

## **General Administration**

### **Goals and Objectives**

The Executive Director directs the administration in the management of SASED and to facilitate the implementation of a quality educational program in alignment with Board policy 1:30, *SASED Philosophy*. The over-arching goal is to provide visionary leadership that focuses on improved outcomes for students with special needs. Specific goals and objectives are to:

1. Provide educational expertise and leadership in the field of special education.
2. Respond to the changing needs of the SASED member districts through a shared vision and collaborative partnerships,
3. Develop and maintain channels for communication between SASED and its member districts.
4. Develop an administrative procedures manual and handbooks for personnel and students that are in alignment with Board policy.
5. Manage SASED's fiscal and business activities to ensure financial health, cost-effectiveness, and protection of SASED's assets.
6. Provide for the proper use, reasonable care, and appropriate maintenance of SASED's real and personal property, including buildings, equipment, and supplies.

LEGAL REF.: 105 ILCS 5/10-16.7, 5/10-21.4, and 5/10-21.4a.

CROSS REF.: 1:30 (SASED Philosophy), 2:20 (Powers and Duties of the School Board; Indemnification), 2:130 (Board Executive Director Relationship), 3:40 (Executive Director), 3:50 (Administrative Personnel Other Than the Executive Director), 3:60 (Administrative Responsibility of the Building Principal and Program Administrator), 6:10 (Educational Philosophy and Objectives)

ADOPTED: February 22, 2017