



FINANCE COMMITTEE MEETING

January 12, 2022

SASED Administrative Center

2900 Ogden, Lisle, IL 60532

MINUTES

1. Meeting was convened at 5:37 p.m. with the following present:

Benjamin SD 25, Jack Buscemi
Winfield SD 34, Dr. Matt Rich
Woodridge SD 68, Tom Ruggio
Westmont SD 201, Leah Conover (arrived 5:57 p.m.)
Sue Caddy, Business Manager, Maercker SD 60

Also in attendance:

Dr. Melinda McGuffin, Executive Director, SASED
Don Robinson, Director for Business, SASED
Anita Howard, Recording Secretary, SASED

Absent: Salt Creek SD 48, Ray Kielminski

2. Motion made by Member Ruggio, seconded by Member Buscemi to approve the minutes from November 10, 2021. Upon voice vote, motion carried.
3. ESSER III Summary—Cooperatives have the same requirements as districts to get public comments. As a result, SASED has made necessary modifications and will wait to get approval. SASED did receive EBF funding for chrome books that were purchased.
4. Proposed Amended Budget—The current budget will be significantly over budget (approximately \$3 million) due to line items that were previously excluded and being over budget with substitutes, etc. due to covid/staffing and being forced to contract for staff as opposed to having our own hires. Mr. Robinson shared that it will be late February before it's possible to know what the current budget really looks like, and it is possible there will be a very large difference between revenues and expenditures. Further general discussion included revising the budget process, tuition billing and the fund balance.
5. Budget Assumptions for FY23—General discussion included that the billing and budget process needs to be revised. On a long-term basis, the plan of administration is to get a firm handle on costs for tuition and provide funds back to membership. One impact is if the current personnel plan is sustainable adding administration is not expecting many retirements. The RIF timeline doesn't align with the budget development and this year has a more compressed calendar. Another area being looked at is creating more leasing efficiencies although leases aren't a major impact on the budget. This year more leases were entered into because of the need for social distancing. Enrollment has stayed stable, and it won't be possible to know social distancing requirements for next year until the summer. The salary schedule was changed for the first time in five years. There are so many unpredictable variables in the budget that a 2.5%-3.5% increase will be what's presented to the full board. Further discussion is needed about OT/PT services and rates.
6. Tuition Billing—The desire it so move to a single fixed tuition charge which would help districts especially who put students in higher cost programs. It is important to recognize that SASED and DWC are two different entities. Discussions need to focus on efficiency and ways to track time and billing with OT/PT services being the most difficult track. Another point is to share that previous tuition numbers weren't complete indicators and by developing truer numbers, there would be more equity and acceptance, especially if each district received five years of historical data. The fixed tuition would be implemented in 2023-24 with a plan in place in October.



Implementation conversations would include CSBOs of the districts which will assist with superintendents' acceptance. Administration will review the DWC VI program because it is housed at the administrative center and the area is crowded with Transition and VI students.

7. Adjournment--Motion made by Member Conover, seconded by Member Rich to adjourn the meeting at 6:37 p.m. Upon voice vote, motion carried.

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Chairperson

A handwritten signature in black ink, appearing to be 'M. C.', written over a horizontal line.

Secretary