



Board of Control Meeting Virtual Meeting--<https://bit.ly/2Zin9nf>
July 15, 2020
SASED Administration Center 2900 Ogden Lisle, IL 60532
MINUTES

Dr. Anthony Palmisano, Secretary, called the meeting to order at 6:45 p.m. as a virtual meeting in pursuant to the Governor’s Executive Order 2020-39 due to COVID-19. Dr. McGuffin was in attendance at the SASED Administrative Center. <https://bit.ly/2Zin9nf>

Roll call was taken with the following responding:

Present:	District	Representative
	Keeneyville School District #20	April Dislers
	Benjamin School District #25	Jack Buscemi (arrived 7:08 p.m.)
	School District #45, DuPage County	Dr. Anthony Palmisano
	Salt Creek School District #48	Raymond Kielminski
	Downers Grove School District #58	Emily Hanus (alternate)
	Cass School District #63	Mark Cross
	Center Cass School District #66	Dr. Andrew Weiss
	Woodridge School District #68	Tom Ruggio
	Community High School District #99	Joanna Vazquez Drexler
	Westmont Community Unit School District #201	Joel Price
	Lisle Community Unit School District #202	Randee Sims

Absent:	West Chicago Elementary School District #33	Kristina Davis
	Winfield School District #34	Dr. Matt Rich
	Maercker District #60	Dr. Sean Nugent
	DuPage High School District #88	Dr. Scott Helton
	Community High School District #94	Lynn Casey Maher
	Community Consolidated School District #180	Dr. Thomas Schneider
	Elmhurst Community Unit School District #205	Dr. David Moyer

Present: 11 Districts **Absent:** 7 Districts

Also in attendance:

Dr. Melinda McGuffin, Executive Director, SASED
Kevin Slattery, Treasurer and Director for Business, SASED
Maureen Kidd, Director for Programs & Services, SASED
Lynn Schroeder, Director for the Human Resource Department, SASED
Christine Martin, Assistant Director for Programs & Services, SASED
Anita Howard, Recording Secretary, SASED

- 2. **Pledge of Allegiance**
- 3. **Additions to the Agenda--none**
- 4. **Public Comment—none**

5. Consent Agenda

Motion made by Member Ray Kielminski, seconded by Member Randee Sims to approve the consent agenda items as presented.

- a. Approved Minutes from the June 17, 2020 open and closed sessions.
- b. Personnel Recommendations
 - 1) Accepted/Approved Resignations of Support Staff; Appointments of Licensed Staff and Administrative Staff; the Change of Employment status for Registered Staff and Administrative Staff; the employment of Low Incidence Extended School Year staff; the employment of Multi-Needs Extended School Year staff as presented.
- c. Accepted the Financial Reports
 - 1) Treasurer's Reports--June 2020
 - 2) Revenue/Expenditure Reports--June 2020
 - 3) Gross Payrolls--June 2020; \$4,609,573.01
 - 4) Interim Payroll--June 2020; \$982,691.99
 - 5) July 15, 2020 Bill List; \$637,776.00
 - 6) Interim Checks--June 2020; \$382,619.96
 - 7) Voided Checks--June 2020; \$2,710.00
- d. Adopted the Resolution regarding the ROE application for the mobile classrooms.
- e. Approved Amendment to Quick Confirmation Agreement between Chicago Lessee LLC d/b/a Hilton Chicago and SASSED d/b/a Midwest PBIS Network and West 40 Intermediate Service Center #2 for the 2020 and 2021 Events as presented.
- f. Approved Amendment to Quick Confirmation Agreement between Chicago Lessee LLC d/b/a Hilton Chicago and SASSED d/b/a Midwest PBIS Network and West 40 Intermediate Service Center #2 for the 2022 Event as presented.
- g. Approved Amendment to Quick Confirmation Agreement between Chicago Lessee LLC d/b/a Hilton Chicago and SASSED d/b/a Midwest PBIS Network and West 40 Intermediate Service Center #2 for the 2023 Event as presented.
- h. Approved Purchase of Securly online web filter in the amount of \$5,916.80 as presented.

Roll Call Vote:

Ayes: Keeneyville School District #20
School District #45, DuPage County
Salt Creek School District #48
Downers Grove School District #58
Cass School District #63
Center Cass School District #66
Woodridge School District #68
Community High School District #99
Westmont Community Unit School District #201
Lisle Community Unit School District #202

Nays: None

Absent: Benjamin School District #25
West Chicago Elementary School District #33
Winfield School District #34
Maercker District #60
DuPage High School District #88
Community High School District #94
Community Consolidated School District #180

Upon Roll Call Vote

Ayes: 10 Districts

Nays: 0 Districts

Absent: 8 Districts

Motion Carried

6. Discussion Without Action

- a. Net 56 Technology Audit Presentation-- The Net56 team presented findings of the technology audit highlighting there were over 3,000 responses with over 300 participants and the comments provided were as close as possible to the original responses. Todd Spight, Chief Security Officer, provided a summary of responses to focus group questions ranging from, “*What role does technology play in helping you achieve your overall curricular/service objectives?*” to “*What technology skills do you feel are important for you to develop in order to utilize technology more effectively?*” Also included were recommendations based on the input regarding education support tools, student safety and device management, Google Suite migration from Office 365 and network maintenance/hardware support. Dr. McGuffin thanked all the staff who participated and commended the Net56 team for the due diligence in this process. Discussion included how implementation of the recommendations will happen over the course of the next few years with a focus on what is best for students and collaboration with member districts. Additional discussion included anticipated server life and that disaster back up is currently routine.
 - 1) Technology Audit Recommendations— Continuing the audit presentation discussion, topics included the proposed recommendations would address many concerns especially between staff and member districts. Administration will continue to monitor SASED’s website and will make changes, especially for access by parents. It will be important to develop a framework for coaching and support for the migration. Areas still being explored are student information systems, resolving log in issues and repurposing devices after students’ needs have been met. Administration is also recommending Zoom platform for staff, board meetings, and other groups.
 - 2) Student 1-1 Devices— Dr. McGuffin introduced the discussion stating that when remote learning began in March, there hadn’t been a 1-1 device initiative at SASED. The technology response was determined by a student’s IEP or individual program, however, most students did not have a device. SASED worked directly with districts to get a device to students. This created a situation where teachers were working in multiple platforms. Administration is proposing to work with member districts on devices and work through each site’s decision tree such as who manages device, etc. This will necessitate one on one conversations with each district technology department to determine the best way to meet the needs of students to have devices when go to remote learning. Dr. Palmisano said he appreciates the collaboration between SASED and districts and thanked Net56 for their collaboration and service to students/staff.
- b. Satisfaction Surveys
 - 1) District Satisfaction Survey— Dr. McGuffin shared the survey highlights which were provided in the Board packet and added that through the survey, additional focus group areas were identified. The district administrators have engaged in weekly discussions throughout the summer, especially regarding fall planning.
 - 2) SASED Staff Satisfaction Survey— Dr. McGuffin shared that a consistent message from the survey results and all staff categories is the need for substitutes which is an area-wide issue. Dr. McGuffin thanked staff who offered survey comments and wanted the staff to know their comments were read and considered.
- c. Fall Planning Update—Programs/Services Director Maureen Kidd updated that in keeping the health and safety of students and staff as priorities, administration is planning for three contingencies of instruction: remote learning, in person instruction and a hybrid model. The

steering committee and members of both associations met and discussed many different issues including PPE availability, remote learning, screening, etc. The group is working on a return to school plan incorporating the available guidance documents and recommendations. SASSED is also establishing protocols in collaboration with member district school plans to provide services and open classrooms. Dr. Palmisano thanked everyone for their hard work and added as a superintendent this is one of the most challenging times in his career given the inconsistent information/guidance.

- d. Board Committees Update—Committee meeting dates are being proposed for the year.
- e. Executive Director’s Report—Dr. McGuffin highlighted that Eagle Scout Candidate Connor Ebert completed the Transition ADA Planter Project and installed the planters. She also commended SASSED’s audiology clinic staff who were acknowledged by the Illinois Educational Audiologists group for their assistance to other organizations regarding best practices during the pandemic and going forward.

7. Discussion with Action

- a. Approve engagement with Larry Lobert and Associates for profession development
Motion made by Member Ray Kielminski, seconded by Member Dr. Andrew Weiss to approve the engagement with Larry Lobert and Associates for profession development in the amount of \$7,350.00 as presented.

Roll Call Vote:

Ayes: Keeneyville School District #20
Benjamin School District #25
School District #45, DuPage County
Salt Creek School District #48
Downers Grove School District #58
Cass School District #63
Center Cass School District #66
Woodridge School District #68
Community High School District #99
Westmont Community Unit School District #201
Lisle Community Unit School District #202

Nays: None

Absent: West Chicago Elementary School District #33
Winfield School District #34
Maercker District #60
DuPage High School District #88
Community High School District #94
Community Consolidated School District #180
Elmhurst Community Unit School District #205

Upon Roll Call Vote

Ayes: 11 Districts Nays: 0 Districts Absent: 7 Districts Motion Carried

- b. Approve Contract for Services between SASSED/Early Choices and Accountability Solutions LLC as presented
Motion made by Member Ray Kielminski, seconded by Member Mark Cross to approve the contract for services between SASSED/Early Choices and Accountability Solutions LLC in the amount of \$25,800.00 as presented.

Roll Call Vote:

Ayes: Keeneyville School District #20
Benjamin School District #25

School District #45, DuPage County
Salt Creek School District #48
Downers Grove School District #58
Cass School District #63
Center Cass School District #66
Woodridge School District #68
Community High School District #99
Westmont Community Unit School District #201
Lisle Community Unit School District #202

Nays: None
Absent: West Chicago Elementary School District #33
Winfield School District #34
Maercker District #60
DuPage High School District #88
Community High School District #94
Community Consolidated School District #180
Elmhurst Community Unit School District #205

Upon Roll Call Vote

Ayes: 11 Districts Nays: 0 Districts Absent: 7 Districts Motion Carried

- c. Approve Contract for Services between SASSED/Early Choices and Watson Works as presented
Motion made by Member Tom Ruggio, seconded by Member Randee Sims to approve the contract for services between SASSED/Early Choices and Watson Works in the amount of \$16,000.00 as presented.

Roll Call Vote:

Ayes: Keeneyville School District #20
Benjamin School District #25
School District #45, DuPage County
Salt Creek School District #48
Downers Grove School District #58
Cass School District #63
Center Cass School District #66
Woodridge School District #68
Community High School District #99
Westmont Community Unit School District #201
Lisle Community Unit School District #202

Nays: None
Absent: West Chicago Elementary School District #33
Winfield School District #34
Maercker District #60
DuPage High School District #88
Community High School District #94
Community Consolidated School District #180
Elmhurst Community Unit School District #205

Upon Roll Call Vote

Ayes: 11 Districts Nays: 0 Districts Absent: 7 Districts Motion Carried

- d. Approve Wonders and My Perspectives Curriculum purchase as presented
Motion made by Member Randee Sims, seconded by Member Joanna Vazquez Drexler approve the purchase of the ELA Wonders and My Perspectives curricula materials in the amount of \$50,932.77 as presented.

Roll Call Vote:

Ayes: Keeneyville School District #20
Benjamin School District #25
School District #45, DuPage County
Salt Creek School District #48
Downers Grove School District #58
Cass School District #63
Center Cass School District #66
Woodridge School District #68
Community High School District #99
Westmont Community Unit School District #201
Lisle Community Unit School District #202

Nays: None

Absent: West Chicago Elementary School District #33
Winfield School District #34
Maercker District #60
DuPage High School District #88
Community High School District #94
Community Consolidated School District #180
Elmhurst Community Unit School District #205

Upon Roll Call Vote

Ayes: 11 Districts Nays: 0 Districts Absent: 7 Districts Motion Carried

- e. Approve Purchase of Zoom license as discussed in Technology Audit Recommendations
Motion made by Member Ray Kielminski, seconded by Member Tom Ruggio to approve the purchase of Zoom license as discussed in Technology Audit Recommendations in an amount to not exceed \$17,000 as discussed.

Roll Call Vote:

Ayes: Keeneyville School District #20
Benjamin School District #25
School District #45, DuPage County
Salt Creek School District #48
Downers Grove School District #58
Cass School District #63
Center Cass School District #66
Woodridge School District #68
Community High School District #99
Westmont Community Unit School District #201
Lisle Community Unit School District #202

Nays: None

Absent: West Chicago Elementary School District #33
Winfield School District #34
Maercker District #60
DuPage High School District #88
Community High School District #94
Community Consolidated School District #180
Elmhurst Community Unit School District #205

Upon Roll Call Vote

Ayes: 11 Districts Nays: 0 Districts Absent: 7 Districts Motion Carried

- f. Approve SASED purchase of Student 1-1 devices for Southeast Alternative School, Directions (Southeast/D25) Program and Transition Program in an amount to not exceed \$45,000.

Motion made by Member Mark Cross, seconded by Member Ray Kielminski to approve the SASED purchase of Student 1-1 devices for Southeast Alternative School, Directions (Southeast/D25) Program and Transition Program in an amount to not exceed \$45,000 as discussed.

Roll Call Vote:

Ayes: Keeneyville School District #20
Benjamin School District #25
School District #45, DuPage County
Salt Creek School District #48
Downers Grove School District #58
Cass School District #63
Center Cass School District #66
Woodridge School District #68
Community High School District #99
Westmont Community Unit School District #201
Lisle Community Unit School District #202

Nays: None

Absent: West Chicago Elementary School District #33
Winfield School District #34
Maercker District #60
DuPage High School District #88
Community High School District #94
Community Consolidated School District #180
Elmhurst Community Unit School District #205

Upon Roll Call Vote

Ayes: 11 Districts Nays: 0 Districts Absent: 7 Districts Motion Carried

- g. Approve SASED purchase of Student 1-1 devices in an amount to not exceed \$100,000 as discussed

Motion made by Member Ray Kielminski, seconded by Member Jack Buscemi to approve SASED purchase of Student 1-1 devices in an amount not to exceed \$100,000 as negotiated by Dr. McGuffin with Member Districts and vendors as discussed.

Roll Call Vote:

Ayes: Keeneyville School District #20
Benjamin School District #25
School District #45, DuPage County
Salt Creek School District #48
Downers Grove School District #58
Cass School District #63
Center Cass School District #66
Woodridge School District #68
Community High School District #99
Westmont Community Unit School District #201
Lisle Community Unit School District #202

Nays: None

Absent: West Chicago Elementary School District #33
Winfield School District #34

Maercker District #60
DuPage High School District #88
Community High School District #94
Community Consolidated School District #180
Elmhurst Community Unit School District #205

Upon Roll Call Vote

Ayes: 11 Districts Nays: 0 Districts Absent: 7 Districts Motion Carried

8. **Adjournment**—*Motion made by Member Ray Kielminski, seconded by Member Tom Ruggio to adjourn the meeting at 7:57 p.m.*

Roll Call Vote:

Ayes: Keeneyville School District #20
 Benjamin School District #25
 School District #45, DuPage County
 Salt Creek School District #48
 Downers Grove School District #58
 Cass School District #63
 Center Cass School District #66
 Woodridge School District #68
 Community High School District #99
 Westmont Community Unit School District #201
 Lisle Community Unit School District #202

Nays: None
Absent: West Chicago Elementary School District #33
 Winfield School District #34
 Maercker District #60
 DuPage High School District #88
 Community High School District #94
 Community Consolidated School District #180
 Elmhurst Community Unit School District #205

Upon Roll Call Vote

Ayes: 11 Districts Nays: 0 Districts Absent: 7 Districts Motion Carried



Chairperson



Secretary