



SCHOOL ASSOCIATION FOR SPECIAL EDUCATION IN DUPAGE

**Board of Control Meeting
August 22, 2018
SASED Administration Center 2900 Ogden Lisle, IL 60532
6:30 PM
MINUTES**

Dr. John Correll, Chairperson, called the meeting to order at 6:30 p.m. and welcomed those in attendance.

Roll call was taken with the following responding:

Present:	District	Representative
	Benjamin School District #25	Jack Buscemi
	Winfield School District #34	Dr. Matt Rich
	School District #45, DuPage County	Dr. Anthony Palmisano
	Salt Creek School District #48	Dr. John Correll
	Downers Grove School District #58	Doug Purcell
	Center Cass School District #66	Dr. Tim Arnold
	Woodridge School District #68	Tom Ruggio
	DuPage High School District #88	Dr. Scott Helton
	Community High School District #94	Katherine Doremus
	Lisle Community Unit School District #202	Bob Tarasewicz
Absent:	Keeneyville School District #20	April Dislers
	West Chicago Elementary School District #33	Karina Villa
	Maercker District #60	Sean Nugent
	Cass School District #63	Dr. Kerry Foderaro
	Community High School District #99	Dr. Nancy Kupka
	Community Consolidated School District #180	Dr. Thomas Schneider
	Westmont Community Unit School District #201	Joel Price
	Elmhurst Community Unit School District #205	Dr. David Moyer

Present: 10 Districts Absent: 8 Districts

Also in attendance:

- Dr. Michael Volpe, Executive Director, SASED
- Sam Cannata, Treasurer and Director for Business, SASED
- Elliot May, Director of Technology, SASED
- Lynn Schroeder, Director for the Human Resource Department, SASED
- Anita Howard, Recording Secretary, SASED

2. **Pledge of Allegiance**
3. **Additions to the Agenda--none**
4. **Public Comment--none**
5. **Consent Agenda**

Motion made by Member Jack Buscemi, seconded by Member Dr. Scott Helton to approve the consent agenda items as presented.

- a. Approval of Minutes
- b. Personnel Recommendations
 - 1) Accept/Approve Appointments, Resignations/Terminations, Change of Employment Status of Licensed, Registered and Educational Support Personnel as outlined.
- c. Accept the Financial Reports
 - 1) Treasurer's Report--June/July 2018
 - 2) Revenue/Expenditure Reports –June/July 2018
 - 3) Gross Payrolls –June/July 2018; \$4,573,179.31/\$474,976.75
 - 4) Interim Payroll Liabilities--June/July 2018; \$1,139,127.74/\$311,471.48
 - 5) Interim Checks – June/July 2018; \$431,730.34/\$2,839,341.70
 - 6) August 22, 2018 Bill List; \$2,028,037.22
- d. Approve destruction of January 25, 2017 closed session recording.

Upon Roll Call Vote:

Ayes: Benjamin School District #25
Winfield School District #34
School District #45, DuPage County
Salt Creek School District #48
Downers Grove School District #58
Center Cass School District #66
Woodridge School District #68
DuPage High School District #88
Lisle Community Unit School District #202

Nays: None

Abstain: Community High School District #94

Absent: Keeneyville School District #20
West Chicago Elementary School District #33
Maercker District #60
Cass School District #63
Community High School District #99
Community Consolidated School District #180
Westmont Community Unit School District #201
Elmhurst Community Unit School District #205

Ayes: 9 Districts Nays: 0 Districts Abstain: 1 District Absent: 8 Districts
Motion carried.

6. Discussion Without Action

a. Informational/Correspondence

- 1) Program Administrator meeting—Dr. Volpe shared the agenda for the Program Administrator July 30th meeting, which was the first agenda of the new year. There will be a similarly heavy agenda for the District Administrator meeting on September 14.

- 2) Correspondence
 - a) HFS correspondence regarding acceptable audit of Medical Assistance Program.
 - b) IAASE Federal Updates— Dr. Volpe commented that he received this information at a recent IAASE board meeting. Based on feedback from the Board, he was including the information to make sure the Board and District Administrators are updated on upcoming legislation.
- 3) FOIA Requests--
 - a) Better Government Association/NBC5— referencing any cases of payments as a result of sexual misconduct or sex/gender discrimination claims. SASSED has had no such claims.
 - b) IEA FOIA— This request was for information regarding support staff and various data. This is the same request that many districts also received.
- b. Board Presentation Survey results--Dr. Volpe said 13 districts completed the survey and the majority of what was requested, administration had already planned to present. There will be more updates regarding professional growth and leadership and the Board will need to have more conversations about professional development available to our districts given the changes in IDEA. Topics have been integrated it into the month by month calendar and up through December, the focus will be on the executive director search.
- c. 2018-19 Classroom locations and enrollment— Dr. Volpe shared that SASSED is grateful for the support of classrooms in districts' buildings and this year, there was not as much movement of programs across districts. We have begun the year at close to capacity in many of our classrooms and may need to come back later in the year asking if there is available classroom space. Enrollment numbers are good, especially at Southeast and Directions (new classrooms).
- d. Board Committee Updates
 - 1) Executive Director Search Committee— Dr. Volpe reviewed the leadership survey profile which had 255 respondents identifying desired skills/characteristics/experiences. He added that the responses were used to form the job description and job postings. The committee is meeting September 4th to develop the interview process. He is communicating/networking with organizations, etc. to generate interest. The committee is looking to interview in October with the final hiring in November.
 - 2) Finance Committee-- No meeting
 - 3) Policy Committee-- No meeting
- e. Administrative Update
 - Sam Cannata reported 11 of 18 districts have a new transportation provider which will be a positive change for districts in the long run.
 - Lynn Schroeder shared 10 certified spots this year are not direct hires, and some are caused by leaves. She added that support staff positions are not fully staffed but SASSED is now getting more applicants.
 - Elliot May reported his team is focused on the start of year with many computers going out to school networks. Additionally, they are working on the Southeast School renovations.
 - Dr. Volpe shared that Nan Diamond was absent but wanted the Board to know she has been working with the autism committee on refining and expanding the STARS program. Also, staff are revising referral forms for accessing services which will help staff and districts.
- f. Executive Director's Report— Dr. Volpe shared that Orientation Day went very well and included the roll out of mission/vision statements and featured testimonials from three families, staff and students. SASSED's 60th year started on a high note. He alerted the Board that three financial issues will be taken up next month: 1) the change in TRS; 2) the change in IDEA distribution for FY20; 3) the construction assessment for Southeast/creation of a maintenance

fund. He added there will be no action at that time, just conversation.

g. Agenda Items for September meeting

7. Closed Session—not convened.

8. Discussion with Action

a. Approval of Strategic Plan Actions 2018-19

Motion made by member Tom Ruggio, seconded by Member Kathe Doremus to approve the 2018-19 Strategic Plan Actions as presented.

Discussion included this is the last year of the three-year plan. Dr. Volpe reviewed the proposed strategic actions for 2018-19 which are, as usual, ambitious.

Upon Voice Vote, motion carried.

Dr. Correll shared that Orientation Day was excellent and that he has a 35-year history with SASED. He added he would like to tour Southeast when the construction is completed. Dr. Volpe shared the plan is to have the September meeting at Southeast. He added that Transition construction is completed, and he will take interested members down for a tour once the meeting is adjourned.

9. Adjournment

Motion made by Member Dr. Matt Rich, seconded by member Jack Buscemi to adjourn the SASED Board of Control meeting at 7:16 p.m..

Upon Voice Vote, motion carried.



Chairperson



Secretary