

Operational Services

Transportation

The district of residence for students attending SASED programs has the responsibility to provide and pay for transportation services for its students that attend SASED operated programs. SASED may assist districts in the process of providing transportation to students.

When SASED assists districts in providing transportation for students, bus schedules and routes shall be reviewed by the Executive Director or designee and shall be altered only with the Executive Director or designee's approval and direction. In fixing the routes, the pick-up and discharge points should be as safe and convenient for students as possible.

No SASED employee may transport students in school or private vehicles unless authorized by the administration.

Every vehicle regularly used for the transportation of students must pass safety inspections in accordance with State law and Illinois Department of Transportation regulations. The Executive Director shall implement procedures in accordance with State law for accepting erratic driving reports.

All contracts for charter bus services must contain the clause prescribed by State law regarding criminal background checks for bus drivers.

Pre-Trip and Post-Trip Vehicle Inspection

The Executive Director or designee shall develop and implement a pre-trip and post-trip inspection procedure to ensure that the school bus driver: (1) tests the two-way radio and ensures that it is functioning properly before the bus is operated, and (2) walks to the rear of the bus before leaving the bus at the end of each route, work shift, or work day, to check the bus for children or other passengers in the bus.

LEGAL REF.: McKinney Homeless Assistance Act, 42 U.S.C. §11431 et seq.
 105 ILCS 5/10-22.22 and 5/29-1 et seq.
 105 ILCS 45/1-15.
 625 ILCS 5/1-148.3a-5, 5/1-182, 5/11-1414.1, 5/12-813, 5/12-813.1, 5/12-815,
 5/12-816, 5/12-821, and 5/13-109.
 23 Ill.Admin.Code §§1.510 and 226.750; Part 120.
 92 Ill.Admin.Code §440-3.

CROSS REF.: 4:170 (Safety), 5:100 (Staff Development), 5:120 (Ethics and Conduct), 5:280
 (Educational Support Personnel - Duties and Qualifications), 6:140 (Education of
 Homeless Children), 7:220 (Bus Conduct)

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