



**Governing Board Meeting—Joint with Board of Control
January 26, 2022
Southeast Alternative School--Gym
6S331 Cornwall
Naperville, IL 60540
Minutes**

The meeting was called to order by Chairperson Buscemi at 6:33 p.m. Roll call was taken with the following responding:

Present:	District	Representative
	Keeneyville School District #20	Terry Walloch
	Benjamin School District #25	Jack Buscemi
	West Chicago Elementary School District #33	Tom Doyle
	Winfield School District #34	Norm Bothwell (arrived 6:44 p.m.)
	Salt Creek School District #48	James Blair
	Downers Grove School District #58	Emily Hanus
	Center Cass School District #66	Liane Raso
	Woodridge School District #68	Tom Ruggio
	Community High School District #99	Joanna Vazquez Drexler
	Community Consolidated School District #180	Krystle Vanterpool
	Westmont Community Unit School District #201	Leah Conover
Absent:	School District #45, DuPage County	Emily Shultz
	Maercker District #60	Mary Satchwell
	Cass School District #63	Rinku Patel
	DuPage High School District #88	Donna Craft Cain
	Community High School District #94	Katherine Doremus
	Lisle Community Unit School District #202	Steven Lesniak
	Elmhurst Community Unit School District #205	Karen Stuefen

Present: 12 Districts **Absent:** 6 Districts

Also in attendance:
Dr. Melinda McGuffin, Executive Director, SASED
Don Robinson, Treasurer and Director for Business, SASED
Dr. Kennedy Strickland Dixon, Director for Programs & Services, SASED
Christine Martin, Asst. Director for Programs & Services, SASED
Anita Howard, Recording Secretary, SASED

1. **Pledge of Allegiance**
2. Public Hearing for E-Learning Program was opened at 6:35 p.m.
 - a. E-Learning Presentation—Dr. McGuffin shared that administration worked with employees and unions in completing the e-learning plan which is a subset of the remote learning plan. It is not clear if Cooperatives are required by school code to follow the same rules as districts. SASED has been engaged in the process because of the impact of districts who have adopted e-learning at SASED host districts. Any closure decision will follow the same as our host districts. Independent decisions will be made for Southeast School and the Transition program.

- b. E-Learning Public Comments--none
 - c. Adjournment—Motion made by Member Ruggio, seconded by Member Cross to adjourn the public hearing at 6:40 p.m. Upon voice vote, motion carried.
3. Audit Presentation— Matt Beran, partner with the audit firm, Lauterbach & Amen, LLP, shared this was the first year doing SASSED’s audit and it went very well. They gave an unmodified opinion. There were no internal control findings. There were three recommendations for FY22 and the firm will work with Don Robinson to implement all three, including;
- Implementing GASB Statement No. 87, regarding leases, as required for the year ending June 30, 2022
 - Adopting a Fund Balance Policy
 - Adopting a Capital Asset Policy
- There was discussion about the fund balance and cash reserve levels, and the belief they are too high. The administration agrees and has committed to creating a multi-year plan beginning FY24 to reduce SASSED’s cash holdings and to simplify the billing process.
4. FY23 Budget Presentation— Don Robinson shared he anticipates having a different budget process next year and will have more precise information towards May of this year to finalize the FY23 budget. Impacts on the budget include the continued staffing shortages which have resulted in increased use of contracted services as well as looking at consolidating some classrooms. There was discussion regarding changing the budget calendar to have information of what programs/services districts need prior to developing a budget without that information and needing to revise. Other discussion included given SASSED’s fund balance, it would be better to have a tuition decrease as opposed to an increase. There was clarification on what comprises capital outlay and it was noted COVID emergency funds from the FCC were utilized to subsidize technology purchases.
5. FY22 Amended Budget Presentation— The FY23 budget anticipated lower expenditures than the FY22 budget. The School Code does not allow expenditures to exceed budget. An amended budget should avoid this violation. The process will require the same steps as the annual budget adoption, including a public display and a separate budget hearing. Upon obtaining further data, adjustments will be made and brought to the Board for approval.
6. **Public Comment—none**
7. Approve tentative 2021-22 amended budget
Motion made by Member Raso, seconded by Member Walloch to approve the tentative 2021-22 amended budget and place it on public display for a minimum of 30 days.

Upon roll call vote:

Ayes: Keeneyville School District #20
 Benjamin School District #25
 West Chicago Elementary School District #33
 Winfield School District #34
 Salt Creek School District #48
 Downers Grove School District #58
 Maercker District #60
 Center Cass School District #66
 Woodridge School District #68
 Community High School District #99
 Community Consolidated School District #180
 Westmont Community Unit School District #201

Nays: None

Absent: School District #45, DuPage County
 Cass School District #63
 DuPage High School District #88
 Community High School District #94
 Lisle Community Unit School District #202
 Elmhurst Community Unit School District #205

Ayes: 12 Districts

Nays: 0 Districts

Absent: 6 Districts

8. Motion made by Member Blair, seconded by Member Raso to adjourn the meeting at 7:12 p.m.
Upon voice vote, motion carried.


Chairperson


Secretary