



Procedures and Paperwork Required to Request SASED Audiological Services

Initial Audiological Referral: Student has not received audiological services provided by a school district in the past.

Intermittent Audiological Service: The student has received Audiological Services in the past but there has been a break (i.e. 1 year or more) in services and the Audiological Services were not listed on the student's last IEP related service page or 504/ISP Plan.

Educational Auditory Processing Disorder Testing: Educational testing to address concerns regarding auditory processing.

Paperwork Required:

- Completed Section 1 & 2 of the SASED Service request Form
- Medical & Educational Information
- Authorized school representative signature
- Copy of Domain(s) Paperwork with parental consent signature (IEP, 504 or ISP equivalent)
- Auditory Processing

Annual Audiology Request: The Audiological Services are listed on the related service page on the **student's current IEP or the current 504 Plan.**

Paperwork Required:

- Copy of related service minutes of student's current service plan (IEP, 504, or ISP equivalent)
- Copy of Conference Summary Report with appropriate school contact & parent preferred contact information.

Move-In Students: The receiving program/district accepts the **student's current IEP** from another district/program. Within the current IEP, Audiological Services are listed on the student's related service page.

Paperwork Required:

- SASED's Service Request Form, Section 1 & 2 (including Authorized School Representative Consent)
- Medical and Educational Information
- A copy of related service minutes page(s) of student's current service plan (IEP, 504, ISP, etc.)