



**SASED Governing Board /Board of Control Joint Meeting
January 22, 2020
SASED Administration Center 2900 Ogden Lisle, IL 60532
MINUTES**

Jack Buscemi, Chairperson, called the Governing Board meeting to order at 6:34 p.m. and welcomed those in attendance.

Roll call was taken with the following responding:

Present:	District	Representative
	Keeneyville School District #20	April Dislers
	Benjamin School District #25	Jack Buscemi
	School District #45, DuPage County	Melissa Slinn
	Salt Creek School District #48	James Blair
	Downers Grove School District #58	Greg Harris
	Maercker District #60	Mary Satchwell
	Center Cass School District #66	Liane Raso
	Woodridge School District #68	Tom Ruggio
	Westmont Community Unit School District #201	Joel Price
	Lisle Community Unit School District #202	Randee Sims
	Elmhurst Community Unit School District #205	Beth Hosler (alternate)
Absent:	West Chicago Elementary School District #33	Tom Doyle
	Winfield School District #34	Norm Bothwell
	Cass School District #63	Michael Ockrim
	DuPage High School District #88	Donna Craft Cain
	Community High School District #94	Lynn Casey-Maher
	Community High School District #99	Joanna Vazquez Drexler
	Community Consolidated School District #180	Amanda Frankel

Present 11 Districts

Absent: 7 Districts

Also in attendance:

- Dr. Melinda McGuffin, Executive Director, SASED
- Teresa Bishop, Treasurer and Director for Business, SASED
- Nan Diamond, Director of Programs/Services
- Lynn Schroeder, Director of Human Resources
- Anita Howard, Recording Secretary, SASED

- 2. **Pledge of Allegiance**
- 3. **Public Comment--none**
- 4. **Presentations**

- a. FY21 Budget Presentation— Teresa Bishop presented the FY21 Budget Assumptions and Calendar as approved by the Finance Committee. Highlights included CPI is 1.9% which is the basis for increases outside of CBAs. Tuition rates will be budgeted with a 2.5% increase which is predominately salary increases. The ISBE school maintenance grant is now available and SASSED will apply for it and focus on the Priority A items (\$35,000.) There will be administrative salary adjustments given retirements and hires. Additionally, the assessment for Southeast Alternative School will be continued because of identified life-safety work.
- b. Audit Report-- Scott Duenser, Wipfli LLP provided an overview of the audit findings. There were no material changes in reports which were similar to those from past years. All regulatory filings are complete. As of June 30, 2019 the fund balance was \$8.7 million. For a school district there would be concern that is too low, but because of how SASSED is funded it's not an issue. Discussion included that the Board has had discussions about developing a fund balance policy and what is the auditor's recommendation? He suggested looking at the lowest point of balance and targeting 90 days availability. Some districts may prefer to have the money and will pay the bills as opposed to fronting the money and developing a fund balance for SASSED. Based on the previous discussions and this presentation, the billing process will be further explored by the finance committee for possible recommendation/action to the Board.

5. Adjournment

Motion made by Member Mary Satchwell, seconded by Member Liane Raso to adjourn the meeting at 7:03 p.m. Upon voice vote, motion carried.



Chairperson



Secretary