



**Joint Governing Board/Board of Control Meeting
January 27, 2021
SASED Administrative Center--Virtual Meeting:
<http://bit.ly/3sMRgQv>
2900 Ogden
Lisle, Illinois 60532
MINUTES**

Call to Order—Jack Buscemi, Chairperson, called the meeting to order at 6:35 p.m. and welcomed those in attendance. The meeting was called to order as a virtual meeting pursuant to the Governor’s Executive Order 2021-01 due to COVID-19. Dr. Melinda McGuffin was at the SASED Administrative Center.

Present:	District	Representative
	Keeneyville School District #20	April Dislers
	Benjamin School District #25	Jack Buscemi
	West Chicago Elementary School District #33	Tom Doyle
	Winfield School District #34	Norm Bothwell
	School District #45, DuPage County	Melissa Slinn
	Salt Creek School District #48	James Blair
	Downers Grove School District #58	Greg Harris
	Maercker District #60	Mary Satchwell
	Center Cass School District #66	Liane Raso
	Woodridge School District #68	Tom Ruggio
	Community High School District #94	Lynn Casey-Maher (arrived 7:05 p.m.)
	Community High School District #99	Joanna Vazquez Drexler
	Community Consolidated School District #180	Amanda Frankel
	Westmont Community Unit School District #201	Joel Price
	Lisle Community Unit School District #202	Randee Sims
	Elmhurst Community Unit School District #205	Karen Steufen
Absent:	Cass School District #63	Michael Ockrim
	DuPage High School District #88	Donna Craft Cain

Present: 16 Districts **Absent:** 2 Districts

Also in attendance:

- Dr. Melinda McGuffin, Executive Director, SASED
- David Sellers, Interim Treasurer and Director for Business, SASED
- Maureen Kidd, Director for Programs & Services, SASED
- Christine Martin, Asst. Director for Programs & Services, SASED
- Beth Concannon, Interim Director for the Human Resource Department, SASED
- Anita Howard, Recording Secretary, SASED

1. Pledge of Allegiance

2. **Recognition--** In recognition of National School Boards Month, Dr. McGuffin opened the meeting by thanking Board of Control and Governing Board members for their service and dedication to SASED students, families and staff.
3. **Public Comment--** Darlene Kouba President of Support Staff Association shared information about the composition and skills of the Association's approximately 103 members. She added that all paraprofessionals are CPI certified, well educated, skilled, and compassionate about their jobs.
4. **FY21 Budget Presentation—FY21 Budget Presentation—**Mr. Sellers, Interim Business Manager thanked the Finance Committee members for their feedback in preparing the presentation. He shared that CPI is 2.3% (2019) and the impact on tuition rates and fees is contingent on the finalization of negotiations. Additionally, in reviewing staffing patterns, there is an overall student enrollment decrease of 9%. Several costs are built into tuition rates such as a portion of administrative costs, OT/PT services, transportation, etc. The failure of the state tax referendum question in November, 2020 has created an uncertainty over EBF for SASED. Mr. Sellers shared the program administrators have their accounts and data to start the development of the budget. Additional budget points included:
 - a. out of district fees are remaining the same at \$5,000;
 - b. health insurance rates increased 6.1%;
 - c. HVAC inspections at Southeast have determined replacement is deferrable and there will be life safety projects that are partially funded through a construction grant;
 - d. tuition/fee analysis found that total costs were not covered by tuition billing but covered through EBF and Medicaid;
 - e. recommendation is a 2% increase across all programs except DHH and Project Search (based on enrollment). All rates are tentative pending the outcome of collective bargaining and EBF;
 - f. in reviewing data, SASED is at 17.9% of fund balance which is low compared to other cooperatives;
 - g. the budget process was reviewed including total breakdown of staff categories and CPI history.

Discussion included the significant decrease in federal revenue and if that was the IDEA money which Mr. Sellers stated it was not. He will determine the source and send a memo with the information. He also informed the Board he will be providing a monthly budget process statement as part of the board packet.

5. **Adjournment**

I move to adjourn the meeting at 7:10 p.m. *This motion, made by Board Member Karen Stuefen and seconded by Board Member Amanda Frankel, Passed.*

Ayes:

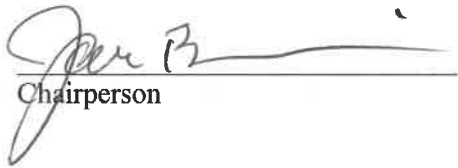
- Keeneyville School District #20
- Benjamin School District #25
- West Chicago Elementary School District #33
- Winfield School District #34
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- Downers Grove School District #58
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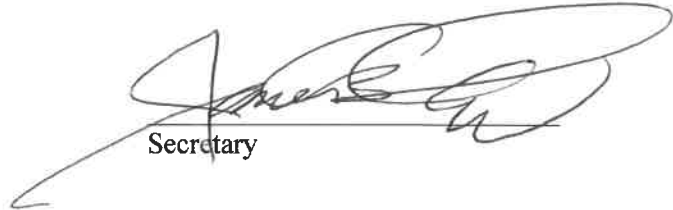
Nays: None

Absent: Cass School District #63
DuPage High School District #88

Ayes: 16 Districts Nays: 0 Districts Absent: 2 Districts



Chairperson



Secretary