

SASED – Synergy Online Registration for New Parents/Guardians

Welcome to the SASED Online Registration process!



If you have a child currently enrolled in SASED, please contact your program to obtain your Activation Key.

Create an Account

To register a student, you will first need to create a new account.

- Navigate to the **Online Registration Account Access** screen at https://il-sased.edupoint.com/PXP2_OEN_Login.aspx.
- If you do not have an email address and were provided with a **User Name** and **Password**, enter them here and click **Login**.
- Otherwise, select **More Options** to expand the menu, if needed.
- Then click **Create a New Account**.

Online Registration Account Access

The screenshot shows the SASED login interface. At the top, it says 'Login' and 'SASED'. Below that are two input fields: 'User Name:' and 'Password:'. A blue 'Login' button is centered below the fields. To the right of the password field is a 'Forgot Password' link. At the bottom right, there is a 'More Options' dropdown menu. At the bottom left, there is a 'Create a New Account' button with a power icon, and a 'Forgot Password' link with a lock icon. At the very bottom left, there is a language selector showing 'English | Español'. Red boxes highlight the 'More Options' dropdown, the 'Create a New Account' button, and the language selector.



Online registration is currently available in English and Spanish.


- After reading the Privacy Statement, click **I Accept** to continue.

Parent Account Activation

Step 1 of 3: Privacy Statement

Read through the following Privacy Statement and click the Accept button to agree to the privacy agreement

i If you have one or more students already enrolled in the district, please log into or use your Activation Key to access your existing ParentVUE account.



SASED
Synergy Use Agreement

Synergy is an internet-based application that provides access to education records for parents/guardians and students enrolled in SASED Programs. This application uses a secured Internet site. SASED takes the privacy and confidentiality of students and families seriously. Student records are subject to the protection of the Federal Educational Rights and Privacy Act and the State of Illinois Student Data Privacy Act. The Federal Education Rights and Privacy Act (FERPA) (20 U.S.C. § 1232g; 34 CFR Part 99) is a Federal law that protects the privacy of student education records. The law applies to all schools that receive funds under an applicable program of the U.S. Department of Education. FERPA gives parents certain rights with respect to their children's education records. These rights transfer to the student when he or she

Clicking I Accept means that you agree to the above Privacy Statement.

I Accept Return to login

- Enter your information as the person who will be enrolling the student. Click **Continue to Step 3** to submit your account creation request.

Parent Account Creation

Step 2 of 3: Create Your Account


Please enter your first name, last name, and your email address

First Name

Last Name

Email Address

Confirm Email Address

 **Type the characters you see in this picture**

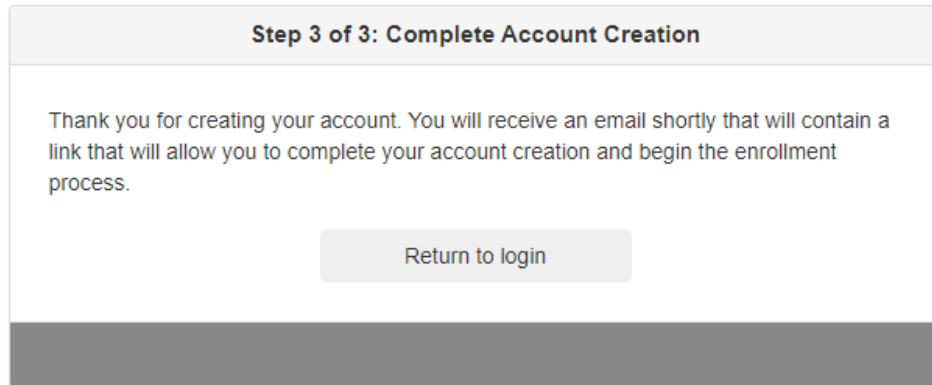
Continue to Step 3



If you do not have an email address, please contact your program, or call Pamela Sudds at 630-955-8108 to request the creation of a User Name and Password.

- Online Registration will then send a confirmation message to the email address you supplied. This email contains a link that allows you to complete the account creation process.

Parent Account Creation



Be sure to check your Junk or Spam folder if you do not see the ParentVUE Registration email from donotreply@sased.org in your inbox.

← ParentVUE Registration



donotreply@sased.org

To: You

Hi Parent

Welcome to the ParentVUE online registration portal. Click [here](#) to complete the account creation process and begin online registration.



This is an automated email. Please do not reply to this message.

- Click the link in the email to open the **Complete Account Creation** window.
- Change your **User ID** if needed. The default is your email address.
- Enter a **Password**, then **Confirm Password**.
- Click **Save and Continue**.

Complete Account Creation

Create Password

Sample Parent (sample_parent@email.com)
Please choose a login and enter your password to complete account creation and begin the online enrollment process.

User ID

Password

Confirm Password

If you forget your user ID or password, the login information can be emailed to you from the 'Forgot my password' link on the login page.

[Save and Continue](#)

Register Students

After creating your account, you will be taken to the online registration screen.

- Click **Begin New Registration** to start the registration process.

[Home](#) [Status](#) [My Account](#) [Logout](#)

SASED
Good afternoon, Sample Parent, 5/25/2022

You will be entering information for 2022-2023 Online Registration

[Begin New Registration >](#)

- On the Welcome screen, click **Continue**.

Online Registration INTRODUCTION 2022-2023

Introduction

- Family
- Parent/Guardian
- Emergency
- Students
- Review/Submit

Delete Registration

Welcome

Information

Welcome! In an effort to make the registration process easier for our families, SASSED is now offering Online Registration for new and returning students.

Please remember that you must register your child with your home district, as well.

Information Throughout the Online Registration process, you will be presented with a variety of information to enter. Many Steps will have required fields marked by an asterisk (*). You must enter information into these fields before you will be allowed to continue.

Continue

- On the Student Summary screen, click **Save and Continue**.

Student Summary

Information

There are no students currently connected to your parent record. For new parents, please enter your child's information for registration. If you are an existing parent and have a child currently enrolled with SASSED who is not showing in the list, please contact your program administrator.

Save And Continue >

- Enter your **Electronic Signature** to indicate you are the account holder and are authorized for student registration. Enter your name, then click **Save and Continue**.

i The Electronic Signature must exactly match the name you used to create your account.

Signature

Please enter your first and last name below. The name entered must match the name used to create your account.

By typing your name below and pressing the button at the base of the page you attest that you are the account holder, are authorized to provide the information and agree that the information provided is accurate to the best of your knowledge.

**Electronic
Signature ***

Save And Continue >

Follow the instructions and prompts to complete the registration.

Please be aware of the following as you navigate through the sections and screens:

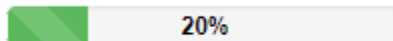
- A red asterisk (*) indicates required information.

First Name *

Middle Name

**Last Name and
Suffix ***

- A progress bar displays at the top of the screen as you advance through each section.



- Completed sections display a green check mark in the navigation menu. Incomplete sections display a yellow exclamation mark.

Online Registration

- Introduction
- Family
- Parent/Guardian**

- Online registration automatically saves the information you have entered if you stop the registration process and log out. Upon logging back in you will have the option to click on **Resume Registration** or **Delete Registration** and start over.

SASED
Good afternoon, Sample Parent, 5/25/2022

Online Registration INTRODUCTION **2022-2023**

Introduction ✓

Family ✓

Parent/Guardian ⚠

Emergency

Students

Review/Submit

Resume Registration

2022-2023 Registration

Thank you for returning to the Online Registration process. To continue where you left off, select Resume Registration.

✓ Resume Registration

✖ Delete Registration

[Save And Continue >](#)

The following options display on the Parent/Guardian, Student, and Emergency Contacts screens:

- Click on an **In Progress** tab, noted with the yellow exclamation mark, in the navigation menu to enter missing information for that section.
- Click **Edit** to edit the information.
- Click **Delete** to delete an entry from the registration.
- Click **Add New Parent/Guardian**, **Add New Student**, or **Add New Contact** to add another person's information where applicable.
- Drag and drop the Emergency Contacts in the order in which you want them to be contacted.
- Click **Save and Continue** to move to the next screen

Once you have completed all the registration screens, you will be prompted to review the information before submitting.

- Click **Review** to continue.

REVIEW/SUBMIT **2022-2023**

[Review](#)

Please click Review to ensure the accuracy of all data entered during the Registration process. When complete, check the box to verify the information is correct, then click Submit.

Status	Student	Grade Level	School Selection	Comments
✓ Ready To Submit	Junior Student	K	1. STARS	

< Previous
Review

- Scroll down to see the information you have entered. To change an entry, click **Edit**.

Family

Edit

Home Address

2900 Ogden Avenue
Lisle, IL 60532

- After updating the information, click **Save and Return** to be brought back to the Review screen.

Address as entered from above:

2900 Ogden Avenue
Lisle, IL 60532-1631

← Return
Save And Return >

- Once you have determined all the information is correct, scroll to the bottom of the Review page, check the box indicating the registration data is correct, then click **Submit**.

I have reviewed all registration data and verified that it is correct

← Previous
Submit

After submitting the completed registration, you can check the status by navigating back to the **Online Registration Account Access** screen at https://il-sased.edupoint.com/PXP2_OEN_Login.aspx and logging in using the User Name and Password you created. The **Status of Recent Registration Activity** screen will show your submitted registration(s) and the current status.

STATUS OF RECENT REGISTRATION ACTIVITY

2022-2023 Online Registration						
Review	Submitted: 5/25/2022 11:58 AM					
Status	Last Name	First Name	Grade	School Name	Comments	
Waiting	Student	Junior	K	STARS : Waiting		