



**Board of Control Meeting
September 19, 2018
SASED Administration Center (Century Hill Education Center),
6S331 Cornwall Road, Naperville, Illinois
MINUTES**

Doug Purcell, Vice-chairperson, called the meeting to order at 6:32 p.m. and welcomed those in attendance.

Roll call was taken with the following responding:

Present:	District	Representative
	Keeneyville School District #20	April Dislers
	School District #45, DuPage County	Dr. Anthony Palmisano
	Downers Grove School District #58	Doug Purcell
	Cass School District #63	Dr. Kerry Foderaro
	Center Cass School District #66	Dr. Tim Arnold
	Woodridge School District #68	Tom Ruggio
	DuPage High School District #88	Dr. Scott Helton
	Community Consolidated School District #180	Dr. Thomas Schneider
	Westmont Community Unit School District #201	Joel Price
	Lisle Community Unit School District #202	Bob Tarasewicz
Absent:	Benjamin School District #25	Jack Buscemi
	West Chicago Elementary School District #33	Karina Villa
	Winfield School District #34	Dr. Matt Rich
	Salt Creek School District #48	Dr. John Correll
	Maercker District #60	Sean Nugent
	Community High School District #94	Kathe Doremus
	Community High School District #99	Dr. Nancy Kupka
	Elmhurst Community Unit School District #205	Dr. David Moyer

Present: 10 Districts **Absent:** 8 Districts

Also in attendance:

- Dr. Michael Volpe, Executive Director, SASED
- Sam Cannata, Treasurer and Director for Business, SASED
- Nan Diamond, Director for Programs & Services, SASED
- Elliot May, Director of Technology, SASED
- Lynn Schroeder, Director for the Human Resource Department, SASED
- Anita Howard, Recording Secretary, SASED

- 2. **Pledge of Allegiance**
- 3. **Additions to the Agenda—none**
- 4. **Public Comment—none**

5. Consent Agenda

Motion made by Member Joel Price, seconded by Member Bob Tarasewicz to approve the consent agenda items as presented.

- a. Approval of Minutes from the August 22, 2018 Open Session and September 4, 2018 Executive Director Search Committee.
- b. Personnel Recommendations
 - 1) Accept/Approve Resignations, Change of Employment Status, Appointments of Licensed Staff, Educational Support Personnel and grant staff as presented.
- c. Accept the Financial Reports
 - 1) Treasurer's Report
 - 2) Revenue/Expenditure Report--August 2018
 - 3) Gross Payrolls –August 2018; \$556,739.53
 - 4) Interim Payroll Liabilities-- August 2018; \$205,194.82
 - 5) September Bill List--\$2,392,608.03
 - 6) Interim Checks – August 2018; \$535853.23
 - 7) Voided Checks--\$213.31
- d. Approve Student Trip for Goal Ball Tournament

Upon Roll Call Vote:

Ayes: Keeneyville School District #20
School District #45, DuPage County
Downers Grove School District #58
Cass School District #63
Center Cass School District #66
Woodridge School District #68
DuPage High School District #88
Community Consolidated School District #180
Westmont Community Unit School District #201
Lisle Community Unit School District #202

Nays: None

Absent: Benjamin School District #25
West Chicago Elementary School District #33
Winfield School District #34
Salt Creek School District #48
Maercker District #60
Community High School District #94
Community High School District #99
Elmhurst Community Unit School District #205

Ayes: 10 District Nays: 0 Districts Absent: 8 Districts Motion Carried

6. Discussion Without Action

- a. Presentation--ESY 2018— Andy Hubble, Administrator for Southeast School and SASSED ESY programming provided a summary of the summer efforts and changes that were made in the program based on last year’s data. There were four areas needing more accountability: attendance, billing, transportation and goal attainment. Enrollment data showed a slight decrease from last year with

Multi-Needs having the largest decrease. 2018 ESY was the second year for the credit recovery program which included member district students. Districts are doing a good job of making sure students who are committed are attending. Each district received reports of cumulative and individual student data. In 2018 only 7% of students showed any regression in goal attainment (1 academic and 1 social-emotional goal.) Attendance is an area needing improvement. Structure of Monday-Thursday will continue for ESY next year and families will be surveyed regarding the four-day schedule.

- b. Annual Administrator Salary/IMRF Report— Though not required, SASED chooses to comply with this requirement as do our districts.
- c. Informational/Correspondence
 - 1) Program Administrator Meeting 9/4/18— SASED administrators are doing a book study with **From Goals to Growth: Intervention & Support in Every Classroom.**
 - 2) District Administrator Meeting 9/14/18— ESY data was presented, as well a great discussion on the autism continuum facilitated by both district and SASED administrators. The meeting agendas have been reconfigured based on feedback and discussion at the May district administrator meeting.
 - 3) DWC Meeting 9/13/18—have had discussions regarding lease with Hinsdale South for DHH housing—won't have future impact on SASED.
- d. Southeast Alternative School Maintenance Fund— Dr. Volpe reviewed the discussion from last spring which was a component of the building process at Southeast. He shared required projects which comprise the life safety plan for Southeast. It is important to move students out during ESY to have more time for project completion and then new leadership can finalize the project. The initial idea is to increase the assessment to \$2,000/student which will be used to partially fund the work. To accomplish the summer 2019 work, the bid process must occur this fall. Administration will present a firm proposal next month after being vetted through the finance committee.
- e. IDEA FY20 Distribution Process—have been hearing many different things about this: IDEA funds are now being proposed to go directly to districts, but nothing is finalized. Administration will keep the Board informed regarding timeframe, etc. Any regulations will be a shift in how SASED processes administrative costs--will no longer be able to keep the 7 ½% which is 5% administrative and 2 ½ % PD. One of easiest ways to process the change is to invoice districts the amount previously received. All groups are having discussions about the process. This will be an agenda topic for the finance committee and there was discussion regarding bringing this issue and maintenance fund to district CSBOs
- f. Implications of 3% Cap— Dr. Volpe reviewed that last winter the Board approved a multi-year phase in for Board paid TRS for SASED administrators prior to appearance of the 3% cap. Currently the new regulations are undergoing a 45-day review, but it is hoped there will be a regulatory remedy to either grandfather in previously approved actions or remove any penalty. This year is not impacted but a new strategy/options will be needed for next year based on a legal read of what can or cannot be done.
- g. Board Committee Updates
 - 1) Finance Committee— Establishing a meeting in October prior to regular meeting.
 - 2) Policy Committee--Planning on a December meeting.
 - 3) Executive Director Search Committee-- The first round of interviews is October 1st and 3rd with 19 stakeholders. The second round is the 18th, October 24th the finalist will be presented to the joint board meeting in October. The Governing Board will take final action at their November 7th meeting.
- h. Administrative Update
 - Sam Cannata reported the change in transportation provider is going well although there needs to be an improvement in communication. The provider needs another 20-25 drivers to split some routes and there are a few concerns with individual districts.

- Nan Diamond reported there are several district level committees including Autism and what it takes to bring back students from private placements. Other committees include Transition and Early Childhood programming. A clinical forum has been established to look at a team approach to wrap around mental health needs of students and to lend assistance to districts.
 - Elliot May shared his team is finishing the work at Southeast and in buildings where classrooms have changed. They are also streamlining processing of small tasks such as fob distribution, etc.
 - Lynn Schroeder reported she is working with the search committee and is anticipating having to complete a ROE compliance visit this year. The team has started the review process for Professional Development.
- i. Executive Director Report— Dr. Volpe reported he is very pleased with the re-construction work at Southeast and he also thanked District 88 for hosting the Goalball tournament. As a reminder, the SASED Administrative Center is open on Columbus Day but Southeast and Transition are closed.
 - j. SASED Professional Development Offerings—in packet
 - k. Agenda Items for October Meeting--None

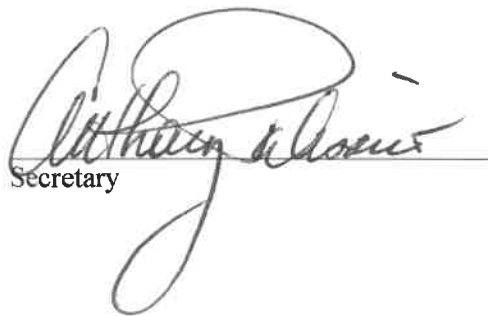
7. **Closed Session—not convened.**

8. **Adjournment**

Motion made by Member Dr. Helton, seconded by Member Tom Ruggio to adjourn this meeting at 7:18 p.m.

Upon voice vote, motion passed.


Chairperson


Secretary