



**Board of Control Meeting  
June 23, 2021  
Administrative Center  
2900 Ogden  
Lisle, IL 60532  
MINUTES**

Dr. Matt Rich, Chairperson, called the meeting to order at 6:43 p.m. and welcomed those in attendance.

Roll call was taken with the following responding:

<b>Present:</b>	<b>District</b>	<b>Representative</b>
	Winfield School District #34	Dr. Matt Rich
	School District #45, DuPage County	Dr. Anthony Palmisano
	Salt Creek School District #48	Raymond Kielminski
	Downers Grove School District #58	Emily Hanus
	Cass School District #63	Mark Cross
	Woodridge School District #68	Tom Ruggio
	DuPage High School District #88	Dr. Jean Barbanente
	Community High School District #94	Lynn Casey-Maher
	Community High School District #99	Joanna Vazquez Drexler
	Westmont Community Unit School District #201	Leah Conover

<b>Absent:</b>	Keeneyville School District #20	Terry Walloch
	Benjamin School District #25	Jack Buscemi
	West Chicago Elementary School District #33	Kristina Davis
	Maercker District #60	Dr. Sean Nugent
	Center Cass School District #66	Dr. Andrew Wise
	Community Consolidated School District #180	Dr. Thomas Schneider
	Lisle Community Unit School District #202	Wendy Nadeau
	Elmhurst Community Unit School District #205	Dr. Linda Yonke

**Present:** 10 Districts **Absent:** 8 Districts

Also in attendance:

- Dr. Melinda McGuffin, Executive Director, SASED
- David Sellers, Interim Treasurer and Director for Business, SASED
- Christine Martin, Asst. Director for Programs & Services, SASED
- Julie Grohn, Director for the Human Resource Department, SASED
- Anita Howard, Recording Secretary, SASED

- 1. **Pledge of Allegiance**
- 2. **Closed Session**
- I move to recess to closed session at 6:49 p.m. for the purposes of:*

- a. To convene in closed session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or educational setting, or specific volunteers of the public body or legal counsel for the public body including hearing testimony on a complaint lodged against an employee, a specific individual who serves as an independent contractor in a park, recreational, or educational setting, or a volunteer of the public body or against legal counsel for the public body to determine its validity. 5 ILCS 120/2c1*
- b. Collective negotiating matters between the public body and its employees or its representatives, or deliberations concerning salary schedules for one or more classes of employees.*

This motion, made by Board Member Kielminski and seconded by Board Member Casey-Maher, Passed upon voice vote.

Returned to open session at 8:05 p.m.

**3. Introductions of new board members and staff**—Dr. McGuffin introduced new staff, Technology Coordinator, Gina Hubbard, Kennedi Strickland-Dixon, Director of Programs and Services and Director of Business candidate, Don Robinson.

**4. Public Comment**--None

**5. Consent Agenda**

*Motion made by Member Cross, seconded by Member Casey-Maher to approve the following consent agenda items as presented.*

- a. Approved open and closed session minutes from the May 19, 2021 meeting
- b. Personnel Recommendations
  - 1) Accepted/Approved the Resignations, Retirements, Appointments and Change of Employment Status for Educational Support Personnel and Licensed Staff as presented, and the employment of ESY staff as presented.
- c. Accepted the Financial Reports
  - 1) Treasurers Report
  - 2) Revenue & Expenditure Reports
  - 3) Budget Progress Statement--May 2021
  - 4) Gross Payrolls--May 2021; \$1,714,461.36
  - 5) Interim Payrolls--May 2021; \$629,771.46
  - 6) Bill List--June 2021; \$811,619.52
  - 7) Interim Checks--May 2021; \$438,700.66
- d. Approved Early Choices Agreement with Training on Demand
- e. Approved destruction-recycle of identified technology
- f. Approved Illuminate ISI contract amendment
- g. Approved professional development agreement with Larry Lobert and Associates
- h. Authorized disbursement of bills prior to August board meeting
- i. Conducted Semi-Annual Review of closed session minutes and maintain as confidential
- j. Approved destruction of January 22, 2020 closed session recording

Upon roll call vote:

Ayes:

- Winfield School District #34
- School District #45, DuPage County
- Salt Creek School District #48
- Downers Grove School District #58
- Cass School District #63
- Woodridge School District #68

DuPage High School District #88  
Community High School District #94  
Community High School District #99  
Westmont Community Unit School District #201

Nays: None

Absent: Keeneyville School District #20  
Benjamin School District #25  
West Chicago Elementary School District #33  
Maercker District #60  
Center Cass School District #66  
Community Consolidated School District #180  
Lisle Community Unit School District #202  
Elmhurst Community Unit School District #205

**Ayes: 10 Districts      Nays: 0 Districts      Absent: 8 Districts**

## **6. Discussion Without Action**

### **a. Informational/Correspondence**

End of Year Review—Christine Martin presented an overview of highlights of the year including demographic data. While enrollment declined, there has been an uptick in referrals for programs. Attendance was impacted negatively by Covid in many programs although STARS and Vision were consistent with last year. Multi-Needs continues to be the largest program. Many celebrations were highlighted for each program/service including adapting to using different technologies to provide services to students and families. All Project SEARCH students graduated and are employed for the upcoming year. A student in the STARS program was highlighted. The student's progress in the program was celebrated. Next year the student is returning to a less restrictive setting within their home school. Initiatives for the next year will include aligning the program improvement plans with the outcomes from strategic planning to begin this Fall; anticipating the social/emotional needs of students and staff as they return; and strengthening the onboarding/mentoring processes. It was suggested that program administrators track the reasons students leave programs, noting that students returning to their home schools is the ultimate goal.

1) SASED School Emergency Operations Plan—Dr. McGuffin shared that administration has reviewed the plan within the ROE parameters and streamlined it between Southeast School and the administrative center. She also thanked Christine Martin for her efforts in pulling it all together.

2) 2021-22 Organizational Chart—Dr. McGuffin shared the updated organizational chart. It was recommended to review it in November when the new team has been in place for a while.

3) Enrollment Update—Overall for the year there has been a total decrease of 28 students in SASED programs. Going forward, program administrators will track the variety of causes for students leaving programs which can range from a student being returned to his/her home school to moving.

4) Board self-evaluation—Will occur on October 27<sup>th</sup> as part of the regular meeting. Dr. McGuffin reminded members to complete the board protocol survey.

b. Board Committee Updates—dates for negotiations have been set for the summer. The committees are open for membership and Ray Kielminski, Jean Barbanente, Lynn Casey-Mayer and Joanna Vazquez-Drexler all volunteered for policy.

## **7. Discussion with Action**

a. Approved Orientation Day contract with NIU

***I move to approve the contract with NIU for SASED Orientation Day as presented. This motion, made by Board Member Vazquez-Drexler and seconded by Board Member Casey-Maher, Passed.***

**Upon roll call vote:**

**Ayes:**

Winfield School District #34  
School District #45, DuPage County  
Salt Creek School District #48  
Downers Grove School District #58  
Cass School District #63  
Woodridge School District #68  
DuPage High School District #88  
Community High School District #94  
Community High School District #99  
Westmont Community Unit School District #201

**Nays:** None

**Absent:**

Keeneyville School District #20  
Benjamin School District #25  
West Chicago Elementary School District #33  
Maercker District #60  
Center Cass School District #66  
Community Consolidated School District #180  
Lisle Community Unit School District #202  
Elmhurst Community Unit School District #205

**Ayes: 10 Districts      Nays: 0 Districts      Absent: 8 Districts**

b. Approved Director of Business/CSBO employment contract for Don Robinson  
***I move to approve the 2021-2022 Director of Business/CSBO employment contract for Don Robinson in the amount of \$135,000 as presented. This motion, made by Board Member Casey-Maher and seconded by Board Member Palmisano, Passed.***

**Upon roll call vote:**

**Ayes:**

Winfield School District #34  
School District #45, DuPage County  
Salt Creek School District #48  
Downers Grove School District #58  
Cass School District #63  
Woodridge School District #68  
DuPage High School District #88  
Community High School District #94  
Community High School District #99  
Westmont Community Unit School District #201

**Nays:** None

**Absent:** Keeneyville School District #20

Benjamin School District #25  
West Chicago Elementary School District #33  
Maercker District #60  
Center Cass School District #66  
Community Consolidated School District #180  
Lisle Community Unit School District #202  
Elmhurst Community Unit School District #205

**Ayes: 10 Districts      Nays: 0 Districts      Absent: 8 Districts**

c. Approved Early Choices Agreement with Kristie Pretti Frontzcak  
*I move to approve the Early Choices Agreement with Kristie Pretti Frontzcak for staff development in the amount of \$12,000. This motion, made by Board Member Conover and seconded by Board Member Vazquez-Drexler, Passed.*

**Upon roll call vote:**

**Ayes:**

Winfield School District #34  
School District #45, DuPage County  
Salt Creek School District #48  
Downers Grove School District #58  
Cass School District #63  
Woodridge School District #68  
DuPage High School District #88  
Community High School District #94  
Community High School District #99  
Westmont Community Unit School District #201

**Nays:**      None

**Absent:**

Keeneyville School District #20  
Benjamin School District #25  
West Chicago Elementary School District #33  
Maercker District #60  
Center Cass School District #66  
Community Consolidated School District #180  
Lisle Community Unit School District #202  
Elmhurst Community Unit School District #205

**Ayes: 10 Districts      Nays: 0 Districts      Absent: 8 Districts**

d. Approved Early Choices agreement with Accountability Solutions  
*I move to approve the Early Choices agreement with Accountability Solutions in the amount of \$34,000 as presented. This motion, made by Board Member Hanus and seconded by Board Member Conover, Passed.*

**Upon roll call vote:**

**Ayes:**

Winfield School District #34  
School District #45, DuPage County

Salt Creek School District #48  
Downers Grove School District #58  
Cass School District #63  
Woodridge School District #68  
DuPage High School District #88  
Community High School District #94  
Community High School District #99  
Westmont Community Unit School District #201

**Nays:** None

**Absent:** Keeneyville School District #20  
Benjamin School District #25  
West Chicago Elementary School District #33  
Maercker District #60  
Center Cass School District #66  
Community Consolidated School District #180  
Lisle Community Unit School District #202  
Elmhurst Community Unit School District #205

**Ayes: 10 Districts      Nays: 0 Districts      Absent: 8 Districts**

e. Approved Soliant Agreement

*I move to approve the agreement with Soliant Education for a DHH teacher from August 15, 2021 to November 15, 2021 as presented. This motion, made by Board Member Casey-Maher and seconded by Board Member Vazquez-Drexler, Passed.*

**Upon roll call vote:**

**Ayes:**

Winfield School District #34  
School District #45, DuPage County  
Salt Creek School District #48  
Downers Grove School District #58  
Cass School District #63  
Woodridge School District #68  
DuPage High School District #88  
Community High School District #94  
Community High School District #99  
Westmont Community Unit School District #201

**Nays:** None

**Absent:** Keeneyville School District #20  
Benjamin School District #25  
West Chicago Elementary School District #33  
Maercker District #60  
Center Cass School District #66  
Community Consolidated School District #180  
Lisle Community Unit School District #202  
Elmhurst Community Unit School District #205



**Ayes: 10 Districts      Nays: 0 Districts      Absent: 8 Districts**

f. Approved classroom lease agreement with District 20  
*I move to approve the 2021-2022 classroom lease agreement with District 20 as presented. This motion, made by Board Member Kielminski and seconded by Board Member Hanus, Passed.*

**Upon roll call vote:**

**Ayes:**

Winfield School District #34  
School District #45, DuPage County  
Salt Creek School District #48  
Downers Grove School District #58  
Cass School District #63  
Woodridge School District #68  
DuPage High School District #88  
Community High School District #94  
Community High School District #99  
Westmont Community Unit School District #201

**Nays:**      None

**Absent:**      Keeneyville School District #20  
Benjamin School District #25  
West Chicago Elementary School District #33  
Maercker District #60  
Center Cass School District #66  
Community Consolidated School District #180  
Lisle Community Unit School District #202  
Elmhurst Community Unit School District #205

**Ayes: 10 Districts      Nays: 0 Districts      Absent: 8 Districts**

g. Approved 2021-22 administrator contract for Michele Capiro  
*I move to approve the 2021-2022 program administrator contract for Michele Capiro in the amount of \$101,918.80 as presented. This motion, made by Board Member Casey-Maher and seconded by Board Member Vazquez-Drexler, Passed.*

**Upon roll call vote:**

**Ayes:**

Winfield School District #34  
School District #45, DuPage County  
Salt Creek School District #48  
Downers Grove School District #58  
Cass School District #63  
Woodridge School District #68  
DuPage High School District #88  
Community High School District #94  
Community High School District #99  
Westmont Community Unit School District #201

**Nays:**      None

**Absent:** Keeneyville School District #20  
Benjamin School District #25  
West Chicago Elementary School District #33  
Maercker District #60  
Center Cass School District #66  
Community Consolidated School District #180  
Lisle Community Unit School District #202  
Elmhurst Community Unit School District #205

**Ayes: 10 Districts      Nays: 0 Districts      Absent: 8 Districts**

h. Approved 2021-2022 administrator contract for Laura Capparelli  
*I move to approve the 2021-2022 program administrator contract for Laura Capparelli in the amount of \$98,940 as presented. This motion, made by Board Member Vazquez-Drexler and seconded by Board Member Casey-Maher, Passed.*

**Upon roll call vote:**

**Ayes:**  
Winfield School District #34  
School District #45, DuPage County  
Salt Creek School District #48  
Downers Grove School District #58  
Cass School District #63  
Woodridge School District #68  
DuPage High School District #88  
Community High School District #94  
Community High School District #99  
Westmont Community Unit School District #201

**Nays:** None

**Absent:** Keeneyville School District #20  
Benjamin School District #25  
West Chicago Elementary School District #33  
Maercker District #60  
Center Cass School District #66  
Community Consolidated School District #180  
Lisle Community Unit School District #202  
Elmhurst Community Unit School District #205

**Ayes: 10 Districts      Nays: 0 Districts      Absent: 8 Districts**

i. Approved 2021-22 administrator contract for Christine DiRienzo  
*I move to approve the 2021-2022 program administrator contract for Christine DiRienzo in the amount of \$100,918 as presented. This motion, made by Board Member Conover and seconded by Board Member Vazquez-Drexler, Passed.*

**Upon roll call vote:**

**Ayes:**  
Winfield School District #34



School District #45, DuPage County  
Salt Creek School District #48  
Downers Grove School District #58  
Cass School District #63  
Woodridge School District #68  
DuPage High School District #88  
Community High School District #94  
Community High School District #99  
Westmont Community Unit School District #201

**Nays:** None

**Absent:** Keeneyville School District #20  
Benjamin School District #25  
West Chicago Elementary School District #33  
Maercker District #60  
Center Cass School District #66  
Community Consolidated School District #180  
Lisle Community Unit School District #202  
Elmhurst Community Unit School District #205

**Ayes: 10 Districts      Nays: 0 Districts      Absent: 8 Districts**

j. Approved 2021-22 administrator contract for Sherilyn Genin  
*I move to approve the 2021-2022 program coordinator contract for Sherilyn Genin in the amount of \$98,940.00 as presented. This motion, made by Board Member Casey-Maher and seconded by Board Member Vazquez-Drexler, Passed.*

**Upon roll call vote:**

**Ayes:** Winfield School District #34  
School District #45, DuPage County  
Salt Creek School District #48  
Downers Grove School District #58  
Cass School District #63  
Woodridge School District #68  
DuPage High School District #88  
Community High School District #94  
Community High School District #99  
Westmont Community Unit School District #201

**Nays:** None

**Absent:** Keeneyville School District #20  
Benjamin School District #25  
West Chicago Elementary School District #33  
Maercker District #60  
Center Cass School District #66  
Community Consolidated School District #180  
Lisle Community Unit School District #202  
Elmhurst Community Unit School District #205

**Ayes: 10 Districts      Nays: 0 Districts      Absent: 8 Districts**

k. Approved 2021-22 administrator contract for Sheila White  
*I move to approve the 2021-2022 program administrator contract for Sheila White as discussed and amended. This motion, made by Board Member Cross and seconded by Board Member Casey-Maher, Passed.*

Upon roll call vote:

**Ayes:**

Winfield School District #34  
School District #45, DuPage County  
Salt Creek School District #48  
Downers Grove School District #58  
Cass School District #63  
Woodridge School District #68  
DuPage High School District #88  
Community High School District #94  
Community High School District #99  
Westmont Community Unit School District #201

**Nays:**      None

**Absent:**      Keeneyville School District #20  
Benjamin School District #25  
West Chicago Elementary School District #33  
Maercker District #60  
Center Cass School District #66  
Community Consolidated School District #180  
Lisle Community Unit School District #202  
Elmhurst Community Unit School District #205

**Ayes: 10 Districts      Nays: 0 Districts      Absent: 8 Districts**

**Adjournment—** *I move to adjourn the meeting at 8:31 p.m. This motion, made by Board Member Cross and seconded by Board Member Casey-Maher, Passed on voice vote.*

  
\_\_\_\_\_  
Chairperson

  
\_\_\_\_\_  
Secretary