



**Board of Control Meeting
September 22, 2021
SASED Administrative Center
2900 Ogden
Lisle, IL 60532
MINUTES**

Dr. Matt Rich, Chairperson, called the meeting to order at 6:33 p.m. and welcomed those in attendance.

Roll call was taken with the following responding:

Present:	District	Representative
	Keeneyville School District #20	Terry Walloch
	Benjamin School District #25	Jack Buscemi
	West Chicago Elementary School District #33	Dr. Kristina Davis
	Winfield School District #34	Dr. Matt Rich
	School District #45, DuPage County	Dr. Anthony Palmisano
	Downers Grove School District #58	Emily Hanus
	Maercker District #60	Dr. Sean Nugent
	Woodridge School District #68	Tom Ruggio
	DuPage High School District #88	Dr. Jean Barbanente
	Community High School District #94	Lynn Casey-Maher
	Community High School District #99	Joanna Vazquez Drexler

Absent:	District	Representative
	Salt Creek School District #48	Raymond Kielminski
	Cass School District #63	Mark Cross
	Center Cass School District #66	Dr. Andrew Wise
	Community Consolidated School District #180	Dr. Thomas Schneider
	Westmont Community Unit School District #201	Leah Conover
	Lisle Community Unit School District #202	Wendy Nadeau
	Elmhurst Community Unit School District #205	Dr. Keisha Campbell

Present: 11 Districts

Absent: 7 Districts

Also in attendance:

Dr. Melinda McGuffin, Executive Director, SASED
Don Robinson, Treasurer and Director for Business, SASED
Dr. Kennedy Strickland Dixon, Director for Programs & Services, SASED
Julie Grohn, Director for the Human Resource Department, SASED
Christine Martin, Asst. Director for Programs & Services, SASED
Anita Howard, Recording Secretary, SASED

- 1. Call to Order/Roll Call**
- 2. Pledge of Allegiance**

Chairperson Rich moved and Member Wolloch seconded to move agenda item five, Public Comments and Recognition to before closed session. Upon voice vote, motion passed.

3. Closed Session

I move to recess to closed session at 6:43 p.m. for the purposes of discussing:

- a. Collective negotiating matters between the public body and its employees or its representatives, or deliberations concerning salary schedules for one or more classes of employees.*
- b. Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting. 5 ILCS 120/2(c)(11).*
- c. the appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or educational setting, or specific volunteers of the public body or legal counsel for the public body including hearing testimony on a complaint lodged against an employee, a specific individual who serves as an independent contractor in a park, recreational, or educational setting, or a volunteer of the public body or against legal counsel for the public body to determine its validity. 5 ILCS 120/2c1*

This motion, made by Board Member Casey-Maher and seconded by Board Member Buscemi, Passed.

Upon roll call vote:

- Ayes: Keeneyville School District #20
Benjamin School District #25
West Chicago Elementary School District #33
Winfield School District #34
School District #45, DuPage County
Downers Grove School District #58
Maercker District #60
Woodridge School District #68
DuPage High School District #88
Community High School District #94
Community High School District #99
- Nays: None
- Absent: Salt Creek School District #48
Cass School District #63
Center Cass School District #66
Community Consolidated School District #180
Westmont Community Unit School District #201
Lisle Community Unit School District #202
Elmhurst Community Unit School District #205

Ayes: 11 Districts Nays: 0 Districts Absent: 7 Districts

4. **Return to open session**—Returned to open session at 7:24 p.m.

5. **Public Comment**--None

- a. New Employee Introduction— New staff were introduced to the Board via a PowerPoint presentation (due to covid mitigations) by HR Director Julie Grohn.
- b. Bus Driver Recognition— Dr. McGuffin acknowledged the SASED bus drivers who have stepped up including in their work transporting 29 of our neediest students who would have been remote learners. As a result of the drivers' commitment, the students are able to be in-person.

6. Consent Agenda

I move to approve the consent agenda items as presented. This motion, made by Board Member Casey Maher and seconded by Board Member Vazquez-Drexler, Passed.

- a. Approve Minutes from the August 25, 2021 open and closed sessions
- b. Personnel Recommendations
 - 1) Accept/Approve the Resignations, Appointments and Change of Employment Status for Licensed Staff, Educational Support Staff, Contracted Staff and Registered Staff as presented.
- c. Accept the Financial Reports
 - 1) Treasurers Report--August 2021
 - 2) Revenue & Expenditure Reports--August 2021
 - 3) Gross Payrolls--August 2021
 - 4) Interim Payrolls--August 2021
 - 5) Bill List--September 2021
 - 6) Interim Checks--August 2021
- d. Conduct Second Reading/Adoption of Policies
 - 1) 2:240 Board Policy Development
 - 2) 5:10 Equal Employment Opportunity and Minority Recruitment
 - 3) 5:30 Hiring Process and Criteria
 - 4) 6:100 Using Animals in the Educational Program (new policy)
 - 5) 6:160 English Learners
 - 6) 6:235 Access to Electronic Networks
 - 7) 6:260 Complaints About Curriculum, Instructional Materials, and Programs
 - 8) 8:90 Parent Organizations and Booster Clubs
- e. SOPPAS
 - 1) Beneficient Tech
 - 2) Learning Ally
 - 3) McGraw Hill
 - 4) NCS Pearson
 - 5) NSSEO
 - 6) Western Psychological Services
- f. Approve agreement between Early Choices and Center for Equity and Excellence
- g. Approve renewal of Securly Filter Plus contract
- h. Accept DocuWare proposal

Upon roll call vote:

- Ayes:
- Keeneyville School District #20
 - Benjamin School District #25
 - West Chicago Elementary School District #33
 - Winfield School District #34
 - School District #45, DuPage County
 - Downers Grove School District #58
 - Maercker District #60
 - Woodridge School District #68
 - DuPage High School District #88
 - Community High School District #94
 - Community High School District #99

Nays: None

Absent: Salt Creek School District #48
Cass School District #63
Center Cass School District #66
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Elmhurst Community Unit School District #205

Ayes: 11 Districts Nays: 0 Districts Absent: 7 Districts

7. Discussion Without Action

a. Informational/Correspondence

1) Administrator and Teacher Salary Report— The report is on SASED’s website. While this is a requirement for school districts according to School Code, it is not for SASED. SASED complies to be transparent.

2) Annual IMRF Salary Report—The report is on SASED’s website. This is a requirement per the Open Meetings Act.

3) Extended School Year Update— ESY site administrators Tina Cerney and Rich Laren provided an overview of ESY group data with individual student data being forwarded to districts. Enrollment (214) was lower than past years because students were just returning to in-person learning. Goals and daily attendance by program were reviewed. Individual Goal Attainment data was reviewed with data showing 75% of students maintained or slightly improved outcomes. Mrs. Cerney commended teachers for their work with families and students to improve skills. Discussion included that it may be worthwhile to determine additional data elements that are indicative of student improvement or performance.

Additionally, there may be different indicators for early childhood programs.

Recommendations were reviewed including increasing enrollment, sharing of student information, identify/standardize curricula, investigate on-line registration, and acquiring goal sheets for all students. There was discussion of the relationship of insuring appropriate staffing and increasing enrollment.

4) Diversity Committee Meetings— Dr. Strickland Dixon shared the framework tool for the committee’s work which was initiated last year at the request of teachers and the certified association.

b. ESSER III Update—Dr. McGuffin reviewed how previous funds were utilized and shared that the current ESSER III allocation has specific rules for cooperatives. The draft SASED plan (available on SASED’s website) includes five categories: salaries/benefits, curriculum materials/assessments, professional development, supplies, per student charges. Dr. McGuffin and Mr. Robinson are reviewing multiple options for use of the funding. While SASED cannot give direct payments to member districts, it may be able to cover the cost to districts for services such as OT/PT during the summer. The timeline is to have public comment data back by October 8th and present the input at the October board meeting.

c. Enrollment Update— Dr. McGuffin shared the two dates for August shown for August reflect the ups and downs of the enrollment and registration period for districts (presented at the August board meeting) and September reflects actual students in seats.

d. Board Committee Updates— Dr. McGuffin shared the policy committee did not meet and the Finance committee did meet. She shared the following highlights from the committee meeting:

- The Southeast \$2,000 per student maintenance assessment was discussed with the determination to continue with the previously approved five-year cycle which ends with the 2023 school year. It will be reviewed prior to the expiration.
- The committee discussed the calculation of tuition bills and the concerns raised last year by Dr. Rich concerning the fluctuation of tuition charges between the pre and post bills. COVID had a significant impact on the calculation of final tuition bills. The fluctuation/decrease in enrollment, as well as SASED’s practice of applying any costs for

which there is no offsetting revenue across the tuition programs based on enrollment caused several SASED programs to see tuition billing variances. The variances may have ranged from a potential refund to a potential significant per student increase. She added that as a measure to stabilize the bills and keep them within their typical range, two actions were taken: 1) \$600,000.00 was taken out of SASED's fund balance and applied to the billing, 2) EBF Funds were redistributed to further offset any substantial directional swings that occurred in a program's per student tuition bill to keep costs steady for the member districts. SASED administration will review the tuition billing process and recommend new procedures which will result in a district being given a total fixed cost of each program. In the 2022-2023 year, administration plans to review and recommend a simpler process for calculating OT/PT costs and billing.

8. Discussion with Action

a. Approve Executive Director 2021-22 goals as presented

I move to approve the Executive Director 2021-22 goals as presented. This motion, made by Board Member Buscemi and seconded by Board Member Casey-Maher, Passed.

Upon roll call vote:

Ayes: Keeneyville School District #20
Benjamin School District #25
West Chicago Elementary School District #33
Winfield School District #34
School District #45, DuPage County
Downers Grove School District #58
Maercker District #60
Woodridge School District #68
DuPage High School District #88
Community High School District #94
Community High School District #99

Nays: None

Absent: Salt Creek School District #48
Cass School District #63
Center Cass School District #66
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Westmont Community Unit School District #201
Lisle Community Unit School District #202
Elmhurst Community Unit School District #205

Ayes: 11 Districts Nays: 0 Districts Absent: 7 Districts

b. Approve agreement with Creative Exchange Music Therapy

I move to approve the agreement with Creative Exchange Music Therapy for services as presented for August 19, 2021 through June 1, 2022. This motion, made by Board Member Walloch and seconded by Board Member Nugent, Passed.

Upon roll call vote:

Ayes: Keeneyville School District #20
Benjamin School District #25
West Chicago Elementary School District #33
Winfield School District #34
School District #45, DuPage County

Downers Grove School District #58
Maercker District #60
Woodridge School District #68
DuPage High School District #88
Community High School District #94
Community High School District #99

Nays: None

Absent: Salt Creek School District #48
Cass School District #63
Center Cass School District #66
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Elmhurst Community Unit School District #205

Ayes: 11 Districts Nays: 0 Districts Absent: 7 Districts

c. Approve agreement with The Stepping Stones Group for staffing
I move to approve the agreement with The Stepping Stones Group for teacher assistants, registered nurses and social workers as presented. This motion, made by Board Member Vazquez-Drexler and seconded by Board Member Casey-Maher, Passed.

Upon roll call vote:

Ayes: Keeneyville School District #20
Benjamin School District #25
West Chicago Elementary School District #33
Winfield School District #34
School District #45, DuPage County
Downers Grove School District #58
Maercker District #60
Woodridge School District #68
DuPage High School District #88
Community High School District #94
Community High School District #99

Nays: None

Absent: Salt Creek School District #48
Cass School District #63
Center Cass School District #66
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Westmont Community Unit School District #201
Lisle Community Unit School District #202
Elmhurst Community Unit School District #205

Ayes: 11 Districts Nays: 0 Districts Absent: 7 Districts

d. Approve intergovernmental agreement with CASE for adaptive physical education

I move to approve the intergovernmental agreement with CASE for adaptive physical education services as presented. This motion, made by Board Member Ruggio and seconded by Board Member Vazquez-Drexler, Passed.

Upon roll call vote:

Ayes: Keeneyville School District #20
Benjamin School District #25
West Chicago Elementary School District #33
Winfield School District #34
School District #45, DuPage County
Downers Grove School District #58
Maercker District #60
Woodridge School District #68
DuPage High School District #88
Community High School District #94
Community High School District #99

Nays: None

Absent: Salt Creek School District #48
Cass School District #63
Center Cass School District #66
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Lisle Community Unit School District #202
Elmhurst Community Unit School District #205

Ayes: 11 Districts Nays: 0 Districts Absent: 7 Districts

e. Approve three-year agreement for support services with Inflow Communications
I move to approve the 3-year contract with Inflow Communications in the amount of \$25,525 as presented. This motion, made by Board Member Vazquez-Drexler and seconded by Board Member Palmisano, Passed.

Upon roll call vote:

Ayes: Keeneyville School District #20
Benjamin School District #25
West Chicago Elementary School District #33
Winfield School District #34
School District #45, DuPage County
Downers Grove School District #58
Maercker District #60
Woodridge School District #68
DuPage High School District #88
Community High School District #94
Community High School District #99

Nays: None

Absent: Salt Creek School District #48
Cass School District #63
Center Cass School District #66

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Westmont Community Unit School District #201
Lisle Community Unit School District #202
Elmhurst Community Unit School District #205

Ayes: 11 Districts Nays: 0 Districts Absent: 7 Districts

f. Approve snow plowing contract for Southeast School
I move to approve the 2021-2022 contract with Weiss Snow Removal, Inc. for Southeast School services as presented. This motion, made by Board Member Vazquez-Drexler and seconded by Board Member Ruggio, Passed.

Upon roll call vote:

Ayes: Keeneyville School District #20
 Benjamin School District #25
 West Chicago Elementary School District #33
 Winfield School District #34
 School District #45, DuPage County
 Downers Grove School District #58
 Maercker District #60
 Woodridge School District #68
 DuPage High School District #88
 Community High School District #94
 Community High School District #99

Nays: None

Absent: Salt Creek School District #48
 Cass School District #63
 Center Cass School District #66
 Community Consolidated School District #180
 Westmont Community Unit School District #201
 Lisle Community Unit School District #202
 Elmhurst Community Unit School District #205

Ayes: 11 Districts Nays: 0 Districts Absent: 7 Districts

g. Approve BluePrint SEL Partners contract for services at Southeast School
I move to approve the BluePrint SEL Partners contract as presented for professional development services at Southeast Schools in the amount of \$5,000. This motion, made by Board Member Casey-Maher and seconded by Board Member Palmisano, Passed.

Upon roll call vote:

Ayes: Keeneyville School District #20
 Benjamin School District #25
 West Chicago Elementary School District #33
 Winfield School District #34
 School District #45, DuPage County
 Downers Grove School District #58
 Maercker District #60
 Woodridge School District #68
 DuPage High School District #88

Community High School District #94
Community High School District #99

Nays: None

Absent: Salt Creek School District #48
Cass School District #63
Center Cass School District #66
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Elmhurst Community Unit School District #205

Ayes: 11 Districts Nays: 0 Districts Absent: 7 Districts

h. Approve agreement with Larry Lobert and Associates
I move to approve the agreement with Larry Lobert and Associates for leadership development services in the amount of \$19,700 as presented. This motion, made by Board Member Vazquez-Drexler and seconded by Board Member Nugent, Passed.

Upon roll call vote:

Ayes: Keeneyville School District #20
Benjamin School District #25
West Chicago Elementary School District #33
Winfield School District #34
School District #45, DuPage County
Downers Grove School District #58
Maercker District #60
Woodridge School District #68
DuPage High School District #88
Community High School District #94
Community High School District #99

Nays: None

Absent: Salt Creek School District #48
Cass School District #63
Center Cass School District #66
Community Consolidated School District #180
Westmont Community Unit School District #201
Lisle Community Unit School District #202
Elmhurst Community Unit School District #205

Ayes: 11 Districts Nays: 0 Districts Absent: 7 Districts

i. Approve intergovernmental agreements with District 365U and West Aurora SD 129
I move to approve the intergovernmental agreement between SASED and District 365U and West Aurora SD 129 for 2021-2022 as presented. This motion, made by Board Member Nugent and seconded by Board Member Palmisano, Passed.

Upon roll call vote:

Ayes: Keeneyville School District #20

Benjamin School District #25
West Chicago Elementary School District #33
Winfield School District #34
School District #45, DuPage County
Downers Grove School District #58
Maercker District #60
Woodridge School District #68
DuPage High School District #88
Community High School District #94
Community High School District #99

Nays: None

Absent: Salt Creek School District #48
Cass School District #63
Center Cass School District #66
Community Consolidated School District #180
Westmont Community Unit School District #201
Lisle Community Unit School District #202
Elmhurst Community Unit School District #205

Ayes: 11 Districts Nays: 0 Districts Absent: 7 Districts

9. Adjournment—*Motion made by Member Casey-Maher, seconded by Member Vazquez-Drexler to adjourn at 8:13 p.m. Upon voice vote, motion passed.*



Chairperson



Secretary