



**Board of Control Meeting
September 23, 2020
SASED Administrative Center--Virtual Meeting: <https://bit.ly/3iRr6qe>
2900 Ogden
Lisle, Illinois 60432
MINUTES**

Dr. Matt Rich, Chairperson, called the meeting to order at 6:30 p.m. and welcomed those in attendance. The meeting was called to order as a virtual meeting in pursuant to the Governor’s Executive Order 2020-55 due to COVID-19. Dr. Melinda McGuffin, Executive Director was at the administrative center.

Roll call was taken with the following responding:

Present:	District	Representative
	Keeneyville School District #20	April Dislers
	Benjamin School District #25	Jack Buscemi
	Winfield School District #34	Dr. Matt Rich
	School District #45, DuPage County	Dr. Anthony Palmisano
	Salt Creek School District #48	Raymond Kielminski (arrived 7:11 p.m.)
	Downers Grove School District #58	Greg Harris
	Maercker District #60	Dr. Sean Nugent
	Cass School District #63	Mark Cross
	Woodridge School District #68	Tom Ruggio
	DuPage High School District #88	Dr. Scott Helton
	Community High School District #94	Lynn Casey-Maher
	Community Consolidated School District #180	Dr. Thomas Schneider
	Westmont Community Unit School District #201	Joel Price
	Lisle Community Unit School District #202	Randee Sims
Absent:	West Chicago Elementary School District #33	Kristina Davis
	Center Cass School District #66	Dr. Andrew Wise
	Community High School District #99	Joanna Vazquez Drexler
	Elmhurst Community Unit School District #205	Dr. David Moyer

Present: 14 Districts

Absent: 4 Districts

Also in attendance:

Dr. Melinda McGuffin, Executive Director, SASED
Maureen Kidd, Director for Programs & Services, SASED
Christine Martin, Asst. Director for Programs & Services, SASED
Lynn Schroeder, Director for the Human Resource Department, SASED
Anita Howard, Recording Secretary, SASED

1. Pledge of Allegiance

2. Closed Session—*Motion made by Member Dr. Scott Helton, seconded by Member Randee Sims to convene in closed session to discuss the appointment, employment, compensation, discipline,*

performance, or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or educational setting, or specific volunteers of the public body or legal counsel for the public body including hearing testimony on a complaint lodged against an employee, a specific individual who serves as an independent contractor in a park, recreational, or educational setting, or a volunteer of the public body or against legal counsel for the public body to determine its validity. 5 ILCS 120/2c1; and collective negotiating matters between the public body and its employees or its representatives, or deliberations concerning salary schedules for one or more classes of employees at 6:35 p.m.

Upon Roll Call vote:

Ayes:

Keeneyville School District #20
Benjamin School District #25
Winfield School District #34
School District #45, DuPage County
Downers Grove School District #58
Maercker District #60
Cass School District #63
Woodridge School District #68
DuPage High School District #88
Community High School District #94
Community Consolidated School District #180
Westmont Community Unit School District #201
Lisle Community Unit School District #202

Nays: None

Absent: West Chicago Elementary School District #33
Salt Creek School District #48 (arrived 7:11 p.m.)
Center Cass School District #66
Community High School District #99
Elmhurst Community Unit School District #205

Ayes: 13 Districts Nays: 0 Absent: 5 Districts Motion Carried

3. Return to Open Session--Roll Call at 7:18 p.m.--<https://bit.ly/33HBeeY>

Present: Keeneyville School District #20
Benjamin School District #25
Winfield School District #34
School District #45, DuPage County
Salt Creek School District #48
Downers Grove School District #58
Maercker District #60
Cass School District #63
Woodridge School District #68
DuPage High School District #88
Community High School District #94
Community Consolidated School District #180
Westmont Community Unit School District #201
Lisle Community Unit School District #202

Absent: West Chicago Elementary School District #33
Center Cass School District #66

Present: 14 Districts Absent: 4 Districts

4. Additions to the Agenda--None

5. Public Comment--Alana Rybak, a SASED parent shared her concern about communication regarding in-person learning. She also asked the reasoning regarding the decisions to not bring students back, what the new target date for in-person instruction is and what are the standards/metrics that must be achieved to bring students back.

6. Consent Agenda--*Motion made by Member Dr. Scott Helton, seconded by Member Randee Sims to approve the following consent agenda items with the removal of item 7C1, Treasurer's report.*

a. Approve Minutes from the August 26, 2020 open and closed session meetings and the September 10, 2020 Finance Committee meeting

b. Personnel Recommendations

1) Accept/Approve the Resignations of Registered and Educational Support Personnel and the Appointments of Licensed Staff as presented

c. Accept the Financial Reports

1) ~~Treasurer's Reports--August 2020-Removed~~

2) Revenue/Expenditure Reports--August 2020

3) Gross Payrolls--August 2020--\$259,994.56

4) Interim Payroll--August 2020--\$368,092.98

5) September 23, 2020 Bill List--\$1,680,796.20

6) Interim Checks--August 2020--\$483,103.03

d. Approve SOPPA Agreement with Teach Town, Inc. as presented

e. Approve SOPPA Agreement with Renaissance Learning, Inc. as presented

f. Approve Business Associate Agreement with The Horton Group, Inc. as presented

g. Approve agreement with Kristen Ward for 50 Hours of professional development between September 1, 2020 and October 31, 2020 to not exceed \$5,000 as presented

h. Conduct Second Reading/Adoption of the following policies:

1) 2:125, Board Member Compensation; Expenses

2) 2:220, School Board Meeting Procedure

3) 4:50, Payment Procedures

4) 4:180, Pandemic Preparedness; Management; and Recovery (renamed)

5) 5:10, (complaint managers changed)

6) 5:20, (complaint managers changed)

7) 5:35, Compliance with the Fair Labor Standards Act

8) 5:50, Drug- and Alcohol- Free Workplace; E-Cigarette, Tobacco, and Cannabis Prohibition

9) 5:60, Expenses

10) 5:150, Personnel Records

11) 5:210, Resignations

12) 5:280, Duties and Qualifications

13) 6:235, Access to Electronic Networks

14) 6:280, Grading and Promotion

15) 7:20, Harassment of Students Prohibited (complaint managers changed)

16) 7:70, Attendance and Truancy

17) 7:90, Release During School Hours

18) 7:130, Student Rights and Responsibilities

19) 7:190, Student Behavior

20) 7:325 Student Fundraising Activities

21) 7:340, Student Records

22) 7:345, Use of Educational Technologies; Student Data Privacy and Security (new policy)

23) 8:80, Gifts to the District

24) 8:110, Public Suggestions and Concerns

Upon Roll Call vote:

Ayes:

Keeneyville School District #20
Benjamin School District #25
Winfield School District #34
School District #45, DuPage County
Salt Creek School District #48
Downers Grove School District #58
Maercker District #60
Cass School District #63
Woodridge School District #68
DuPage High School District #88
Community High School District #94
Community Consolidated School District #180
Westmont Community Unit School District #201
Lisle Community Unit School District #202

Nays: None

Absent: West Chicago Elementary School District #33
Center Cass School District #66
Community High School District #99
Elmhurst Community Unit School District #205

Ayes: 14 Districts Nays: 0 Absent: 4 Districts Motion Carried

7. Discussion Without Action

- a. Presentation--Return to Learn Update— Dr. McGuffin started the presentation by stating that safely returning students and staff is a priority and that Covid-19 has impacted everyone in many ways. She acknowledged union leadership, staff, and member districts for their hard work in planning for the needs for students and staff. As of this presentation, a significant number of staff have leaves for medical or childcare reasons and administration anticipates there will be more. In addition, there are open positions because of the difficulty in filling them. Mrs. Maureen Kidd, Director of Programs and Services, continued the presentation noting that administrators and teachers are planning for a return to in-person-hybrid instruction on a student by student basis within the Return to Learn framework and it is a fluid situation. As SASED is able to return to in-person instruction, parents/districts will be notified. Mrs. Kidd reviewed the current program plans and shared that guidelines from CDC, IDPH, ISBE, and the DuPage County Health Department were used in the planning. There are tiers of instruction to meet the needs of each student/program these include: continued remote, intensives and hybrid models. It is expected that a small number of programs/classrooms will open October 6th. The process for returning to in-person learning is complex given the safety, student and staff variables that are factored into the program planning and delivery. Project Search is up and running. Related/Itinerant services are being provided in many districts with a complex schedule for working within the various schedules of each district and location of instruction (in-person or remote.) The audiology clinic has developed a drive-up hearing service for doing ear molds. Discussion included continuing to share information with individual districts as much as possible including with principals. The presentation was shared with district administrators last Friday and updates will be provided this Friday. Each building is different on the “opening” matrices furthering the need to keep lines of communication open. Maureen Kidd and Christine Martin were thanked for their leadership and work in the development of this plan.
- b. Informational/Correspondence
- 1) Administrator and Teacher Salary Report— Lynn Schroeder shared this is the standard report that districts also complete and will be posted on SASED’s website.
 - 2) Annual IMRF Salary Report-- this is handled the same as the above salary report.

- 3) Report on Classrooms and Enrollment— Dr. McGuffin commented the enrollment is typically presented in August but given the fluid situation with Covid, it was held until this month. As of this meeting, enrollment is down by 30 students compared to the same time last year but has been increasing in a couple of programs. There is still movement and the enrollment will be updated in December.
 - 4) Extended School Year Update—Maureen Kidd thanked the administrators who worked on ESY which was 100% remote. Staff focused on improving or maintaining IEP Goals in the areas of: Math, English/ Language Arts, Social/Emotional Learning; Communication, Technology, and Independence in Daily Living and improving student attendance/participation in a remote platform. Eighty percent of students engaged in ESY maintained or improved with their targeted IEP goals. Ms. Kidd will review how the 2020 data compares to 2019 and will provide it to the Board.
 - c. Board Committee Updates— Dr. McGuffin shared the finance committee met and discussed possible construction work at Southeast School and classroom lease agreements. A discussion group is being formed to work on leases.
 - d. Executive Director Report— The report continues the Return to Learn Update. Also, given the attention required with the management of Covid and Return to Learn, strategic planning has been tabled for the time being.
- 8. Discussion with Action**
- a. Approve Executive Director 2020-21 Goals as presented—*Motion made by Member Mark Cross, seconded by Member Tom Ruggio to approve the Executive Director 2020-21 Goals as presented.*

Upon Roll Call vote:
Ayes:

Keeneyville School District #20
 Benjamin School District #25
 Winfield School District #34
 School District #45, DuPage County
 Salt Creek School District #48
 Downers Grove School District #58
 Maercker District #60
 Cass School District #63
 Woodridge School District #68
 DuPage High School District #88
 Community High School District #94
 Community Consolidated School District #180
 Westmont Community Unit School District #201
 Lisle Community Unit School District #202

Nays: **None**

Absent: West Chicago Elementary School District #33
 Center Cass School District #66
 Community High School District #99
 Elmhurst Community Unit School District #205

Ayes: 14 Districts Nays: 0 Absent: 4 Districts Motion Carried

- b. Approve One-year Agreement for Support Services with Inflow Communications—*Motion made by Member Greg Harris, seconded by Member Ray Kielminski to approve the One-year Agreement for Support Services with Inflow Communications as presented.*

Upon Roll Call vote:

Ayes:

Keeneyville School District #20
Benjamin School District #25
Winfield School District #34
School District #45, DuPage County
Salt Creek School District #48
Downers Grove School District #58
Maercker District #60
Cass School District #63
Woodridge School District #68
DuPage High School District #88
Community High School District #94
Community Consolidated School District #180
Westmont Community Unit School District #201
Lisle Community Unit School District #202

Nays: None

Absent: West Chicago Elementary School District #33
Center Cass School District #66
Community High School District #99
Elmhurst Community Unit School District #205

Ayes: 14 Districts Nays: 0 Absent: 4 Districts Motion Carried

c. Approve Settlement Agreement for Reimbursement of Health Insurance Expenses—*Motion made by Member Tom Ruggio, seconded by Member Dr. Sean Nugent to approve the settlement agreement for reimbursement of health insurance expenses to Jenn Lattimore upon termination of employment.*

Upon Roll Call vote:

Ayes:
Keeneyville School District #20
Benjamin School District #25
Winfield School District #34
School District #45, DuPage County
Salt Creek School District #48
Downers Grove School District #58
Maercker District #60
Cass School District #63
Woodridge School District #68
DuPage High School District #88
Community High School District #94
Community Consolidated School District #180
Westmont Community Unit School District #201
Lisle Community Unit School District #202

Nays: None

Absent: West Chicago Elementary School District #33
Center Cass School District #66
Community High School District #99
Elmhurst Community Unit School District #205

Ayes: 14 Districts Nays: 0 Absent: 4 Districts Motion Carried

- d. Accept the Resignation of Kevin Slattery, Director of Business Services/CSBO—*Motion made by Member Dr. Matt Rich, seconded by Member Mark Cross to accept the resignation of Kevin Slattery, Director of Business Services/CSBO effective September 22, 2020.*

Upon Roll Call vote:

Ayes:

Keeneyville School District #20
Benjamin School District #25
Winfield School District #34
School District #45, DuPage County
Salt Creek School District #48
Downers Grove School District #58
Maercker District #60
Cass School District #63
Woodridge School District #68
DuPage High School District #88
Community High School District #94
Community Consolidated School District #180
Westmont Community Unit School District #201
Lisle Community Unit School District #202

Nays: **None**

Absent: West Chicago Elementary School District #33
Center Cass School District #66
Community High School District #99
Elmhurst Community Unit School District #205

Ayes: 14 Districts Nays: 0 Absent: 4 Districts Motion Carried

9. Adjournment—*Motion made by Member Greg Harris, seconded by Member Tom Ruggio to adjourn the meeting at 8:09 p.m.*

Upon Roll Call vote:

Ayes:

Keeneyville School District #20
Benjamin School District #25
Winfield School District #34
School District #45, DuPage County
Salt Creek School District #48
Downers Grove School District #58
Maercker District #60
Cass School District #63
Woodridge School District #68
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Lisle Community Unit School District #202

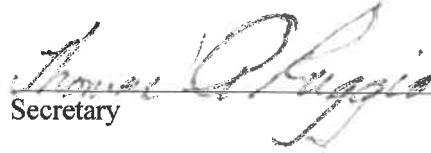
Nays: **None**

Absent: West Chicago Elementary School District #33
Center Cass School District #66
Community High School District #99
Elmhurst Community Unit School District #205

Ayes: 14 Districts Nays: 0 Absent: 4 Districts Motion Carried



Chairperson



Secretary