



SCHOOL ASSOCIATION FOR SPECIAL EDUCATION IN DUPAGE

**Board of Control Meeting
August 25, 2021
SASED Administrative Center
2900 Ogden
Lisle, IL 60532
MINUTES**

Dr. Matt Rich, Chairperson, called the meeting to order at 6:45 p.m. and welcomed those in attendance.

Roll call was taken with the following responding:

Present:	District	Representative
	Winfield School District #34	Dr. Matt Rich
	School District #45, DuPage County	Dr. Anthony Palmisano
	Salt Creek School District #48	Raymond Kielminski (arrived 6:51 p.m.)
	Downers Grove School District #58	Emily Hanus
	Cass School District #63	Mark Cross
	Center Cass School District #66	Dr. Andrew Wise
	Woodridge School District #68	Tom Ruggio
	DuPage High School District #88	Dr. Jean Barbanente
	Community High School District #94	Lynn Casey-Maher
	Community High School District #99	Joanna Vazquez Drexler
	Westmont Community Unit School District #201	Leah Conover
Absent:	Keeneyville School District #20	Terry Walloch
	Benjamin School District #25	Jack Buscemi
	West Chicago Elementary School District #33	Dr. Kristina Davis
	Maercker District #60	Dr. Sean Nugent
	Community Consolidated School District #180	Dr. Thomas Schneider
	Lisle Community Unit School District #202	Wendy Nadeau
	Elmhurst Community Unit School District #205	Dr. Keisha Campbell

Present: 11 Districts

Absent: 7 Districts

Also in attendance:

- Dr. Melinda McGuffin, Executive Director, SASED
- Don Robinson, Treasurer and Director for Business, SASED
- Dr. Kennedy Strickland Dixon, Director for Programs & Services, SASED
- Julie Grohn, Director for the Human Resource Department, SASED
- Christine Martin, Asst. Director for Programs & Services, SASED
- Anita Howard, Recording Secretary, SASED

1. Pledge of Allegiance

2. Closed Session

I move to recess to closed session at 6:46 p.m. for the purposes of:

a. Discussing the appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or educational setting, or specific volunteers of the public body or legal counsel for the public body including hearing testimony on a complaint lodged against an employee, a specific individual who serves as an independent contractor in a park, recreational, or educational setting, or a volunteer of the public body or against legal counsel for the public body to determine its validity. 5 ILCS 120/2c1

b. Collective negotiating matters between the public body and its employees or its representatives, or deliberations concerning salary schedules for one or more classes of employees.

This motion, made by Board Member Cross and seconded by Board Member Casey-Maher passed on voice vote.

Returned to open session at 6:57 p.m.

3. **Public Comment**--none

4. **Consent Agenda**

Motion made by Member Casey-Maher, seconded by Member Conover to approve the following consent agenda items as presented:

- a. Approved minutes of the June 23, 2021 open and closed sessions and the August 12, 2021 policy committee meeting
- b. Personnel Recommendations
 - 1) Accepted/Approved the Resignations, Retirements and Appointments of Licensed and Educational Support Staff; the Appointments of Registered Staff; the Appointments of Contracted Licensed and Educational Support Staff; and the Change of Employment Status for Licensed and Educational Support Staff
- c. Accepted the Financial Reports
 - 1) Treasurers Report--June/July 2021
 - 2) Revenue & Expenditure Reports--June/July 2021
 - 3) Gross Payrolls—June/July 2021; \$1,889,405.32/\$1,652,633.99
 - 4) Interim Payrolls—June/July 2021; \$1,040,051.06/\$415,579.31
 - 5) Bill List--August 2021; \$312,651.37
 - 6) Interim Checks--June/July 2021; \$429,979.35/\$1,802,353.45
- d. Approved/Adopted No Changes/Review Policies
 - 1) 1:10 SASSED Legal Status
 - 2) 1:20 Organization, Operations
 - 3) 1:30 Philosophy
 - 4) 2:10 Governance
 - 5) 2:20 Powers and Duties of the Board of Control
 - 6) 2:130 Board-Executive Director Relationship
 - 7) 3:30 Chain of Command
 - 8) 6:255 Assemblies and Ceremonies
 - 9) 7:220 Bus Conduct
 - 10) 7:230 Misconduct by Students with Disabilities
 - 11) 7:280 Communicable and Chronic Infectious Disease
- e. Conducted First Reading of Policies
 - 1) 2:240 Board Policy Development
 - 2) 5:10 Equal Employment Opportunity and Minority Recruitment
 - 3) 5:30 Hiring Process and Criteria
 - 4) 6:100 Using Animals in the Educational Program (new policy)
 - 5) 6:160 English Learners
 - 6) 6:235 Access to Electronic Networks
 - 7) 6:260 Complaints About Curriculum, Instructional Materials, and Programs
 - 8) 8:90 Parent Organizations and Booster Clubs
- f. Approved treasurer's bond update

- g. Approved SOPPAS
 - 1) Renaissance Learning, Inc.
 - 2) Prentke Romich Company
 - 3) Apex Learning Centers
 - 4) Learning A-Z, LLC
 - 5) SeeSaw
 - 6) SAVVAS Learning Company
 - 7) TobiiDynavox LLC
- h. Accepted donation of \$500 from the DuPage Credit Union
- i. Approved Secondary Transitional Experience Program contract in the amount of \$40,850.00
- j. Approved Department of Rehabilitation Services Transition Specialist Program contract in the amount of \$23,191.00
- k. Approved destruction of February 26, 2020 closed session recording

Upon roll call vote:

Ayes:

- Winfield School District #34
- School District #45, DuPage County
- Salt Creek School District #48
- Downers Grove School District #58
- Cass School District #63
- Center Cass School District #66
- Woodridge School District #68
- DuPage High School District #88
- Community High School District #94
- Community High School District #99
- Westmont Community Unit School District #201

Nays: None

- Absent:**
- Keeneyville School District #20
 - Benjamin School District #25
 - West Chicago Elementary School District #33
 - Maercker District #60
 - Community Consolidated School District #180
 - Lisle Community Unit School District #202
 - Elmhurst Community Unit School District #205

Ayes: 11 Districts Nays: 0 Districts Absent: 7 Districts

5. Discussion Without Action

a. Informational/Correspondence

- 1) Update on Governing Board adoption of FY22 budget— Mr. Robinson shared that the Governing Board approved the budget and noted it is a balanced budget. However, with the addition of the ESSER funding, an amended budget will be required including a budget hearing. It was suggested to consider using the joint meeting in January for the timeline.
- 2) Update on strategic planning— Dr. McGuffin shared the core team has met twice with the CEC facilitator. A strategic planning website has been linked to the SASSED website complete with current documents and an events calendar. Participants for the planning team are being sought. The process is well thought out involving multiple stakeholders. The planning team intends to recommend a strategic plan to the Board at its December 8th meeting.
- 3) Orientation Day Report— Dr. Strickland-Dixon and Mrs. Martin provided a verbal summary of the written report submitted to board members. Program administrators

participated and were able to present to and meet/greet all staff. New staff were energized. Due to Covid increases, SASSED opening day activities were held remotely.

b. Enrollment Update— Dr. McGuffin updated the Board that enrollment is starting the year slightly down from last year however, August is a pivotal month. It is anticipated that the numbers will be more accurate in September. More medically fragile students are also being referred. Each program's enrollment is fluctuating as districts get back to school in person and determine students' needs. Starting in September, the enrollment update will include additional information as to why a student withdrew from a program.

c. Board Committee Updates— Negotiations on September 2nd and October 4th. The policy committee met and brought forth policies for Board action tonight. A finance committee meeting will be convened on September 8th.

6. Discussion with Action

a. Rescind approved Sheila White contract approved 6/23/21 and approve revised contract
I move to rescind the administrator contract for Sheila White approved 6/23/21 and approve the revised contract as presented. This motion, made by Board Member Cross and seconded by Board Member Weiss, Passed.

Upon roll call vote:

Ayes:

Winfield School District #34
School District #45, DuPage County
Salt Creek School District #48
Downers Grove School District #58
Cass School District #63
Center Cass School District #66
Woodridge School District #68
DuPage High School District #88
Community High School District #94
Community High School District #99
Westmont Community Unit School District #201

Nays: None

Absent: Keeneyville School District #20
Benjamin School District #25
West Chicago Elementary School District #33
Maercker District #60
Community Consolidated School District #180
Lisle Community Unit School District #202
Elmhurst Community Unit School District #205

Ayes: 11 Districts Nays: 0 Districts Absent: 7 Districts

b. Approve sick time payout for Sheila Keegan
I move to approve the sick time payout for 77.88 days in the amount of \$2,920.50 for Sheila Keegan as requested. This motion, made by Board Member Casey-Maher and seconded by Board Member Vazquez-Drexler Passed.

Discussion included the Board thanking Sheila for her 40 years of service.

Upon roll call vote:

Ayes:

Winfield School District #34

School District #45, DuPage County
Salt Creek School District #48
Downers Grove School District #58
Cass School District #63
Center Cass School District #66
Woodridge School District #68
DuPage High School District #88
Community High School District #94
Community High School District #99
Westmont Community Unit School District #201

Nays: None

Absent: Keeneyville School District #20
Benjamin School District #25
West Chicago Elementary School District #33
Maercker District #60
Community Consolidated School District #180
Lisle Community Unit School District #202
Elmhurst Community Unit School District #205

Ayes: 11 Districts Nays: 0 Districts Absent: 7 Districts

c. Adopt the SASED 2021 Return to Learn Plan and the resolution regarding cooperative operations during COVID-19 pandemic

I move to adopt the 2021 SASED Return to Learn Plan and the resolution related to Cooperative Operations During COVID-19 Pandemic as presented. This motion, made by Board Member Weiss and seconded by Board Member Palmisano, was rescinded.

I move to adopt the 2021 SASED Return to Learn Plan and the revised resolution related to Cooperative Operations During COVID-19 Pandemic Section 7 language to include "through January 26, 2022." This motion, made by Board Member Weiss and seconded by Board Member Kielminski Passed.

Discussion included Dr. McGuffin providing an overview of SASED's Return to Learn Plan highlighting three priorities: 1) student and staff safety and well-being; 2) return to in-person learning; 3) continuity of in-person learning. SASED has 46 classrooms in 18 different buildings in 11 of its member districts. It is imperative, Dr. McGuffin stated, that SASED work within its member districts' processes and procedures but also within its own and layer them together. SASED does not have a covid testing program because it doesn't have the staff to train and go out to all of the classrooms but it will work with districts on this concern. Staffing was also discussed and SASED is not fully staffed at this time with greatest needs being teacher assistants and nurses. Most of the nurses are coming from agencies. Further discussion included ways the districts could possibly support SASED with the staffing issues. A major consideration is that many students are returning to school with different medical needs than they previously had, thus requiring more direct staff attention. Having bus drivers is also a statewide crisis and SASED is no exception. In discussion of the resolution for authority during covid, it was determined to adopt the resolution with the addition of reviewing it at the January 26, 2022 Board meeting.

Upon roll call vote:

Ayes:
Winfield School District #34
School District #45, DuPage County
Salt Creek School District #48

Downers Grove School District #58
Cass School District #63
Center Cass School District #66
Woodridge School District #68
DuPage High School District #88
Community High School District #94
Community High School District #99
Westmont Community Unit School District #201

Nays: None

Absent: Keeneyville School District #20
Benjamin School District #25
West Chicago Elementary School District #33
Maercker District #60
Community Consolidated School District #180
Lisle Community Unit School District #202
Elmhurst Community Unit School District #205

Ayes: 11 Districts Nays: 0 Districts Absent: 7 Districts

d. Approve Addendum to contract with FoxHire, Inc.

I move to approve the addendum to the contract with FoxHire, Inc. as presented. This motion, made by Board Member Ruggio and seconded by Board Member Palmisano, Passed.

Upon roll call vote:

Ayes:

Winfield School District #34
School District #45, DuPage County
Salt Creek School District #48
Downers Grove School District #58
Cass School District #63
Center Cass School District #66
Woodridge School District #68
DuPage High School District #88
Community High School District #94
Community High School District #99
Westmont Community Unit School District #201

Nays: None

Absent: Keeneyville School District #20
Benjamin School District #25
West Chicago Elementary School District #33
Maercker District #60
Community Consolidated School District #180
Lisle Community Unit School District #202
Elmhurst Community Unit School District #205

Ayes: 11 Districts Nays: 0 Districts Absent: 7 Districts

e. Approve 2021-22 contract with Edu Healthcare for staffing as presented

I move to approve the 2021-22 contract with Edu Healthcare for staffing as presented. This motion, made by Board Member Kielminski and seconded by Board Member Vazquez-Drexler, Passed.

Upon roll call vote:

Ayes:

Winfield School District #34
School District #45, DuPage County
Salt Creek School District #48
Downers Grove School District #58
Cass School District #63
Center Cass School District #66
Woodridge School District #68
DuPage High School District #88
Community High School District #94
Community High School District #99
Westmont Community Unit School District #201

Nays: None

Absent:

Keeneyville School District #20
Benjamin School District #25
West Chicago Elementary School District #33
Maercker District #60
Community Consolidated School District #180
Lisle Community Unit School District #202
Elmhurst Community Unit School District #205

Ayes: 11 Districts Nays: 0 Districts Absent: 7 Districts

f. Approve 2021-2022 agreement with maxim healthcare for staffing as presented
I move to approve the 2021-2022 agreement with Maxim Healthcare for staffing as presented. This motion, made by Board Member Kielminski and seconded by Board Member Casey-Maher, Passed.

Upon roll call vote:

Ayes:

Winfield School District #34
School District #45, DuPage County
Salt Creek School District #48
Downers Grove School District #58
Cass School District #63
Center Cass School District #66
Woodridge School District #68
DuPage High School District #88
Community High School District #94
Community High School District #99
Westmont Community Unit School District #201

Nays: None

Absent:

Keeneyville School District #20
Benjamin School District #25

West Chicago Elementary School District #33
Maercker District #60
Community Consolidated School District #180
Lisle Community Unit School District #202
Elmhurst Community Unit School District #205

Ayes: 11 Districts Nays: 0 Districts Absent: 7 Districts

g. Approve agreement with ProCare Therapy for staffing
I move to approve the agreement with ProCare Therapy for staffing as presented. This motion, made by Board Member Cross and seconded by Board Member Vazquez-Drexler, Passed.

Upon roll call vote:

Ayes:

Winfield School District #34
School District #45, DuPage County
Salt Creek School District #48
Downers Grove School District #58
Cass School District #63
Center Cass School District #66
Woodridge School District #68
DuPage High School District #88
Community High School District #94
Community High School District #99
Westmont Community Unit School District #201

Nays: None

Absent:

Keeneyville School District #20
Benjamin School District #25
West Chicago Elementary School District #33
Maercker District #60
Community Consolidated School District #180
Lisle Community Unit School District #202
Elmhurst Community Unit School District #205

Ayes: 11 Districts Nays: 0 Districts Absent: 7 Districts

h. Approve the 2020-21 Intergovernmental Agreement between SASSED and Cook County School District 130
I move to approve the 2020-21 Intergovernmental Agreement between SASSED and Cook County School District 130 as presented. This motion, made by Board Member Vazquez-Drexler and seconded by Board Member Palmisano, Passed.

Upon roll call vote:

Ayes:

Winfield School District #34
School District #45, DuPage County
Salt Creek School District #48
Downers Grove School District #58
Cass School District #63
Center Cass School District #66
Woodridge School District #68

DuPage High School District #88
Community High School District #94
Community High School District #99
Westmont Community Unit School District #201

Nays: None

Absent: Keeneyville School District #20
Benjamin School District #25
West Chicago Elementary School District #33
Maercker District #60
Community Consolidated School District #180
Lisle Community Unit School District #202
Elmhurst Community Unit School District #205

Ayes: 11 Districts Nays: 0 Districts Absent: 7 Districts

7. Closed Session

I move to recess to closed session at 7:57 p.m. for the purpose of:

a. Discussing the appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or educational setting, or specific volunteers of the public body or legal counsel for the public body including hearing testimony on a complaint lodged against an employee, a specific individual who serves as an independent contractor in a park, recreational, or educational setting, or a volunteer of the public body or against legal counsel for the public body to determine its validity. 5 ILCS 120/2c1

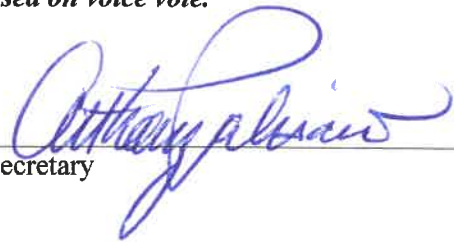
This motion, made by Board Member Vazquez-Drexler and seconded by Board Member Conover, Passed on voice vote.

Returned to open session at 8:41 p.m.

8. Adjournment--Motion made by Board Member Casey-Maher and seconded by Board Member Kielminski to adjourn the meeting at 8:42 p.m., Passed on voice vote.



Chairperson



Secretary