



2. **Pledge of Allegiance**

3. **Additions to the Agenda--none**

4. **Public Comment--none**

5. **Presentations**

- a. ***Proactive and Responsive Approaches to Restrictive Disciplinary Procedures at SASSED***, led by Nari Diamond, Christine Martin and Andy Hubble

Administration wanted to share with both Boards how SASSED works proactively to reduce the use of physical management with students, adding that no SASSED program/service utilizes isolated time out. SASSED only utilizes physical management as a last resort intervention and, only when a student is a danger to self and/or others. The history of the Behavioral Oversight Committee along with the process of determining needed professional development was shared. SI/IS is the service that maintains the integrity of the interventions by providing the trainings for staff (based on SASSED requirements of training and annual refreshers). Parent Advisory Committee input is also obtained on an annual basis. SASSED protocol states any time physical management is utilized it is to be documented. If a student reaches three incidents, a clinical review is required; this is done for every three incidents regardless of time frame. The presenters shared their analysis of the data highlighting the decrease in the use of the interventions, especially at Southeast Alternative School over the past year. Discussion included data analysis such as cohort data year to year instead of aggregate data. Staff are using the SWISS system to track data which allows for a total picture of issues a student may be dealing with.

- b. ***FY20 Budget*** presented by Dr. Volpe and Sam Cannata

Dr. Volpe introduced the presentation by reviewing the recent Finance Committee meeting which vetted all aspects of the FY20 Budget Assumptions and Calendar. Dr. Volpe provided an overview of the highlights of the discussion focusing on the “3M” goals of: 1) Minimize Tuition and Service Rate Increases; 2) Maximize Classroom Enrollment; 3) Maintain Quality. The budget assumptions are the basic building blocks for early development of the budget with the largest component being wages/benefits. Administration works to stay as close to CPI as possible (2017=2.1%) in all aspects of the budget development. Another factor for FY20 is there was a plan for the implementation of the Board paying the administrator’s portion of their TRS over time which is now uncertain given the salary cap legislation. Dr. Volpe very recently received an email from our lawyer saying that TRS is willing to review SASSED’s current plan in hope of identifying it as an “existing agreement” which would not incur penalties if the 3% cap is exceeded. Going forward there may need to be a change in the budget presentation depending on outcome of the TRS decision. Other budget considerations presented were:

- Medical insurance increased 8%, as a result the rates for staff were increased.
- Administration is continuing to budget 1% in pension shift.
- The target is to increase tuition/fee rates 2.5% which will be reflected in the menu of services.
- EBF goes directly to offset cost of programs/services (\$2.8 million).
- There is not a direct assessment for administrative costs, it is tied to the use of services.
- The Southeast Alternative School renovation expenditures have decreased \$100,000.
- The proposed budget calendar gives direction and the timeline for budget development/adoption for both Boards.

The final issue discussed was the IDEA distribution changes. Under current IDEA Funding, SASSED receives all funding and 92.5% of it is sub-granted back to the member districts. SASSED keeps 7.5% for administration and professional development. The Finance Committee discussed options to address the fact that the pending change to distribution of 100% of the grant funds directly to the districts will leave SASSED without necessary operating funds. The

final recommendation of the committee was that SASSED should invoice for members 5% for administration and 2.5% for professional development through the menu of services. Administration will also work with member districts on the training/technical assistance/support needed to implement the new allocation to the districts and their business offices. SASSED will convene a meeting of district business managers regarding this process after the new CSBO is named.

**10. Adjournment**

*Motion made by Member Jack Buscemi, seconded by Member Joel Price to adjourn the meeting at 7:33 p.m.*

**Upon voice vote, motion passed.**

  
Chairperson

  
Secretary