Cass School District #66
DuPage High School District #88
Community High School District #94
Lisle Community Unit School District #202
Elmhurst Community Unit School District #205

Ayes: 10 districts Nays: none Absent: 8 districts

f. Approve employment agreement for DHH program administrator

I move to approve the 2021-2022 employment agreement with Tara Corral to serve as SASED DHH Program Administrator in the amount of \$97,000 as presented. This motion, made by Board Member Schneider and seconded by Board Member Conover, Passed.

Upon Roll

Ayes:

Keeneyville School District #20
Benjamin School District #25
Winfield School District #34
School District #45, DuPage County
Downers Grove School District #58
Cass School District #63
Woodridge School District #68
Community High School District #99
Community Consolidated School District #180
Westmont Community Unit School District #201

Nays: None

Absent:

West Chicago Elementary School District #33
Salt Creek School District #48
Maercker District #60
Center Cass School District #66
DuPage High School District #88
Community High School District #94
Lisle Community Unit School District #202
Elmhurst Community Unit School District #205

Ayes: 10 districts Nays: none Absent: 8 districts

g. Approve 2021-2024 executive director employment agreement and recommend final approval by Governing Board

I move to approve the Executive Director's employment agreement for 2021-2024, as presented, and to recommend final approval by the Governing Board. This motion, made by Board Member Cross and seconded by Board Member Schneider, Passed.

Upon Roll

Ayes:

Keeneyville School District #20
Benjamin School District #25
Winfield School District #34
School District #45, DuPage County

Downers Grove School District #58
Cass School District #63
Woodridge School District #68
Community High School District #99
Community Consolidated School District #180
Westmont Community Unit School District #201

Nays: None

Absent:

West Chicago Elementary School District #33
Salt Creek School District #48
Maercker District #60
Center Cass School District #66
DuPage High School District #88
Community High School District #94
Lisle Community Unit School District #202
Elmhurst Community Unit School District #205

Ayes: 10 districts Nays: none Absent: 8 districts

h. Approve Independent Auditor Engagement Proposal for FY2020-21 to FY2024-25

I move to approve a five-year engagement with Lauterback & Amenm LLP in a total amount of \$76,500 as outlined in the proposal. This motion, made by Board Member Schneider and seconded by Board Member Vazquez Drexler, Passed.

Discussion included that this is an excellent choice.

Upon Roll

Ayes:

Keeneyville School District #20
Benjamin School District #25
Winfield School District #34
School District #45, DuPage County
Downers Grove School District #58
Cass School District #63
Woodridge School District #68
Community High School District #99
Community Consolidated School District #180
Westmont Community Unit School District #201

Nays: None

Absent:

West Chicago Elementary School District #33
Salt Creek School District #48
Maercker District #60
Center Cass School District #66
DuPage High School District #88
Community High School District #94
Lisle Community Unit School District #202
Elmhurst Community Unit School District #205

Ayes: 10 districts Nays: none Absent: 8 districts

i. Approve Early Choices agreement with Accountability Solutions

I move to approve the Early Choices agreement with Accountability Solutions in the amount of \$15,124 as presented. This motion, made by Board Member Schneider and seconded by Board Member Palmisano, Passed.

Upon Roll

Ayes:

Keeneyville School District #20
Benjamin School District #25
Winfield School District #34
School District #45, DuPage County
Downers Grove School District #58
Cass School District #63
Woodridge School District #68
Community High School District #99
Community Consolidated School District #180
Westmont Community Unit School District #201

Nays: None

Absent:

West Chicago Elementary School District #33
Salt Creek School District #48
Maercker District #60
Center Cass School District #66
DuPage High School District #88
Community High School District #94
Lisle Community Unit School District #202
Elmhurst Community Unit School District #205

Ayes: 10 districts Nays: none Absent: 8 districts

9. **Adjournment**—*I move to adjourn the meeting at 7:45 p.m.* This motion made by Member Ruggio, seconded by Member Cross upon voice vote passed.



Chairperson



Secretary