



**Board of Control Meeting
May 23, 2018
SASED Administrative Center, 2900 Ogden, Lisle, IL
6:30 PM
MINUTES**

Dr. John Correll, Chairperson, called the meeting to order at 6:30 p.m. and welcomed those in attendance.

Roll call was taken with the following responding:

Present:	District	Representative
	Keeneyville School District #20	April Dislers
	Benjamin School District #25	Jack Buscemi
	Winfield School District #34	Dr. Matt Rich
	School District #45, DuPage County	Dr. Anthony Palmisano
	Salt Creek School District #48	Dr. John Correll
	Downers Grove School District #58	Doug Purcell
	Cass School District #63	Dr. Kerry Foderaro
	Center Cass School District #66	Dr. Tim Arnold
	Woodridge School District #68	Tom Ruggio
	Community High School District #99	Dr. Nancy Kupka
	Westmont Community Unit School District #201	Joel Price
	Lisle Community Unit School District #202	Bob Tarasewicz
Absent:	West Chicago Elementary School District #33	Karina Villa
	Maercker District #60	Sean Nugent
	DuPage High School District #88	Dr. Scott Helton
	Community High School District #94	Susan Gillespie
	Community Consolidated School District #180	Dr. Thomas Schneider
	Elmhurst Community Unit School District #205	Dr. David Moyer

Present: 12 Districts **Absent:** 6 Districts

Also in attendance:

- Dr. Michael Volpe, Executive Director, SASED
- Sam Cannata, Treasurer and Director for Business, SASED
- Nan Diamond, Director for Programs & Services, SASED
- Neil Perry, Director of Technology, SASED
- Lynn Schroeder, Director for the Human Resource Department, SASED
- Anita Howard, Recording Secretary, SASED

- 2. **Pledge of Allegiance**
- 3. **Additions to the Agenda**
- 4. **Public Comment--None**

5. Consent Agenda

Motion made by Member April Dislers, seconded by member Dr. Nancy Kupka to approve the consent agenda items as presented.

- a. Approval of Minutes
 - 1) April 25, 2018 Open Session
 - 2) April 25, 2018 Policy Committee Meeting
 - 3) April 25, 2018 Closed Session
- b. Personnel Recommendations
 - 1) Accept/Approve Resignations, Retirements, Change of Employment Status and Appointments of Administrative, Licensed, Registered and Support Staff as presented.
 - 2) Adopt Resolution for Dismissal of Probationary Educational Support Personnel
 - 3) Adopt Resolutions for Dismissal for Cause of Educational Support Personnel
- c. Accept the Financial Reports
 - 1) Treasurer’s Reports –April 2018
 - 2) Revenue/Expenditure Reports – April 2018
 - 3) Gross Payrolls – April 2018; \$2,003,438.93
 - 4) Interim Payroll--April 2018; \$770,840.27
 - 5) May 23, 2018 Bill List; \$3,827,390.72
 - 6) Interim Checks – April 2018; \$436,453.56
- d. Renewal of Treasurer's Bond
- e. Adopt Prevailing Wage Ordinance

Upon Roll Call Vote:

Ayes:

- Keeneyville School District #20
- Benjamin School District #25
- Winfield School District #34
- School District #45, DuPage County
- Salt Creek School District #48
- Downers Grove School District #58
- Cass School District #63
- Center Cass School District #66
- Woodridge School District #68
- Community High School District #99
- Westmont Community Unit School District #201
- Lisle Community Unit School District #202

Nays: None

- Absent:** West Chicago Elementary School District #33
Maercker District #60
DuPage High School District #88
Community High School District #94
Community Consolidated School District #180
Elmhurst Community Unit School District #205

Ayes: 12 Districts Nays: 0 Absent: 6 Districts MOTION CARRIED

6. Adjournment Sine Die

Motion made by Member Dr. Nancy Kupka, seconded by Member Dr. Anthony Palmisano to adjourn sine die at 6:34 p.m.

Upon Roll Call Vote:

Ayes:

Keeneyville School District #20
Benjamin School District #25
Winfield School District #34
School District #45, DuPage County
Salt Creek School District #48
Downers Grove School District #58
Cass School District #63
Center Cass School District #66
Woodridge School District #68
Community High School District #99
Westmont Community Unit School District #201
Lisle Community Unit School District #202

Nays: None

Absent: West Chicago Elementary School District #33

Maercker District #60
DuPage High School District #88
Community High School District #94
Community Consolidated School District #180
Elmhurst Community Unit School District #205

Ayes: 12 Districts Nays: 0 Absent: 6 Districts MOTION CARRIED

7. Election of Officers and Appointments

Dr. Michael Volpe appointed Dr. Matt Rich as Chairperson pro tem. Upon unanimous voice vote, the appointment was approved.

- a. Jack Buscemi nominated Dr. John Correll as SASED Board of Control Chairperson. Upon unanimous voice vote, the nomination was accepted.
- b. Tom Ruggio nominated Doug Purcell as SASED Board of Control Vice Chairperson. Upon unanimous voice vote, the nomination was accepted.
- c. Dr. Kerry Foderaro nominated Dr. Anthony Palmisano as SASED Board of Control Secretary. Upon unanimous voice vote, the nomination was accepted.
- d. Appoint Members to the Finance Committee
 - Benjamin SD 25, Jack Buscemi
 - Winfield SD 34, Dr. Matt Rich
 - Salt Creek SD 48, Dr. John Correll
 - Downers Grove Grade SD 58, Doug Purcell
 - Cass SD 63, Dr. Kerry Foderaro
 - Woodridge SD 68, Tom Ruggio
- e. Appoint Members to the Policy Committee
 - West Chicago SD 33, Karina Villa
 - Woodridge SD 68, Tom Ruggio
 - DuPage High SD 88, Dr. Scott Helton
 - Westmont Community Unit SD 201, Joel Price
 - Lisle Community Unit SD 202, Bob Tarasewicz

- f. Appoint Members to Facilities Committee— By consensus, the Ad Hoc Facilities Committee was disbanded due to completion of tasks.

8. Discussion Without Action

a. Communications

- 1) Program Administrators' Meeting Agenda--April 30, 2018
- 2) District Administrators' Meeting--May 11, 2018
- 3) DuPage West Cook 5/17/18

b. Correspondence

- 1) ROE Southeast Construction Permit— have received permits from the ROE and construction will be starting as soon as school is finished.
- 2) Early Choices Report— SASED has been the operating agent for this program since it started. This report shares with the Board the work and data of the program.
- 3) Illinois School for the Visually Impaired Letter— This letter was a thank you for SASED hosting a parent conference at the administrative center.

c. Presentations

- 1) SASED FY19 Budget— Dr. Volpe and Sam Cannata reviewed the proposed budget with the Board. They commented that the version of the budget in the packet has been tightened from what was previously presented and what was reviewed by finance committee. The goal is to have the Board approve for submission to the Governing Board for public display and eventual adoption. The budget presentation included highlights that outline the overall increasing enrollment, the impact of implementation of new funding model and renovation of Southeast School. Included in the discussion was the spenddown of IDEA funds (pre-approved by ISBE) for the construction project and the need to increase the cost of health insurance for the first time in three years.
- 2) 10 year Life Safety Plan— Dr. Volpe introduced the discussion sharing administration has been developing this process for ongoing life safety needs and is coming to the end of its current 10 year life safety plan. The financial component will be discussed next month. Steve Houghsted, architect from Arcon, was introduced and he gave an overview which included that the state requires a life safety plan every ten years. The suggested work was categorized into four areas, life safety, long term/maintenance, best practice and owner requested items. He reviewed the different work and proposed costs including inflation for later projects. Dr. Volpe also added that these projects are different than the current construction process. Discussion included if security was discussed as part of the plan and Dr. Volpe shared it is part of the new work along with the security that is in place.

d. Board Committee Updates

- 1) Finance Committee—The committee had previously met and the budget presentation included the discussion/recommendations.
- 2) Policy Committee—no update
- 3) Facilities Committee—no update
- 4) Executive Director Search Committee—The job description discussion will start after Memorial Day.

e. Administrative Update

- Sam Cannata reported the budget is nearly completed and he is working on several miscellaneous tasks.
- Nan Diamond shared she is overseeing the packing up of classrooms and moving them--there will be 48-49 classrooms. Her team is working on aligning to the strategic plan how school

- social workers and psychologists are used for students with mental/emotional challenges.
 - Lynn Schroeder shared the HR department is focused on ESY hiring and added that the mentoring program is being well received by teachers with many interested in being trained as mentors.
 - Neil Perry reported his team is finalizing the build out for Transition and preparing it for ESY. The team is doing a great deal of the work at Southeast internally. Additionally, they are planning for ESY and the migration to Windows 10.
- f. Executive Director’s Report— Dr. Volpe shared that he is proud and pleased with the work of the technology team under Neil’s leadership. He is especially proud that his very first hire, Elliot May, will now be the Director of Technology. He is well known by district staff, technology directors, etc. He has the full confidence of the administrative team.
- g. Agenda Items for June meeting--none

9. Consent Agenda

- a. Approve Designation of the 2018-2019:
Motion made by Member Jack Buscemi, seconded by member April Dislers to approve the designation of the 2018-2019 Depositories & Investments, newspapers/legal notices, legal counsel, architect, 2018-2019 Board of Control meeting dates and conduct first reading of policies as presented.
- 1) Depositories & Investments
 - Depositories**
 - Harris Bank - Naperville, Chicago, Roselle Branches
 - Illinois School District Liquid Asset Fund
 - MB Financial Bank
 - Investment Agents**
 - Harris Bank Naperville
 - PMA Financial Services (Illinois School District Asset Fund)
 - J. P. Morgan - 403(b) Plan
 - MB Financial Bank
 - Multi Bank Securities
 - 2) Newspapers/Legal Notices--Daily Herald
 - 3) Legal Counsel--Engler, Baasten & Sraga LLC
 - 4) Architect--ARCON Associates
 - 5) Board/Committee Meeting Dates
 - August 22, 2018
 - September 19, 2018
 - October 24, 2018
 - November--no meeting
 - December 5, 2018
 - January 23, 2019
 - February 27, 2019
 - March 20, 2019
 - April 24, 2019
 - May 22, 2019
 - June 19, 2019
- b. Conduct First Reading of the following policies:
- 1) 2:260 Uniform Grievance Procedure
 - 2) 4:40 Incurring Debt

- 3) 5:20 Workplace Harassment Prohibited
- 4) 5:170 Copyright

Upon Roll Call Vote:

Ayes:

Keeneyville School District #20
Benjamin School District #25
Winfield School District #34
School District #45, DuPage County
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Downers Grove School District #58
Cass School District #63
Center Cass School District #66
Woodridge School District #68
Community High School District #99
Westmont Community Unit School District #201
Lisle Community Unit School District #202

Nays: None

Absent: West Chicago Elementary School District #33
Maercker District #60
DuPage High School District #88
Community High School District #94
Community Consolidated School District #180
Elmhurst Community Unit School District #205

Ayes: 12 Districts Nays: 0 Absent: 6 Districts MOTION CARRIED

10. Closed Session

Motion made by Member Dr. Matt Rich, seconded by Member Dr. Nancy Kupka to convene in closed session for the purpose of discussing matters pertaining to the appointment, employment, compensation discipline, performance or dismissal of specific employees at 7:19 p.m.

Upon Roll Call Vote:

Ayes:

Keeneyville School District #20
Benjamin School District #25
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Downers Grove School District #58
Cass School District #63
Center Cass School District #66
Woodridge School District #68
Community High School District #99
Westmont Community Unit School District #201
Lisle Community Unit School District #202

Nays: None

Absent: West Chicago Elementary School District #33
Maercker District #60
DuPage High School District #88
Community High School District #94
Community Consolidated School District #180

11. Discussion with Action

- a. Approve submission of the FY19 Budget to the Governing Board.

Motion made by member Dr. Matt Rich, seconded by Member Dr. Anthony Palmisano to approve submission of the FY19 Budget to the Governing Board.

Upon Roll Call Vote:

Ayes:

Keeneyville School District #20
Benjamin School District #25
Winfield School District #34
School District #45, DuPage County
Salt Creek School District #48
Downers Grove School District #58
Cass School District #63
Center Cass School District #66
Woodridge School District #68
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Lisle Community Unit School District #202

Nays: None

Absent: West Chicago Elementary School District #33
Maercker District #60
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Ayes: 12 Districts Nays: 0 Absent: 6 Districts MOTION CARRIED

- b. Approve 2018-2019 non-bargaining unit salary recommendations as presented.

Motion made by Member Jack Buscemi, seconded by Member Bob Tarasewicz that all non-bargaining unit employees, except those covered under separate contracts receive a 2.1% increase in wages for FY2019, and external grant employees receive a 4.2% average increase in wages for FY2019 per grant parameters.

Upon Roll Call Vote:

Ayes:

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Cass School District #63
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Lisle Community Unit School District #202

Nays: None

Absent: West Chicago Elementary School District #33

Maercker District #60

DuPage High School District #88

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Elmhurst Community Unit School District #205

Ayes: 12 Districts Nays: 0 Absent: 6 Districts

MOTION CARRIED

12. Adjournment

Motion made by Member Dr. Matt Rich, seconded by Member Dr. Nancy Kupka to adjourn the meeting at 7:35 p.m.

Upon voice vote, motion passed.


Chairperson


Secretary